COLUMBIA GORGE COMMUNITY COLLEGE

Logging Into Zoom with CGCC SSO

Quick Reference Guide for CGCC Staff & Faculty

WHAT IS SSO?

CGCC uses Single Sign-On (SSO) for Zoom. You do not have a separate Zoom password — you sign in using your regular college email and password.

OPTION A — VIA THE WEB



The Google "Waffle" grid

1. **Open the Grid:** Go to the Google apps grid (9 dots) in the top-right of any Google page.
2. **Select Zoom:** Click Zoom from the list of apps. You'll be signed in automatically using your CGCC account.

OPTION B — VIA THE ZOOM APP



The Zoom desktop or mobile app

1. **Open Zoom:** Launch the Zoom application on your computer or mobile device.
2. **Sign In with SSO:** On the sign-in screen, click "Sign In with SSO."
3. **Company Domain:** When prompted, enter cgcc as the company domain, then click Continue.
4. **College Credentials:** Enter your CGCC email address and password when redirected to the login page.
5. **Verify:** Approve the 2-Step Verification security prompt sent to your phone to finish signing in.

TWO WAYS TO SIGN IN

Method	Best For
Web (Waffle)	Quick access from Gmail, Drive, or any Google page
Zoom App	Scheduling, hosting, or joining meetings from desktop/mobile

2-STEP VERIFICATION

After entering your CGCC email and password, you will receive a security prompt on your phone. Approve the prompt to complete sign-in.

i Don't Have a Separate Zoom Password:
Your Zoom login always matches your current CGCC email and password. If you can log into your college email, you can log into Zoom.

! Didn't Get the Verification Prompt?
Check that your phone has a network or Wi-Fi connection and that notifications are enabled for your authentication app.
Still stuck? Contact CGCC IT Services for help.

★ Tip:
Once signed in via SSO on a trusted device, Zoom will typically keep you signed in for future sessions.