

Curriculum Committee Minutes
Thursday, April 2, 2026
Location: TDC Boardroom 1.162 & Zoom

PRESENT:

Voting Committee Members

Chair- Kristen Booth (Pre-College)
 Todd Meislahn (Business)
 Anne Kelly (Inst Dean)

Tyson Aldrich (Tech/Trade)
 Andrea Chrisman (Science)
 John Evans (Math)

Jessamyn Duckwall (Art, Cult, Comm)
 Stephen Shwiff (Social Science)
 Mimi Pentz (Nursing/Health)

Non-Voting Members

Jarett Gilbert (VP Instructional Services)
 Susan Lewis (Curriculum)

Cat Graham (Student Services)

Support Staff

Sara Wade (Instructional Services)

Guests

Charlotte Cusack, Ed Andree, Ryan Brusco, Denise Reid-Strachan

Absent

Voting Members:

Non-Voting Members:

Item	Discussion	Action
Call to Order: 3:34pm	Chair Kristen Booth called the meeting to order at 3:34pm	
Approval of March 12, 2026 Meeting Minutes	Motion: approve as written.	Motion: Todd 2nds: Stephen 9 in favor – 0 opposed – 0 abstains
Submissions:		
BI 231 Human Anatomy and Physiology I (CCN Revision)	Common Course Numbering changes from the state for the BI 231, BI 232, and BI 233. Ed explained the updates in the courses. Motion: approve as written.	Motion: Stephen 2nds: Mimi 9 in favor – 0 opposed – 0 abstains
BI 231Z Human Anatomy and Physiology I (Gen Ed Request)	Motion: approve as written.	Motion: Mimi 2nds: Jessamyn 9 in favor – 0 opposed – 0 abstains

BI 232 Human Anatomy and Physiology II (CCN Revision)	Motion: approve as written.	Motion: Todd 2nds: Mimi 9 in favor – 0 opposed – 0 abstains
BI 232 Human Anatomy and Physiology II (Gen Ed Request)	Motion: approve as written.	Motion: Anne 2nds: Jessamyn 9 in favor – 0 opposed – 0 abstains
BI 233 Human Anatomy and Physiology III (CCN Revision)	Motion: approve as written.	Motion: Anne 2nds: Mimi 9 in favor – 0 opposed – 0 abstains
BI 233 Human Anatomy and Physiology III (Gen Ed Request)	Motion: approve as written.	Motion: Mimi 2nds: Todd 9 in favor – 0 opposed – 0 abstains
Nursing AAS (Modified Degree/Certificate Revision)	Motion: approve as written.	Motion: Anne 2nds: Jessamyn 9 in favor – 0 opposed – 0 abstains
SPA 101Z First-year Spanish I (Course Revision: description)	Motion: approve as written.	Motion: Stephen 2nds: Anne 9 in favor – 0 opposed – 0 abstains
SPA 102Z First-year Spanish II (Course Revision: description)	Motion: approve as written.	Motion: Todd 2nds: Mimi 9 in favor – 0 opposed – 0 abstains
Associate of Arts Transfer in Communication (New Degree-MTM)	Motion: approve as written.	Motion: Mimi 2nds: Todd 9 in favor – 0 opposed – 0 abstains
Associate of Arts Transfer in Sociology (New Degree-MTM)	Motion: approve as written.	Motion: Anne 2nds: Mimi 9 in favor – 0 opposed – 0 abstains
Associate of Science Transfer in Sociology (New Degree-MTM)	Motion: approve as written.	Motion: Todd 2nds: Jessamyn 9 in favor – 0 opposed – 0 abstains

Associate of Arts Transfer in Human Development and Family Services (New Degree-MTM)	Motion: approve as written.	Motion: Todd 2nds: Anne 9 in favor – 0 opposed – 0 abstains
Associates of Science Transfer in Human Development and Family Services (New Degree-MTM)	Motion: approve as written.	Motion: Todd 2nds: Anne 9 in favor – 0 opposed – 0 abstains
CG 150 Wellness and Resilience for Success (New LDC Course)	Shayna introduced a new class that is hoped to help students build the skills to take with them beyond college for coping and stress relief. CGCC Faculty and Staff may enroll or audit the course too to learn these skills. Motion: approve as written contingent on finding a third university that will except as a transfer.	Motion: Jessamyn 2nds: Todd 9 in favor – 0 opposed – 0 abstains
BA 227 Social Media Marketing (New LDC Course)	This course is replacing the current WT 102 course, using the basic shell of that course but increasing the credits and adding outcomes to make the content more relevant. Motion: approve as written.	Motion: Anne 2nds: Stephen 9 in favor – 0 opposed – 0 abstains
BA 131 Introduction to Business Technology (Course Revision)	Motion: approve as amended. Prerequisites and Description: remove “IRW 115 or”	Motion: Anne 2nds: Mimi 9 in favor – 0 opposed – 0 abstains
BA 205 Business Communication (Course Revision)	Motion: approve as written.	Motion: Mimi 2nds: Jessamyn 9 in favor – 0 opposed – 0 abstains
BA 280A Cooperative Education: Business Experience (Course Revision)	Discussion on the deference between a Practicum class vs an Experience class. Motion: approve as amended. Prerequisites and description: add “Instructor permission required”	Motion: Anne 2nds: Jessamyn 9 in favor – 0 opposed – 0 abstains
BA 280B Cooperative Education Business Seminar (Course Revision)	Motion: approve as written.	Motion: Mimi 2nds: Anne 9 in favor – 0 opposed – 0 abstains

Accounting AAS (Degree Revision)	Motion: approve as written.	Motion: Anne 2nds: Jessamyn 9 in favor – 0 opposed – 0 abstains
Accounting / Bookkeeping (Certificate Revision)	Motion: approve as written.	Motion: Mimi 2nds: Tyson 9 in favor – 0 opposed – 0 abstains
Entry-Level Accounting Clerk (Certificate Revision)	Motion: approve as written.	Motion: Jessamyn 2nds: Anne 9 in favor – 0 opposed – 0 abstains
Entrepreneurship / Business Management (Degree Revision)	Motion: approve as written.	Motion: Stephen 2nds: Jessamyn 9 in favor – 0 opposed – 0 abstains
Entrepreneurship (Certificate Revision)	Motion: approve as written.	Motion: Mimi 2nds: Anne 8 in favor – 0 opposed – 0 abstains
Meeting Adjourned: 5:05pm	All in favor, Chair Kristen closed the meeting at 5:05pm	Next Meeting: April 9, 2026