

Curriculum Committee Minutes

February 20, 2025

Location: TDC Boardroom 1.162 & HRC Conference Room 1.209

PRESENT:

Voting Committee Members

Chair- Andrea LoMonaco (Business)
Annette Byers (Sub-Math)
Kristen Booth (Pre-Coll/ESOL)

Leigh Hancock (Art,Cult,Comm)
Anne Kelly (Interim-Inst Dean)

Stephen Shwiff (Social Science)
Jules Burton (Sub-Science)

Non-Voting Members

Jarett Gilbert (VP Instructional Services)
Susan Lewis (Curriculum)

Jared Dill (Student Services)

Support Staff

Sara Wade (Instructional Services)

Guests

Cat Graham, Todd Meislahn, Zip Krummel, Janie Griffin, Sara Mustonen

Absent

Voting Members:

Mimi Pentz (Nursing/Health)
Robert Wells-Clark (Tech/Trade)

Non-Voting Member

Item	Discussion	Action
Call to Order:	Chair Andrea called the meeting to order at 3:32pm.	
Approval of February 20, 2025 Minutes	Motion: approve as written.	Motion: Stephen 2nds: Andrea 7 in favor – 0 opposed – 0 abstains
Submissions:		
EMS 106 EMT Part II- Course Revision	Motion: approve as written.	Motion: Stephen 2nds: Andrea 7 in favor – 0 opposed – 0 abstains

SOC 204 Sociology in Everyday Life- Course Revision	Motion: approve as written.	Motion: Jules 2nds: Leigh 7 in favor – 0 opposed – 0 abstains
SOC 204Z Introduction to Sociology- Gen Ed Request	Motion: approve as written.	Motion: Andrea 2nds: Kristen 7 in favor – 0 opposed – 0 abstains
SOC 205 Social Change in Societies- Course Revision	Motion: approve as written.	Motion: Andrea 2nds: Leigh 7 in favor – 0 opposed – 0 abstains
SOC 205Z Social Change in Institutions- Gen Ed Request	Motion: approve as written.	Motion: Kristen 2nds: Andrea 7 in favor – 0 opposed – 0 abstains
SOC 206 Social Problems- Course Revision	Motion: approve as written.	Motion: Kristen 2nds: Jules 7 in favor – 0 opposed – 0 abstains
SOC 206Z Social Problems- Gen Ed Request	Motion: approve as written.	Motion: Andrea 2nds: Leigh 7 in favor – 0 opposed – 0 abstains
AST- Business- Degree Revision	Motion: approve as written.	Motion: Stephen 2nds: Kristen 7 in favor – 0 opposed – 0 abstains
New Business:		
1. Credit for Prior Learning – Maximum credits allowed per award	CPL Proposed Options for Degrees: <ul style="list-style-type: none"> Option 1: Base maximum CPL on residency requirements Option 2: Base maximum CPL on previous NWCCU limitation of 25% Option 3: Base maximum CPL on middle range limit CPL Proposed Options for Certificates:	

- Option 1: Base maximum CPL on residency requirements
- Option 2: Zero limitations on CPL credits
- Option 3: Base maximum CPL on previous NWCCU limitation of 25%

Discussion

Option 1: This aligns with other community colleges in our area and universities and the trends of what the state is wanting in regards to CPL.

Option 3: Committee members expressed their approval of the requirement for students to demonstrate a greater commitment to the college through their engagement in classes and their investment of their college education through their courses. This option gives the students greater exposure of the CGCC ILOs and CLOs and a broader education base.

Considered to be a difference between terminal degrees and transfer degrees that would warrant a different cap for each. Since terminal degrees (AAS) are regulated internally, a decision to increase their CPL cap would not be dependent on university acceptance of those credits. There is still some debate statewide about university acceptance of CPL which may cause them to accept fewer credits or devalue those credits. Also, it was thought that if it required an increase of potential P/NP credits transferring, they may not transfer as easily or possibly with less value.

Suggested that some CPL could be recognized with a grade rather than P/NP or that it may be recognized as transfer credit rather than CPL.

Discussion on CPL classes being all Pass/No Pass is this going to be a problem? Write a new policy for the amount of Pass/No Pass there can be on a terminal degree and certificates. The new policy would not affect the transfer degrees.

ACTION ITEM: Susan will contact Karly Aparicio and advising to see if they would anticipate any problem with the cap for Pass/No Pass being increased to match the residency requirement for AAS degrees and certificates.

	<p>Motion #1: Approve Option 1: Cap CPL credits for AAS degrees at 66% of credits towards an AAS degree, to stay in line with the residency requirements, contingent on the P/NP limitations being raised to match this 66% cap.</p> <p>Cap CPL credits for transfer degrees at 25%.</p> <p>Motion #2: Approve Option 1: Cap CPL credits for certificates at 66%, aligning with the residency requirements, contingent on the P/NP limitations being raised to match this 66% cap.</p>	<p>Motion #1: Motion: Andrea 2nds: Kristen 7 in favor – 0 opposed – 0 abstains</p> <p>Motion #2: Motion: Kristen 2nds: Andrea 7 in favor – 0 opposed – 0 abstains</p>
2. General Education requirements for AAS degrees	<p>General Education Requirements for AAS Degrees, Proposed Options:</p> <ul style="list-style-type: none"> • Option 1: Make no change (IC votes: 0) • Option 2: Decrease General Education credit requirements from 16 to 12 credits (IC votes: 2 in favor: Tech & Trades, Business) • Option 3: Retain 16 credit requirement for degree; build first and second year certificates (IC votes: 5 in favor: Arts, Culture and Communications; Health; Math; Science; Social Science) <p>Susan shared what was discussed and voted on in both Leadership Council and Instructional Council. An argument was made that the college made and agreed on these standards because at that time it was felt that students should be exposed and experience different subjects that they might not choose otherwise.</p> <p>It was expressed that Option 3 provided an avenue for students to still earn an award (certificate) without having to take any Gen Ed, math, or writing courses if they so desired. However, if they wanted to earn a degree, they would need to fulfill the current degree requirements.</p> <p>Recommendation for all 3 Options: Change credits to courses (IC votes: unanimous in favor)</p> <p>The committee favored the above recommendation, changing the requirement to 3 or 4 “courses” with a minimum of 3 credits per course rather than the current credit requirement. This would resolve the 3-credit complication that currently exists.</p>	<p>Motion #1: Motion: Kristen 2nds: Leigh</p>

	<p>Motion#1: Approve Option 3 retaining 16 credit requirement for AAS degrees. Encourage the building of 1st and 2nd year certificates including technical courses only.</p> <p>Motion #2: change requirements from credits to courses.</p>	<p>7 in favor – 0 opposed – 0 abstains</p> <p>Motion #2: Motion: Andrea 2nds: Leigh 7 in favor – 0 opposed – 0 abstains</p>
3. Additional CC Meeting & Retreat Dates	<p>Susan asks the committee to schedule an additional meeting for approval of the Ag Tech Courses in April, and to settle on a date in May for the Curriculum Committee Retreat.</p> <p>ACTION ITEM: Doodle Polls will be sent with proposed dates.</p>	
Meeting Adjourned: 4:36pm	All in favor, Chair Andrea closed the meeting at 4:36pm.	Next Meeting: March 6, 2025