

Curriculum Committee Minutes

February 6, 2025

Location: TDC Boardroom 1.162 & HRC Conference Room 1.209

PRESENT:

Voting Committee Members

Chair- Andrea LoMonaco (Business)

Annette Byers (Sub-Math)

Mimi Pentz (Nursing/Health)

Kristen Booth (Pre-Coll/ESOL)

Leigh Hancock (Art,Cult,Comm)

Anne Kelly (Sub-Inst Dean)

Robert Wells-Clark (Tech/Trade)

Stephen Shwiff (Social Science)

Jules Burton (Sub-Science)

Non-Voting Members

Jarett Gilbert (VP Instructional Services)

Susan Lewis (Curriculum)

Jared Dill (Student Services)

Support Staff

Sara Wade (Instructional Services)

Guests

Cat Graham, John Evans, Todd Meislahn, Zip Krummel, Bryan
Despain, Tyson Aldrich, Sara Mustonen

Absent

Voting Members:

Non-Voting Member

Item	Discussion	Action
Call to Order:	Chair Andrea called the meeting to order at 3:34pm.	
Approval of January 23, 2025 Minutes	Motion: approve as written.	Motion: Stephen 2nds: Andrea 7 in favor – 0 opposed – 0 abstains
Submissions:		
MTH 251 Calculus I (Course Revision: #, title, des, out, cont, txt/mat, credit hour change)	Motion: approve as written.	Motion: Stephen 2nds: Andrea 7 in favor – 0 opposed – 0 abstains

MTH 251Z Differential Calculus (Gen Ed Request)	Motion: approve as written.	Motion: Kristen 2nds: Stephen 7 in favor – 0 opposed – 0 abstains
MTH 252 Calculus II (Course Revision: #, title, des, out, txt/mat, credit hour change)	Motion: approve as written.	Motion: Stephen 2nds: Kristen 7 in favor – 0 opposed – 0 abstains
MTH252Z Integral Calculus (Gen Ed Request)	Motion: approve as written.	Motion: Kristen 2nds: Stephen 7 in favor – 0 opposed – 0 abstains
MTH 253 Calculus III (Course Revision: # title, des, out, cont, txt/mat, credit hour change)	Motion: approve as written.	Motion: Kristen 2nds: Anne 7 in favor – 0 opposed – 0 abstains
MTH 253 Calculus: Sequences and Series (Gen Ed Request)	Motion: approve as written.	Motion: Jules 2nds: Andrea 7 in favor – 0 opposed – 0 abstains
EC 201 Principles of Economics: Microeconomics (Course Revision: #, title, des, out, cont, txt/mat)	Motion: approve as written.	Motion: Kristen 2nds: Jules 7 in favor – 0 opposed – 0 abstains
EC 201Z Principles of Microeconomics (Gen Ed Request)	Motion: approve as written.	Motion: Kristen 2nds: Andrea 7 in favor – 0 opposed – 0 abstains
EC 202 Principles of Economics: Macroeconomics (Course Revision: #, title, des, out, cont, txt/mat)	Motion: approve as written.	Motion: Anne 2nds: Andrea 7 in favor – 0 opposed – 0 abstains
EC 202Z Principles of Macroeconomics (Gen Ed Request)	Motion: approve as written.	Motion: Kristen 2nds: Anne 7 in favor – 0 opposed – 0 abstains
BA 226 Business Law I (Course Revision: #, title, des, out, cont, txt/mat)	Motion: approve as written.	Motion: Stephen 2nds: Jules 7 in favor – 0 opposed – 0 abstains

CAS 170 Beginning Spreadsheets Using Excel (Course Revision: #, title, des, out, cont)	Motion: approve as written.	Motion: Anne 2nds: Kristen 7 in favor – 0 opposed – 0 abstains
BA 226 Modified Degree/Certificate Revision (course title and #)	Motion: approve as written.	Motion: Kristen 2nds: Jules 7 in favor – 0 opposed – 0 abstains
CAS 170 Modified Degree/Certificate Revision (course title and #)	Motion: approve as written.	Motion: Kristen 2nds: Mimi 8 in favor – 0 opposed – 0 abstains
Associate of Science Oregon Transfer – Business (Degree Suspension)	Since we the college has both the AAOT-Bus and the AAT-Business and that they are closely aligned it was decided that college only needs to offering one degree. Motion: approve as written.	Motion: Kristen 2nds: Stephen 9 in favor – 0 opposed – 0 abstains
Web Design Assistant (Certificate Suspension + Teach Out + Termination Checklist)	Historically there has been low to no students enteing the pathway and with technology and job shifts going a different route it was decided to Suspended both Web Design Assistant & Web Development Assistant. Motion: approve as written.	Motion: Kristen 2nds: Mimi 9 in favor – 0 opposed – 0 abstains
Web Development Assistant (Certificate Suspension + Teach Out + Termination Checklist)	Motion: approve as written.	Motion: Stephen 2nds: Mimi 9 in favor – 0 opposed – 0 abstains
AAT – English Literature (Degree Revision: title, req, courses)	Changes came down from the Literature State Committee. The proposed change will not have any effect to students currently AAT – English Literature pathway. Motion: approve as written.	Motion: Mimi 2nds: Stephen 9 in favor – 0 opposed – 0 abstains
New Business:		
1. Credit for Prior Learning – Maximum credits allowed per award	Continued discussion from December 5th & January 23rd meeting:	

	<p>Kristen and Susan provided insights on what other colleges in Oregon and across the country are doing regarding Credit for Prior Learning (CPL), degree requirements, and Pass/No Pass policies.</p> <ul style="list-style-type: none"> • It was agreed upon that the committee would like to see the residency requirement retained, and that it could be a good measurement for CPL limitations. • Aviation Department, 81% of a certificate/degree can be earned through CPL, but this could exceed the credit requirements due to the 33% residency rule. This concern specifically relates to Aviation Maintenance Technician (AMT) programs. <ul style="list-style-type: none"> ○ AMT instructors had reservations about granting full degrees through CPL, sharing that it is important for students to learn all the skills that are essential to the pathway. • Clarification & discussion on allowing for 100% attainment through CPL for certificates, particularly small certificates in Manufacturing. <ul style="list-style-type: none"> ○ Could we make different requirements for different programs? Susan encouraged the adoption of a single requirement. ○ It was noted that students must be enrolled in CGCC and have completed at least one credit bearing course prior to CPL being added to their transcript. Suggested this may be sufficient level of credits earned at CGCC, and the rest could be CPL. • It was mentioned that maintaining the residency requirement ensures students gain not only technical skills but also exposure to broader skills taught at CGCC, including ILOs and COAs. • Due to Pass/No Pass policies, only 27% of a degree can currently be earned through CPL. Uncertainty around whether P/NP maximums can be revised. <p>**Discussion tabled to February 20th meeting.</p>	
Meeting Adjourned: 5:00pm	All in favor, Chair Andrea closed the meeting at 5:00pm.	Next Meeting: February 20, 2025