

## Curriculum Committee Minutes

December 5, 2024

Location: TDC Boardroom 1.162, HRC Conference Room 1.209, Zoom

### PRESENT:

#### Voting Committee Members

Chair- Andrea LoMonaco (Business)

Vice Chair- Pam Koop (Math)

Mimi Pentz (Nursing/Health)

Stephen Shwiff (Social Science)

Ashley Beardmore (Science)

Kristen Booth (Pre-Coll/ESOL)

Leigh Hancock (Art,Cult,Comm)

Tori Stanek (Inst Dean)

#### Non-Voting Members

Jarett Gilbert (VP Instructional Services)

Susan Lewis (Curriculum)

Jared Dill (Student Services)

#### Support Staff

Sara Wade (Instructional Services)

#### Guests

Janie Griffin, Sara Mustonen

#### Absent

#### Voting Members:

Robert Wells-Clark (Tech/Trade)

#### Non-Voting Members

Item	Discussion	Action
<b>Call to Order:</b>	Chair Andrea called the meeting to order at 3:33 pm.	
<b>Approval of October 24, 2024 Minutes</b>	<b>Motion: approve as written.</b>	Motion: Pam 2nds: Kristen 6 in favor – 0 opposed – 0 abstains
<b>Submissions:</b>		
NRS 222 Nursing in Acute Care II and End of Life Care (Contact Hour/Credit Change)	<b>Motion: approve as written.</b>	Motion: Kristen 2nds: Pam 6 in favor – 0 opposed – 0 abstains
IC Proposal for Mandatory FYE in AAOT, AS, and AGS	<b>Motion: approve as amended to include the MTMs, contingent on IC review and agreement to add the four MTMs to the proposed mandate.</b>	Motion: Mimi 2nds: Andrea 6 in favor – 0 opposed – 0 abstains

MTH 95L Corequisite for Intermediate Algebra (Course Revision:#)	<b>Motion: approve as written.</b>	Motion: Mimi 2nds: Andrea 6 in favor – 0 opposed – 0 abstains
<b>Discussion Items:</b>		
1. 3-4 Credit Conversion policy	<p>Questions and concerns have been expressed by Student Services and the Registrar's Office about the use of the 3-4 credit conversation policy.</p> <ul style="list-style-type: none"> <li>Susan explained the history of how the 3-4 credit conversion policy came into existence. Following a decision by Oregon community colleges in the mid-2000s, many colleges revised the majority of their LDC courses from 3 credits to 4. At the same time, a good faith agreement was reached that those colleges that moved to 4-credit courses would continue to accept the 3-credit versions in transfer as fulfilling a requirement. For example, WR121 requirements could still be fulfilled by the 3-credit version even though WR121 at CGCC became 4 credits. However, overall credits needed for degree completion would not be satisfied and the missing credit would need to be "made up."</li> <li>Historically, CGCC registrars have entered 4 credits on the transcript for 3-credit courses such as WR121 although it was transferring in from a CC where the course was only 3 credits.</li> <li>Concern by committee members that if we are transferring a 3-credit class and give students 4 credits, was the 3-credit version rigorous enough? Do students get enough credit hours? The course is inherently 25% less.</li> <li>In the case of WR121, it was posited that the information literacy components of the course were removed or not added in the 3-credits versions.</li> <li>The committee discussed the possibility of creating an extra 1 credit course for students to take to make up the missing credit.</li> <li>Another option could be to ensure knowledge through a challenge exam on any missing content, as well as the credit.</li> <li>We could change the language in regard to course requirements to reflect completion of courses rather than a</li> </ul>	

	<p>specific number of credits. This would allow the degree requirement to be fulfilled by either a 3- or 4-credit version. This would also be pertinent in regards to gen ed requirements.</p> <ul style="list-style-type: none"> <li>• Question posed regarding how long transfer credit are good for? Transfer credits are good forever.</li> </ul> <p><b>The discussion was tabled to a later meeting due to meeting time constraints. The committee was asked to individually think further on the issue in preparation for further discussion.</b></p>	
2. Substitution of Courses policy	<p>Questions arose about what is acceptable around course substitution for degree pathways.</p> <p>Currently there have been instances where courses have been substituted that only have a common prefix/subject code. For example, it might be considered acceptable to substitute BA 226 Business Law I for BA 223 Principles of Marketing based on them both being BA courses and even though the course content is completely different. Seems more likely to happen because students haven't taken the required course and they want to graduate before it will be offered again.</p> <p>Course substitution may impact other requirements beyond the course itself. Courses may be fulfilling Related Instruction or Gen Ed requirements that the substitute doesn't fulfill.</p> <p>Clarification of what would qualify as a course substitute is needed.</p> <p><b>The discussion was tabled to a later meeting as more time was needed for the subject. The committee was asked to individually think further on the issue in preparation for further discussion.</b></p>	
3. Credit for Prior Learning – Maximum credits allowed per award	<p>Discussion on setting a cap of number of credits that can be earned by Credit for Prior Learning (CPL). Several options were proposed:</p> <ul style="list-style-type: none"> <li>• NWCCU's previous requirement of 25% maximum was removed from the standards in 2020. Some people feel that this is still a good level.</li> <li>• CGCC has some AR documentation limiting non-traditional credit to 45 credits</li> <li>• CPL task force opinions ranged from less than 25% to 100%.</li> <li>• Allow CPL up to the limit of the residency requirements.</li> </ul>	

	<p>Concerns expressed about being a degree mill. Others felt this was the new direction of higher education and provided greater equity through recognition of what students bring with them from past experience.</p> <p><b>The discussion was tabled to a later meeting as more time was needed for the subject. The committee was asked to individually think further on the issue in preparation for further discussion.</b></p>	
4. Split Science Courses – Lecture/Lab - Gen Ed Designations	<b>Postponed to January 23, 2025 meeting.</b>	
<b>Meeting Adjourned: 5:04pm</b>	<b>All in favor to end the meeting. Chair Andrea closed the meeting at 5:04pm.</b>	<b>Next Meeting: January 23, 2025</b>