



BOARD AGENDA ITEM:
DATE:

3.2–Regular Meeting Minutes
September 19, 2023

REGULAR MEETING MINUTES
Tuesday, August 15th 2023
This meeting was held remotely.

ATTENDANCE:

Board of Education:

Tim Arbogast
Kim Morgan
Lucille Begay
Jonathan Fost

Nate Stice
OraLee Branch
Laura De La Torre

**Staff and
Representatives:**

Jarett Gilbert
Lorelle Davies
Mike Espinoza
Courtney Judah
Tiffany Prince
Danny Dehaze

1.0 CALL REGULAR MEETING TO ORDER

Chair Arbogast called the meeting to order at 6:01pm

2.0 WELCOME AND INTRODUCTIONS

3.0 APPROVAL OF MINUTES

3.1 Regular Minutes –July 18, 2023

MOTION #1 – APPROVED

Director Branch moved to **approve the Minutes from the July 18, 2023 Board Meeting**. Director Morgan seconded. Motion passed unanimously.

4.0 PUBLIC COMMENT

5.0 REPORT ITEMS

5.1 Student Demographic Data & Annual Enrollment Update

Mike Espinoza, Vice President of Student Services presents Student Demographic Data & Annual Enrollment Update.

Mike begins by providing a Total Enrollment-Headcount & FTE 4-year AY Comparison.

Mike gives a comparison for 2021-2022 vs 2022-2023; which includes a total Headcount of 804 for 2021-22 and 844 for 2022-23.

Mike explains that it has been reported through the past 9 months or so, over the course of Fall, Winter and Spring, we've achieved between 7% and 10% headcount enrollments increased and 10% to 13% FTE increase.

Regarding Degree Program enrollment, Mike explains that we are excited about paramedics and bringing on additional cohorts of aviation maintenance and construction technology.

Gender breakdown for AY 2022-2023 includes 61% female and 39% male.

Race and Ethnicity, includes a 42% for White, 32% Hispanic/Latino and 21% Undeclared.

Regarding race, we have seen an increase in that traditional 18 to 19-year-old breakdown compared to the previous year. Ages 20 to 24 as well as 24-34 has seen some decrease.

Top 4 High School Attending CGCC include:

1. *Hood River Valley High School*
2. *The Dalles Wahtonka High School*
3. *Other- Oregon High School*
4. *Columbia High School (White Salmon)*

5.2 Monthly Financial Update

Dr. Lorelle Davies presents a Monthly Financial Update.

General Fund revenues through June 30 are \$557,494 representing 4.7% of the budget and \$127,436 increase over the same period as the previous year.

The college's bank account balances total \$6,593,406 on July 31.

Accounts receivable balances total \$2,020,442 on July 31, and represent amounts owed to the college from students, property tax, agencies, and grantors.

Accounts payable balances total (\$48,216) on July 31 and represent amounts owed to vendors and suppliers of goods and services received by the College.

Lastly, Lorelle explains the college is on a track and moving forward with the audit this year.

5.3 Foundation Board Update

Sue Davis, Executive Director of the Foundation, gives an update and reminders of what is currently happening with the Foundation.

Golf Tournament is around the corner, it will be happening September 9th; we are fully subscribed on all of our teams which was the initial goal.

We are in our sponsorship category, currently at 13,000, which is up about 30 from last year.

Sue explains CGCC was awarded the Roundhouse Foundation, they fund community college career and technical education. It is specifically for assisting students with purchasing the tools and equipment that they need to get started in their careers. The total amount is 22,500, and will be dispersed that over 3 quarters.

The college also received to the \$10,000 pledge that was made by 280-Earth, which is the Carbon Sequestration Company that's located in the Dalles to do their testing of their process.

The College will have a feature article in the Gorge magazine, which only comes out 4 times in a year.

5.4 OCCA Update

Director Morgan presents the OCCA update.

On September 8th, OCCA has scheduled the Executive Committee retreat. On September 9th, OCCA will be having an All Board Training. The OCCA Annual Conference will be on November 1st through the 3rd in Sun River.

5.5 President's Update

Dr. Lawson presents an Update.

Dr. Lawson attended the Oregon President's Council, which served as a great opportunity to meet other presidents and share the focus on students and serving the community.

CGCC will receive a study from OCCA about the impact of CGCC in our region. The analysis demonstrated the substantial contributions of Oregon's community colleges, which collectively generate an impressive \$9.6 billion annual economic impact while supporting 1 out of every 22 jobs in the state.

Filmed episode of Everyday NW at the Aviation Maintenance Technology facility to promote the second cohort of the AMT program. Bryan Despain, the lead faculty and program director, was the main star along with one of his students, Alec Culbertson.

Regarding Community Engagement, Dan Spatz has been especially helpful in making introductions and helping me connect with key leaders in our region.

The College has secured \$1.7 million to support the project and the ESD has committed \$400,000. To make this a reality, we need roughly another \$7 million.

5.6 Board Subcommittee Reports

None submitted

5.7 Chair's Report

Chair Arbogast explains he added Director Fost to the Board Policy and Equity Committee.

Chair Arbogast explains that the Board would like to be more involved with the strategic direction and planning. He will report again on the Document Access Agreement.

6.0 BUSINESS ITEMS

6.1 Board Operating Agreement

Chair Arbogast shares the Board Operating Agreement as a document that Board Members are required to sign every year.

MOTION - #2 APPROVED

Director Fost moved **to approve for board members signatures, the 2023-2024 Board Operating Agreement for Columbia Gorge Community College Board of Education**, Director Morgan seconded. Motion passed unanimously.

6.2 Native Nations Advisory Council Liaison

Lisa AbuAssaly George, presents a business item to select the Columbia Gorge Community College Board of Education liaison to the Columbia Gorge Community College Native Nations Advisory Council, for the 2023-24 academic year.

The purpose of CGCC's Native Nations Advisory is to provide a space where community members can advise the president, board, and college staff about how to best be of service to Native students and community.

The Columbia Gorge Community College Board of Education **moved to nominate Lucille Begay as the Native Nations Advisory Council Liaison for the 2023-24 academic year**. Director Branch seconds. Motion passed unanimously.

7.0 PUBLIC COMMENT

8.0 CRITICAL DATES

Chair Arbogast reviewed the critical dates with the Board.

9.0 ADJOURN

The meeting was adjourned at 7:15pm

As recorded by Tiffany Prince, Assistant to the President and Board of Education