

Instructional Council Meeting Agenda

Date: 9/22/23 | Begin: 8:30am | End: 10:30am | Location: TDC 3.203 In-Person - Recorder: Sara Wade

Topic	Presenter	Time	Key Points/Expected Outcome <i>(Provide 50 words or less)</i>	Category
Presidential Address	Dr. Lawson	20 mins (15)	Dr. Lawson provides an update on supporting equitable student success. <i>(JG follow-up: Chairs will elect an IC Co-Chair, who will join VPIS in setting and leading agenda.)</i>	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information
Early Student Success Interventions	Jarett/ Mike	10 mins (25)	To support early intervention leading to equitable student success/persistence, we would like to discuss how mid-term grade submissions can help inform current and forthcoming processes (i.e. are midterm grades).	<input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information
Tutoring & Mentoring Services	Tori	10 mins (20)	Update/Overview of the tutoring & mentoring services. CHAIR ACTION: Please tell your Fall 2023 instructors to add the NetTutor online tutoring app to their Moodle page. Questions? Contact tstanek@cgcc.edu or rkovacich@cgcc.edu	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information
Workforce Development & Resources	Katherine	15 mins (10)	We are expanding workforce development on campus to include career services at CGCC. Would like to discuss a physical drop-in space for students to receive job search help, adding a job board on our website, potential career week, and share upcoming community partner visits to campus. Will also share out about our programs such as on-the-job training, internships, workshops, and scholarships. If you have suggestions to get the word out to students reach out to Katherine. If you have students struggling as they begin to the term or you think would benefit from an ongoing workshop around goal setting/time management/confidence etc. refer to Realizing your Potential: mfitzpatrick@cgcc.edu	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information
Accreditation	Susan/ Jarett	15 mins	Reflection on the Mid-Cycle Review Feedback. Discussion on Ad-Hoc Report 2024 on Recommendation #3. Instructional Council will discuss and determine an approach to systematic review of disaggregated student achievement data. Report data folder . Pathway observations due by next IC, 10/20, in a shared document .	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information
Child Care Partners Update	Nancey	10 mins (15)	Discussion of the upcoming things with Child Care Partners for the year. CHAIR ACTION: Please share the following message: Students with childcare needs can reach out to Childcare Partners: ccp@cgcc.edu, (541) 506-6131	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information
In-Service/Professional Development	Zip/Leigh	10 mins	Questions arose around what should be the meaning of inservice and what do faculty want from inservice. Updates and upcoming Faculty Development opportunities.	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information
Chair Check-in	All	20 mins	Time to share out on kudos, and immediate or emerging items of shared instructional import.	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information

VPIS Update	Jarett/ Sara W	10 mins	Review of process & review of forms, dates, stages & guidelines for Faculty Evals. Reminder of the system for turning in syllabi to IS. Committee List . CNF Travel and PO - Set up 1:1 and office hours. AR/OP review.	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information
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Announcements

	Next Meeting Date	Start Time	End time	Location
	October 20, 2023	8:30 am	10:30 am	HRC 310
Future Agenda Items			Notes*	
<ul style="list-style-type: none"> - Grant Update: what grants are we currently fulfilling and what is the process for submitting a grant. - Faculty Handbook (October) - New Pathways Pages - Instructional Technology Updates - Team-building Activities (Communication) - iET - Course Cancellation 				