

Curriculum Committee Minutes
April 6, 2023 3:30 to 5pm
Location: TDC Board Room 1.162 & Zoom

PRESENT:

Voting Committee Members

Chair- Pam Morse (Math)
 Kristen Booth (Pre-College)
 Stephen Shwiff (Social Science)
 Jenn Kamrar (Art,Cult,Comm)
 Robert Wells-Clark (Ind/Trade)
 Rebecca Schwartz (Inst Dean)

Non-Voting Committee Members

Susan Lewis (Curriculum)
 Mary Martin (Student Services)

Jarett Gilbert (VP Instructional Services)

Staff

ABSENT (Instructional Services)

Guests

Sara Mustonen, Katherine Akin, Anna
 Garcia, Todd Meislahn, Janie Griffin,

Non-V Leigh Hancock, Matt Fitzpatrick

Voting

Vice Chair- Mimi Pentz (Nurs/Hlth),
 Andrea LoManaco (Buiness)
 Emilie Miller (Science)

Item	Discussion	Action
Call to Order: 3:36pm	The meeting was called to order by chair Pam Morse.	
Approval of March 16, 2023 meeting minutes.	Committee missed approving minutes, will be voted on by email.	Motion: 2nds: 0 in favor – 0 opposed – 0 abstains

Information Items:		
1. Course inactivations	CT 101.234. 235, 236; MA 112, 118, 122, 123, 124, 131, 132, 136, 180; MLT 100; MP 150; UAS 100, 103	
Old Business:		
1. Contact Hour Definitions (Postponed)	Kristen reported that she and Pam had met and developed an initial document. It was sent to Susan for review/comment. Will be ready for discussion at Retreat.	
2. Transferability Requirements – continued from 3.16.23 (LDC transfer, Gen Ed reequipments number of universities required		
Submissions:		
CG 160 Credit for Prior Learning Portfolio Development (New LDC Course)	Katherine Akin explained the purpose of the new portfolio class and how it connects with Credit for Prior Learning (CPL). Question arose about how this class was going to be graded. Class will be graded Pass/No Pass. Motion: approve as written	Motion: Robert 2nded: Kristen 6 in favor – 0 opposed – 0 abstained
GED 50 Spanish GED (New Non-Credit Course)	Motion: approve as written	Motion: Kristen 2nded: Stephen 6 in favor – 0 opposed – 0 abstained
BA 101 Introduction to Business (Course Revision: out, cont, txt/mat)	Motion: approve as written	Motion: Kristen 2nded: Stephen 6 in favor – 0 opposed – 0 abstained
BA 101 Introduction to Business (Gen Ed Request)	Clarification was asked on how this course will teach to ILO#4, Cultural Awareness. Concern was expressed that while the instructor could speak to how business in general does address concepts of Cultural Awareness, the outcomes and listed content of this course do not speak directly to the ILO nor provide intentional instruction recurrently enough to establish a thorough of even a fundamental understanding. Determined that ILO#4 was not addressed significantly. Motion: approve with the change that ILO #4 will be changed to	Motion: Kristen 2nded: Stephen 6 in favor – 0 opposed – 0 abstained

	"Not Addressed"	
EMS 100 Introduction to Emergency Medical Services (Contact Hour/Credit Change)	Janie explains the changes to EMS 100's lec/lab to better meet the students need to meet course material and outcomes. Motion: approve as written	Motion: Kristen 2nded: Stephen 6 in favor – 0 opposed – 0 abstained
APR 100 Introduction to Emergency Medical Services (New CTE Course)	Janie explains that that the APR courses are created as part of the development of an apprenticeship program with the Mid-Columbia Fire Department. The course is exactly the same to EMS 100 but is created for outside partnerships. This course will be cross listed. Motion: approve as written	Motion: Rebecca 2nded: Kristen 6 in favor – 0 opposed – 0 abstained
APR 105 EMT Part I (New CTE Course)	Cross listed with EMS 105. Motion: approve as written	Motion: Kristen 2nded: Rebecca 6 in favor – 0 opposed – 0 abstained
APR 106 EMT Part II (New CTE Course)	Cross listed with EMS 106. Motion: approve as written	Motion: Rebecca 2nded: Stephen 6 in favor – 0 opposed – 0 abstained
Nursing AAS (Degree Revision)		Motion: 2nded: 0 in favor – 0 opposed – 0 abstained
WR 121L Foundations of College Composition (Course Revision: title, des, req, out, cont)	Change due to the statewide common course numbering revision of WR121Z. Motion: approve as written	Motion: Jenn 2nded: Kristen 6 in favor – 0 opposed – 0 abstained
MTH 105L Foundations of Math in Society (Course Revision: title, des, req, out, cont)	Change due to the statewide common course numbering of MTH105Z. Motion: approve as written	Motion: Kristen 2nded: Stephen 6 in favor – 0 opposed – 0 abstained
MTH 111L Foundation of College Algebra (Course Revision: title, des, req, out, cont)	Change due to the statewide common course numbering of MTH111Z.	Motion: Stephen 2nded: Jenn 6 in favor – 0 opposed – 0 abstained

	Motion: approve as written	
MTH 243L Foundations of Statistics (Course Revision: #, title, des, out, cont)	Change due to the statewide common course numbering of STAT243Z. Motion: approve as written	Motion: Jenn 2nded: Kristen 6 in favor – 0 opposed – 0 abstained
HST 260 Conspiracy Theories, Secrets Societies and Historical Controversies (New LDC Course)	Rebecca explain that the was a request from student services that that they, along with faculty would like to see more “fun” courses added to help students enjoy the courses so that we can keep the interest of students along with recruiting more students. To help students come here and stay here. We would be the only school in Oregon to offer this course. Course Description revised to: Introduces the world of secret societies and conspiracy theories from prehistoric times through modern iterations. Examines the differences between critical thinking, conspiracy thinking, and the nature of historical “truth”. Prerequisites: placement into MTH 65 or MTH 98. Prerequisite/concurrent: WR 121. Audit available. It was asked if this could be used for Credit for Prior Learning – credit may potentially be earned through course challenge or portfolio submission. Questions arose how this course and the assignments will be assessed. There will be quizzes and assignments that can be used for assessment. And the Standard Assessment Processes should be listed. Motion: approve with the change to the Course Description and add the Standard Assessment Strategy Statement in Course Outcomes Assessment.	Motion: Robert 2nded: Jenn 5 in favor – 1 opposed – 0 abstained
HST 260 Conspiracy Theories, Secrets Societies and Historical Controversies (Gen Ed Request)	Committee ran out of time; this submission will be tabled until the CC Retreat.	Motion: 2nded: 0 in favor – 0 opposed – 0 abstained
Initial Early Childhood Education	Committee ran out of time; this submission will be tabled until	Motion:

(New Certificate)	the CC Retreat.	2nded: 0 in favor – 0 opposed – 0 abstained
Discussion Items/New Business:		
1. Curriculum Committee Retreat Date	Curriculum Committee Retreat is May 19 th from 9am to Noon in Hood River, location is still to be determined. <i>*Sara will send out calendar invites to committee members.</i>	
Meeting Adjourned: 5:06pm	Stephen motioned to end the meeting seconded Rebecca, all in favor. Meeting ended at 5:06pm	Next Meeting: May 19, 2023