

Curriculum Committee Minutes

February 10, 2022

Location: Virtually and HRC 1.209 (conference room)

Zoom Link: <https://cgcc.zoom.us/j/92255114462>

PRESENT:

Voting Committee Members

Vice Chair- Pam Morse (Math)

P.K. Hoffman (Arts & Hum)

Andrea Ware (CTE)

Mimi Pentz (Nurs/Hlth)

Vacant (ESOL)

Katy Jablonski (Wr/FL/Eng)

Rebecca Schwartz (Inst Dean)

Kristen Booth (Pre-College)

Emilie Miller (Science)

Non-Voting Committee Members

Susan Lewis (Curriculum)

Jarett Gilbert (VP Instructional Services)

Mary Martin (Student Services)

Supporting Staff

Sara Wade (Curriculum)

Guest

Leigh Hancock, Andy Carmichael , Sara Mustonen

ABSENT Voting Committee Members

Chair- Stephen Shwiff (Social Science)

Non-Voting Committee Members

Item	Discussion	Action
Call to Order:	Meeting was called to Order at 3:34pm by Vice Chair Pam Morse.	
Approval of Minutes:	January 12, 2022 minutes approved via email: 9-0-1.	
Old Business:		
1. Item still pending: AAOT – Elementary Education MTM: further review/approval pending research/input from CGCC’s Elementary Education Pathway team.	Still pending and waiting for update from CGCC’s Elementary Education Pathway team. Possible next meeting agenda item.	

Introduction:	Sara Mustonen introduced herself to the committee and all present committee members introduced themselves to Sara.	
New Business:		
Submissions:		
Associate of Arts Transfer – English Literature (New Degree)- Leigh Hancock	Leigh explained the new Associate of Arts Transfer- English Literature to the committee and the excitement from the writing department to be able have this as another option for students pursuing a degree in English Literature. Motion: approve as written.	Motion: Katy 2nds: Kristen 6 in favor – 0 opposed – 0 abstains
MTH 111 College Algebra (Contact Hour/Credit Change)- Pam Morse	Pam explained the changes that had to be made for MTH 111, as a corequisite. Susan informed the committee that Pam updated the CCOG content area and added text/materials, prior to the meeting but after the agenda was sent to the committee. Motion: approve as written.	Motion: Andrea 2nds: Mimi 6 in favor – 0 opposed – 0 abstains
BA 222 Financial Management (Course Revision: des, req)	Susan explained this is to clean up the language in the perquisites, as math was listed twice in the perquisites. Motion: approve as written.	Motion: Katy 2nds: Andrea 6 in favor – 0 opposed – 0 abstains
Committee Action:		
1. Pre-College/ESOL Committee Representation (Andy Carmichael)	Susan explained that Courtney Cunningham resigned from the Curriculum Committee. Susan reached out to Andy to see if he wanted to replace, call a vote within the department or combine the ESOL and Pre-College positions. Andy explained with the merging of the Pre-College and ESOL departments, under one department, he felt comfortable that one member could represent both effectively. He expressed confidence that the current	Motion: Katy 2nds: P.K. 7 in favor – 0 opposed – 0 abstains

	<p>Pre-College representative, Kristen Booth, would provide sufficient representation for ESOL as well.</p> <p>Committee members discussed the concern by combining two representatives into one how it could affect having enough members to represent and participate or having enough members to vote.</p> <p>The possibility of having two CTE representatives was discussed: one representing Business, Computer Applications, Web Technology and ECE; the other representing industrial programs and EM-Tech. Susan will connect with Kate to discuss more about the possibility of having two different CTE representatives.</p> <p>ACTION ITEM: Susan to approach Kate regarding the potential of having co-CTE representation on the CC. Include as a discussion item in the spring retreat.</p> <p>Motion: approve the merging of the Pre-College & ESOL Curriculum Committee representative into one position.</p>	
<p>Discussion Item:</p>		
<p>1. First Year Experience (Rebecca Schwartz)</p>	<p>Rebecca shared that the FYE Committee had concerns that WR 121 was a requirement for all Gen Ed electives. Susan explained, there is a standard prerequisite package for Gen Ed courses of MTH 20 or equivalent placement scores and WR 121 as a pro/co. Discussion on different ways to implant the Gen Ed prerequisites for the new FYE course.</p> <p>Discussion between General Education Elective and a General Elective and which the FYE course would fit better under. Hard to provide feedback on this without an outline of course content and outcomes.</p>	

	<p>Mary asked if a returning student comes in under a new catalog year, would they need the FYE course? Rebecca answered that the FYE team has two thoughts: automatic exemptions for students coming in with 30 or more credits or an application for exemptions for students for running start students, dual credit students or students that have 12 or less credits.</p> <p>Kristen & Rebecca shared how different colleges have implemented the FYE into their institution.</p> <p>There is concern about how to enforce this course. The best way to enforce this course is to make it part of the degree. Possible to add as a core requirement at least in the AAOT and AAS degree.</p> <p>The idea of having the FYE course as a pre/co to Gen Ed. But it would still impact CTE students as a hidden requirement. It would only add credits to the programs/degrees that don't have Gen Ed requirements.</p> <p>Rebecca asked if a bilingual FYE course with the same outcomes/same everything would be a different submission. Susan said no, if everything is the same except the language, it would be fine. This would be more like a modality difference rather than a content difference.</p> <p>ACTION ITEM: Committee agreed to continue discussion, in a future meeting. FYE group to provide an outline of content to aid in the discussion.</p>	
<p>Meeting Adjourned:</p>	<p>Kristen motion to end the meeting Mimi 2nd. All in favor. The meeting ended at 5:06pm</p>	
<p>Next Meeting: March 3, 2022</p>		