

**Curriculum Committee Minutes**

**October 21, 2021 3:30 pm – 5:00 pm**

**Location:** TDC Room 1.162 (Boardroom) and HRC 1.209 (conference room)

**Zoom Link:** <https://cgcc.zoom.us/j/98358030081>

**PRESENT:**

**Voting Committee Members**

Chair- Stephen Shwiff (Social Science)  
 Vice Chair- Pam Morse (Math)  
 P.K. Hoffman (Arts & Hum)  
 Andrea Ware (CTE)  
 Mimi Pentz (Nurs/Hlth)

Courtney Cunningham (ESL)  
 Katy Jablonski (ESL)  
 Rebecca Schwartz (Inst Dean)

**Non-Voting Committee Members**

Susan Lewis (Curriculum)  
 Jarett Gilbert (VP Instructional Services)

Mary Martin (Student Services)

**Supporting Staff**

Sara Wade (Curriculum)

**Guest**

Robert Clark, Mary Kramer, Ashley Mickels, Annette Byers

**ABSENT**

**Voting Committee Members**

Kristen Booth (Pre-College)  
 Emilie Miller (Science)

**Non-Voting Committee Members**

Item	Discussion	Action
<b>Call to Order:</b>	Meeting called to order at 3:31, by Committee Chair Stephen.	
<b>Approval of September 23, 2021 &amp; October 7, 2021</b>	<p><b>#1 Motion:</b> September 23, 2021 meeting minutes approved with the amendment to switch “Ashley Mickels” to “Andrea Ware” as CTE representative.</p> <p><b>#2 Motion:</b> October 7, 2021 meeting minutes approved as written.</p>	<p>Motion: Pam                      2nds: Rebecca                      5 in favor – 0 opposed – 1 abstains</p> <p>Motion: Courtney                      2nds: Pam                      6 in favor – 0 opposed – 0 abstains</p>

<b>Old Business:</b>		
<b>None</b>		
<b>New Business:</b>		
<b>Submissions:</b>		
<b>Robert Clark</b>		
MFG 201: Tube and Pipe Fabrication (New CTE Course)	Robert Clark quickly explains the continued changes for the Advance Manufacturing program and adding in the 2 <sup>nd</sup> year of courses to meet the new AAS degree. And explained what the 2 <sup>nd</sup> year of courses will offer for students and community employers searching for workers in the field.  <b>Motion: MFG 201 approve as written.</b>	Motion: Courtney 2nds: Pam 6 in favor – 0 opposed – 0 abstains
MFG 202: Tube Fabrication (New CTE Course)	<b>Motion: MFG 202 approve as written.</b>	Motion: Andrea 2nds: Mimi 6 in favor – 0 opposed – 0 abstains
MFG 203: Pipe Fabrication and Welding (New CTE Course)	<b>Motion: MFG 203 approve as written.</b>	Motion: Mimi 2nds: Rebecca 6 in favor – 0 opposed – 0 abstains
MFG 210: Introduction to Computer Aided Design and Tolerancing (New CTE Course)	<b>Motion: MFG 210 approve as written.</b>	Motion: Pam 2nds: Andrea 6 in favor- 0 opposed – 0 abstains
MFG 211: CAD Design for CNC Manufacturing 1 (New CTE Course)	<b>Motion: MFG 211 approve as written.</b>	Motion: Courtney 2nds: Pam 6 in favor – 0 opposed – 0 abstains
MFG 212: CAD Design for CNC Manufacturing 2 (New CTE Course)	<b>Motion: MFG 212 approve as written.</b>	Motion: Andrea 2nds: Pam 6 in favor – 0 opposed – 0 abstains
MFG 220: Production Manufacturing 1 (New CTE Course)	<b>Motion: MFG 220 approve as written.</b>	Motion: Courtney 2nds: Andrea 6 in favor – 0 opposed – 0 abstains

MFG 221: Production Manufacturing 2 (New CTE Course)	<b>Motion: MFG 221 approve as written.</b>	Motion: Courtney 2nds: Andrea 6 in favor – 0 opposed – 0 abstains
MFG 222: Production Manufacturing 3 (New CTE Course)	<b>Motion: MFG 222 approve as written.</b>	Motion: Courtney 2nds: Pam 6 in favor – 0 opposed – 0 abstains
MFG 290: Student Production Manufacturing Lab (New CTE Course)	<b>Motion: MFG 290 approve as written.</b>	Motion: Courtney 2nds: Andrea 6 in favor – 0 opposed – 0 abstains
Advanced Manufacturing and Fabrication AAS (New Degree)	Rebecca questioned about the requirement of the MTH 98 course because it was not a college level course. It was explained that MTH 98 fulfills the math requirement for the AAS degree; however, since it is not college level, it does not apply toward the overall credit requirements for the degree. Therefore, an additional 4 credits would be required to meet the 90 credit minimum. Since the Adv. Manf. & Fab AAS has a total of 98 credits, that has been resolved and there is no issue here.  <b>Motion: Advanced Manufacturing and Fabrication AAS approve as written.</b>	Motion: Courtney 2nds: Andrea 6 in favor – 0 opposed – 0 abstains
Manufacturing; Advanced Manufacturing Technology (Modified Certificate/Degree Revision)	<b>Motion: approve as written.</b>	Motion: Andrea 2nds: Mimi 6 in favor – 0 opposed – 0 abstains
<b>Committee Action:</b>		
1. Associates of Arts Oregon Transfer Elementary Education (New MTM) <ul style="list-style-type: none"> <li>Comparison to current Elementary Educator Pathway articulated to OSU</li> </ul>	Susan explains the Associates of Arts Oregon Transfer Elementary Education (New MTM) and asks the committee a few questions (bulleted items). The goal is to start the new MTM for 2022-2023 school year.	

<ul style="list-style-type: none"> <li>• What change would we need to make?</li> <li>• Do we keep the current transfer pathway if we adopt the MTM?</li> <li>• How would you like to see this presented?</li> </ul>	<p>A discussion &amp; questions arose throughout the committee about adopting the AAOT-Elementary Education into the college and what that would look like for Student Services Staff and for Students. Concern from the committee if the MTM was available to students it could have the possibility of confusing them. The idea posed of just using this as a tool for staff and faculty to guide transfer students.</p> <p>Jarett asked Mary Martin how MTMs could affect students and advisors. It was discussed that the MTM would help advisors in guiding students toward the 4-year school they choose. Mary's concern is there is no consistency of courses from school to school for transfers.</p> <p>Concern that the college's OSU affiliation could be impacted by adopting this new MTM- it explained that the college could still keep the OSU affiliation. The MTM will help transfer students outline courses to a 4 year including but not limited to just OSU.</p> <p>Talk about how the committee would like to receive the MTM submissions for approval for the committee, the possibility of a new submission form, or one similar to when proposals are made by the IC. The committee agreed that the MTMs should come from that departments faculty, so that they can research and understand it.</p> <p><b>Next Steps:</b> Susan is happy to meet with the right Ed faculty and staff to determine the following:</p> <ul style="list-style-type: none"> <li>• what changes/additions are required in order to adopt the MTM</li> <li>• addressing our current relationship/articulation with OSU based on the Elementary Educator Transfer Pathway.</li> <li>• Presentation to CC for approval</li> </ul>	
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	Goal is to complete the steps for the MTM before the due date for the 2022-2023 catalog so the college is approved for the 2022-2023 school year.	
<b>Meeting Adjourned: 4:57pm</b>	<b>Pam motioned to end the meeting. All were in favor. The meeting ended at 4:57pm.</b>	Motioned: Pam All in favor
<b>Next Meeting: November 4, 2021</b>		