

Curriculum Committee Minutes
 November 19, 2020, 3:30 pm – 5:00 pm
 Location: Due to State Social Distancing requirements, this meeting is held via Zoom

PRESENT

Voting Committee Members

Chair – Kristen Booth (Pre-College)	Katy Jablonski (WR/FL/Eng)
Vice Chair - Zip Krummel (Social Science)	Emilie Miller (Science)
P.K. Hoffman (Arts & Hum)	Pam Morse (MTH)
Steve Holman (Inst Dean)	Mimi Pentz (Nurs/Hlth Occ)

Non-Voting Committee Members

Susan Lewis (Curriculum)	Mary Martin (Student Services)
Jarett Gilbert (VP Instructional Services)	

Support Staff

Gail Gilliland

Guests

Mike Davis, Mary Kramer

ABSENT

Voting Committee Members

Ashley Mickels (CTE)
 Courtney Cunningham (ESL)


Non-Voting Committee Members

Item	Discussion	Action
Call to Order	Meeting called to order by Chair Kristen Booth at 3:35 pm	
Business		
Approve November 5, 2020 minutes	November 5, 2020 minutes approved as written	Motion: Zip 2 nd : Pam Action: 6 in favor – 0 Opposed – 1 abstentions

<p>Old Business</p>	<p>Action Item Update</p> <p>a. September 24 Action Items</p> <ul style="list-style-type: none"> • Katy will take the writing discussion to her department. [regarding possible revision to standard prerequisites] (??)(Curriculum request sent to department chairs for inclusion in the General Education Program Review) <ul style="list-style-type: none"> ○ Katy reports back that the writing department feels students need to have the WR 121 ○ Susan reports that request for review of standard prerequisites has been sent to the Gen Ed Review Committee. <p>b. October 8 Action Items</p> <ul style="list-style-type: none"> • Steve will bring suspension information to share with the Curriculum Committee. <ul style="list-style-type: none"> ○ Steve has provided the info to the chair and vice chair for possible inclusion on a future agenda. 	
<p>Submissions</p>		
<p>UAS 210 UAS Management (New CTE Course)</p>	<p>Pam moves to open discussion, Steve 2nds. Kristen opens UAS 210 to discussion.</p> <p>Kristen introduces Mike Davis who presents information about this course and the UAS program and vision. This course is an add-on to the existing UAS certificate. This is the result of crafting a program that is a progression. Community partners would like to see skill building and management training included. There is opportunity for growth in the program.</p> <p style="text-align: center;">Motion: approve as written</p>	<p>Motion: Pam 2nd: Steve Action: 7 in favor – 0 Opposed – 0 abstentions</p>
<p>Professional Small Unmanned Aircraft Systems (Certificate Revision: crse wrk, credits)</p>	<p>Steve moves to open discussion, Emilie 2nds. Kristen opens Professional Small Unmanned Aircraft Systems to discussion.</p> <p style="text-align: center;">Motion: approve as written</p>	<p>Motion: Steve 2nd: Emilie Action: 7 in favor – 0 Opposed – 0 abstentions</p>

<p>CT 114 Exterior Windows and Doors (New CTE Course)</p>	<p>Steve moves to open discussion, Pam 2nds. Kristen opens CT 114 to discussion and introduces Mary Kramer. Mary provides a brief explanation of the need for the course approval.</p> <p style="text-align: center;">Motion: approve as written</p>	<p>Motion: Steve 2nd: Pam Action: 7 in favor – 0 Opposed – 0 abstentions</p>
<p>Consent agenda (Construction Technology certificate)</p>	<p>Mimi moves to open discussion, P.K. 2nds. Kristen opens Construction Technology certificate consent agenda to discussion. Susan explains the Consent agenda purpose, which allows for a course title change.</p> <p style="text-align: center;">Motion: approve as written</p>	<p>Motion: Mimi 2nd: P.K. Action: 7 in favor – 0 Opposed – 0 abstentions</p>
<p>ABE 60 Pre-College Language Arts I: Science & Social Studies (New Non-Credit Course)</p>	<p>Katy moves to open discussion, Mimi 2nds. Kristen opens ABE 60 to discussion.</p> <p>Kristen informs the Curriculum Committee that ABE and GED courses are identical.</p> <p>Kristen would like the description to be edited to include replacement of comma “,” after journal with “and”, and the removal of “, and GED written response”.</p> <p>Steve moves to amend the motion. Pam 2nds.</p> <p style="text-align: center;">Motion: approve with amended description</p> <p>Amended description to read: Introduces basic grammar, sentence structure and paragraph writing, incorporating regular practice through the use of journals and descriptive paragraphs. Develops and builds reading comprehension skills, both fiction and non-fiction, while exploring content within the language arts, social studies and science. Includes an introduction to the interpretation of graphs, charts, time lines, etc.</p>	<p>Motion: Steve 2nd: Pam Action: 7 in favor – 0 Opposed – 0 abstentions</p>
<p>GED 60 Pre-College Language Arts 1: Science & Social Studies (New Non-Credit Course)</p>	<p>Katy moves to open discussion with amendment in the description to remove comma “,” after journal and remove “GED written response”, Emilie 2nds. Kristen opens Ged 60 to discussion.</p> <p style="text-align: center;">Motion: approve with amended description</p>	<p>Motion: Katy 2nd: Emilie Action: 7 in favor – 0 Opposed – 0 abstentions</p>

	Amended description to read: Introduces basic grammar, sentence structure and paragraph writing, incorporating regular practice through the use of journals and descriptive paragraphs. Develops and builds reading comprehension skills, both fiction and non-fiction, while exploring content within the language arts, social studies and science. Includes an introduction to the interpretation of graphs, charts, time lines, etc.	
ABE 70 Pre-College Language Arts II: Science & Social Studies (New Non-Credit Course)	<p>Pam moves to open discussion, Katy 2nds. Kristen opens ABE 70 to discussion.</p> <p>Steve moves to amend to correct learning outcome #1 under outcomes to read "... OR score 250 or above" and Zip 2nds.</p> <p style="text-align: center;">Motion: approve as written</p> <p style="text-align: center;">Amended Motion: approve with amended outcome #1</p> <p>Amendment outcome #1 to read: Receive a passing score (145 or higher) on the Reasoning through Language Arts, Science, and Social Studies GED exams, OR score 250 or above on the reading and writing portions of the Next Generation Accuplacer.</p>	<p>Motion: Pam 2nd: Katy Action: 7 in favor – 0 Opposed – 0 abstentions</p> <p>Amended Motion: Steve 2nd: Zip Action: 7 in favor – 0 Opposed – 0 abstentions</p>
GED 70 Pre-College Language Arts II: Science & Social Studies (New Non-Credit Course)	<p>Katy moves to open discussion, Mimi 2nds. Kristen opens GED 70 to discussion.</p> <p>Zip would like it to read "or score 250 or above". Katy agrees.</p> <p>Zip moves to amend to correct learning outcome #1 under outcomes to read "or score 250 or above" Stephen 2nds.</p> <p>Steve moves to go back to ABE 70 to reflect changes in ABE 70, Zip 2nds</p> <p style="text-align: center;">Motion: approve with amended outcome #1</p> <p>Amendment outcome #1 to read: Receive a passing score (145 or higher) on the Reasoning through Language Arts, Science, and Social Studies GED exams, OR score 250 or above on the reading and writing portions of the Next Generation Accuplacer.</p>	<p>Motion: Zip 2nd: Stephen Action: 7 in favor – 0 Opposed – 0 abstentions</p>

Discussion Items:		
<p>1. Addition of standalone related instruction courses to approved list</p> <ul style="list-style-type: none"> ○ Computation <ul style="list-style-type: none"> ● MTH 211 Foundations of Elementary Math I ● MTH 212 Foundations of Elementary Math II ● MTH 213 Foundations of Elementary Math III ○ Communication <ul style="list-style-type: none"> ● MA 122 Medical Office Assistant 2 	<p>Pam moves to open discussion, P.K. 2nds. Kristen opens addition of standalone related instruction courses to approval list to discussion.</p> <p style="text-align: center;">Motion: approve inclusion of MTH and MA courses on the Related Instruction Standalone options lists</p>	<p>Motion: Pam 2nd: P.K. Action: 7 in favor – 0 Opposed – 0 abstentions</p>
Retirement Party for Gail	 <p>Gail wants it on the record how very thankful she is for the opportunity to work with such really smart people who really make an incredible effort to have amazing, credible courses for productive student learning!</p>	
Meeting Adjourn: 4:45pm		
Next Meeting: February 11, 2021		