

**Curriculum Committee Minutes
April 9, 2020 3:30 pm – 5:00 pm**

Location: Keeping with State enforced social distancing regulations due to the Covid-19 pandemic the Curriculum Committee meets via Zoom

PRESENT

Voting Committee Members

Kristen Booth (Chair) (Pre-College)
P.K. Hoffman (Arts and Hum)
Katy Jablonski (WR/FL/Eng)
Linnea Jaeger (ESOL)
Zip Krummel (Social Science)

Ashley Mickels (CTE)
Emilie Miller (Science)
Pam Morse (Math)
Stephen Shwiff (Inst Dean)

Non-Voting Committee Members

Susan Lewis (Curriculum)

Support Staff

Gail Gilliland (Curriculum)

Guests

Jim Pytel
Mary Kramer

Absent

Voting Committee Members

Mimi Pentz (Vice-Chair) (Nurs/Hlth Occ)

Non-Voting Committee Members

Vacant (Student Services)

Item	Discussion	Action
Call to Order	Meeting called to order at 3:30 pm by chair, Kristen Booth	
Business:		
1. Approval of March 5, 2020 minutes	March 5, 2020 minutes approved as written	Motion: Linnea 2 nd : Zip Action: 7 in favor – 0 opposed – 0 abstention
2. Course Inactivations (information item only): ECE224, ECE 260B, ECE 265	Susan informs the Curriculum Committee of course inactivation for ECE 224, ECE 260B, ECE 265	

Submissions:		
MTH 110 Technical Math (New LDC course)	<p>Jim Pytel presents the new Technical Math course. MTH 110 has been designed to meet the Em-Tech program math needs consolidated into one course. It is not documented on the course as concurrent. MTH 65 is the prerequisite. The Curriculum Committee is approving as is written.</p> <p style="text-align: center;">Motion: Approve as written</p>	<p>Motion: Stephen 2nd: Linnea Action: 8 in favor – 0 opposed – 0 abstention</p>
Electro-Mechanical Technology (Degree Revision: course)	<p>Mary Kramer presents the Em-Tech degree revision. MTH 110 or higher is being added to the degree and MTH 95 removed.</p> <p style="text-align: center;">Motion: Approve as written</p>	<p>Motion: Stephen 2nd: Linnea Action: 8 in favor – 0 opposed – 0 abstention</p>
ED 216 Purpose, Structure & Function of Education in a Democracy (New LDC course)	<p>Kristen Booth presents ED 216. Brief discussion to clarify that Ed 101 is recommended as a prerequisite. The student does not have to take ED 101 as a prerequisite to take Ed 216.</p> <p style="text-align: center;">Motion: Approve as written</p>	<p>Motion: Stephen 2nd: Pam Action: 8 in favor – 0 opposed – 0 abstention</p>
ECE 101 Exploring the ECE Field (New CTE course)	<p>Ashley Mickels presents a brief overview of the ECE program revision. The changes in the program have been motivated by the recent completion of the ECE program review. These intended changes bring courses into alignment with the new NAEYC standards approved in March.</p> <p style="text-align: center;">Motion: Approve as written</p>	<p>Motion: Stephen 2nd: Linnea Action: 8 in favor – 0 opposed – 0 abstention</p>
ECE 120 Introduction to Early Education and Family Studies (Course Revision: title, req, des, out, cnt, txt/mat)	<p style="text-align: center;">Motion: Approve as written</p>	<p>Motion: Katy 2nd: Linnea</p>

		Action: 8 in favor – 0 opposed – 0 abstention
ECE 121 Observation & Guidance I (Course Revision: title, req, des)	Motion: Approve as written	Motion: Linnea 2 nd : Pam Action: 8 in favor – 0 opposed – 0 abstention
ECE 122 Environments & Curriculum in Early Childhood Education I (Course Rev: des, req)	Description questioned, “...children six weeks through age ten.” Curriculum Committee recommends changing description to “...children six weeks through age eight.” Motion: Approve as amended Amendment: change description from “...children six weeks through age 10.” to “...children six weeks through age 8.”	Motion: Zip 2 nd : Linnea Action: 8 in favor – 0 opposed – 0 abstention
ECE 124 Multicultural Practices: Exploring Our Views (Course Rev: title, des, req)	Description questioned. Bias, not anti-bias practice, as the title implies, is mentioned in the description. Ashley assured the Curriculum Committee that a deeper revision will be done in the future. Motion: Approve as written	Motion: Stephen 2 nd : Pam Action: 8 in favor – 0 opposed – 0 abstention
ECE 126 Early Childhood Development: Birth to Age 8 (New CTE Course)	It is noted “Pass/No Pass” is not checked on the submission. Ashley would like the course to include the “Pass/No Pass” option. The Curriculum Committee asks about the enrollment impact. It is noted that Early Childhood Development needs to be at the very beginning without a Writing prerequisite. This is more focused on ECE specifically at an introductory level. This is part of the two smaller certificates.	Motion: Zip 2 nd : Linnea Action: 8 in favor – 0 opposed – 0 abstention

	Motion: Approve as amended Amendment: add Pass/No Pass	
ECE 130A Practicum Orientation (Course Rev: des, req, out, cont, txt/mat)	<p>ECE 130A needs a change, per Ashley. The A, B, C designations are no longer in use. They do not designate multi-culturalism etc. Outcome #4 should not be a part of this course. The Curriculum Committee agrees to the removal of outcome #4.</p> <p>HE 113 practicum orientation is before this practicum, so HE 113 is a pre/con requisite.</p> <p style="text-align: center;">Motion: Approve as amended Amendment: Remove outcome #4</p>	<p>Motion: Zip 2nd: Stephen Action: 8 in favor – 0 opposed – 0 abstention</p>
ECE 130B Practicum Seminar 1 (Grade Option Chg)	<p>Seminar classes are used to demonstrate that the student has met the program outcomes. If you have not met NACE outcomes the student will fail.</p> <p>If someone wanted to get a grade could they?</p> <p>It is noted that the State will allow no more than a maximum of 8 pass/no pass courses in Less than One Year certificates. The certificate this courses is in has fewer than 8 pass/no pass courses. We are fine with this certificate.</p> <p style="text-align: center;">Motion: Approve as written</p>	<p>Motion: Katy 2nd: Linnea Action: 8 in favor – 0 opposed – 0 abstention</p>
ECE 130B Practicum Seminar 1 (Contact Hour Chg)	<p>There is a drop of one credit with no real change in outcomes. There are 2 outcomes for this course. This can be done in 10 hours. 20 hours may have been a bit too much in the past.</p> <p style="text-align: center;">Motion: Approve as written</p>	<p>Motion: Stephen 2nd: Pam Action: 8 in favor – 0 opposed – 0 abstention</p>

ECE 130C Practicum Seminar 2 (Grade Option Chg)	Same response as 130B to previous questions. Motion: Approve as written	Motion: Stephen 2 nd : Zip Action: 8 in favor – 0 opposed – 0 abstention
ECE 130C Practicum Seminar 2 (Contact Hour Chg)	Motion: Approve as written	Motion: Stephen 2 nd : Pam Action: 8 in favor – 0 opposed – 0 abstention
ECE 134 Practicum 1 (Course Rev: des, req)	200 level requisite questioned for 100 level course. The numbering is not necessary appropriate for the course. It may be a possibility to change the numbering on these courses in the future. The Curriculum Committee is in agreement to amend the description. Motion: Approve as amended Amendment: change description from “...children birth through five years in a group setting.” to “...children birth through eight years in a group setting.”	Motion: Linnea 2 nd : Emilie Action: 8 in favor – 0 opposed – 0 abstention
<ul style="list-style-type: none"> Grade Option Chg 	Motion: Approve as written	Motion: Katy 2 nd : Stephen Action: 8 in favor – 0 opposed – 0 abstention
<ul style="list-style-type: none"> Contact Hour Chg 	Contact hour change is a direct result of suggestions from the advisory board during the Program Review. Students must show that they can meet the NAEYC standards. Motion: Approve as written	Motion: Stephen 2 nd : Linnea Action: 8 in favor – 0 opposed – 0 abstention

ECE 135 Practicum 2 (Course Rev: des, req)	<p>The description need to be amended to “birth through 8 years” and requisites added.</p> <p style="text-align: center;">Motion: Approve as amended</p> <p>Amended description: Develops basic intermediate level skills to work with children birth through eight years in a group setting. Includes the use of developmentally appropriate methods to support guidance and conflict resolution, schedule and routine planning, fundamental curriculum development, and environmental modification. Develops skills in working with children in a group setting using developmentally appropriate methods. Prerequisites: ECE 130B, ECE 134, ECE 234, ECE 235, ECE 236, HE 262. Prerequisite/concurrent: HEC 202. Corequisite: ECE 130C.</p>	<p>Motion: Zip 2nd: Linnea Action: 8 in favor – 0 opposed – 0 abstention</p>
<ul style="list-style-type: none"> Grade Option Chg 	Motion: Approve as written	<p>Motion: Zip 2nd: Emilie Action: 8 in favor – 0 opposed – 0 abstention</p>
<ul style="list-style-type: none"> Contact Hour Chg 	Motion: Approve as written	<p>Motion: Stephen 2nd: Linnea Action: 8 in favor – 0 opposed – 0 abstention</p>
ECE 200 The Professional in ECE and Family Studies (Course Rev: title, des, req)	<p>The Curriculum Committee would like to see “Builds upon a deeper knowledge of the profession” in the description.</p> <p style="text-align: center;">Motion: Approve as Amended</p> <p>Amendment: Last sentence of Reason for Requisite Change response should read: “ECE 120 is our introduction course that covers fundamental principles of ECE and this course builds on ECE 120.”</p>	<p>Motion: Zip 2nd: Stephen Action: 8 in favor – 0 opposed – 0 abstention</p>

ECE 221 Observation & Guidance II (Course Rev: title, des, req)	Motion: Approve as written	Motion: Katy 2 nd : Linnea Action: 8 in favor – 0 opposed – 0 abstention
ECE 234 Introduction to Children with Special Needs in ECE & FS (Course Rev: title, des, req)	Motion: Approve as written	Motion: Zip 2 nd : Linnea Action: 8 in favor – 0 opposed – 0 abstention
ECE 235 Music & Movement for the Young Child (Course Rev: title, des, req)	Motion: Approve as written	Motion: Stephen 2 nd : Pam Action: 8 in favor – 0 opposed – 0 abstention
ECE 236 Language & Literacy in Early Childhood Education (Course Rev: des, req)	Motion: Approve as written	Motion: Zip 2 nd : Pam Action: 8 in favor – 0 opposed – 0 abstention
ECE 238 Administration of ECE & FS Programs (Course Rev: title, des, req)	The prerequisite measurement in the description “Recommended: experience working with children in groups.” Is questioned. Ashley explains “Recommended” means that the student can ask the instructor how much experience they need. The Curriculum Committee is okay with this measurement in the description. Typo in the description needs to be corrected; HE 226 needs to be changed to HEC 226. Motion: Approve as amended Description: change prerequisite HE 226 to HEC 226	Motion: Stephen 2 nd : Linnea Action: 8 in favor – 0 opposed – 0 abstention

<p>HEC 201 Family Partnerships in Education (Course Rev: title, des, req)</p>	<p>This course is in line with the NAEYC standard change. The description is making sure the course is covering the community aspect. Brief discussion regarding the ability to measure “recognize” in learning outcome #3. The Curriculum Committee is good with the way outcome #3 is written.</p> <p>4:32 PM Stephen leaves</p> <p style="text-align: center;">Motion: Approve as written</p>	<p>Motion: Zip 2nd: Linnea Action: 7 in favor – 0 opposed – 0 abstention</p>
<p>Early Childhood Education Fundamentals (New Certificate)</p>	<p>4:33 Stephen is returns.</p> <p>Ashley briefly explains the Oregon Registry. The courses in the new certificates address the NACE standards. The certificates are stackable to the AAC.</p> <p style="text-align: center;">Motion: Approve as written</p>	<p>Motion: Zip 2nd: Katy Action: 8 in favor – 0 opposed – 0 abstention</p>
<p>Early Childhood Education Curriculum (New Certificate)</p>	<p>A fulltime student could take both certificates at the same time to get the first year of the AAS. The Curriculum Committee suggests removing “Up to” in the Electives and amend to “1 credit”.</p> <p style="text-align: center;">Motion: Approve as Amended Amendment: In the Electives change “Up to 1 credit...” to “1 credit...”</p>	<p>Motion: Zip 2nd: Pam Action: 8 in favor – 0 opposed – 0 abstention</p>
<p>Early Childhood Education & Family Studies AAS (Degree Revision)</p>	<p>This year the first year of the AAS is changed. Next year, year two will be changed. By making the changes yearly, the AAS will keep within the States 30% change rule.</p>	<p>Motion: Stephen 2nd: Pam</p>

	<p>Susan's teachable moment: Look at what's to change. Count up the number of credits added, removed and changes to keep with the 30% rule. That is all the State looks at for the 30% rule.</p> <p style="text-align: center;">Motion: Approve as written</p>	<p>Action: 8 in favor – 0 opposed – 0 abstention</p>
Early Childhood Educator I (Cert Suspension)	<p style="text-align: center;">Motion: Approve as written</p>	<p>Motion: Stephen 2nd: Emilie Action: 8 in favor – 0 opposed – 0 abstention</p>
Teach Out Plan	<p>The Teach Out Plan is completed and in place. The students in the program are being taken care of and no one is left hanging.</p>	
Termination of Program Checklist	<p>The Termination of Program checklist is completed.</p>	
Elementary Childhood Education & Family Studies (Cert Suspension)	<p>Brief discussion ensued regarding the remaining students in the certificate. There are still 3 students in the program. 6 years from first attending the student will be out. If the students are at the college then they need to be notified by the college. In 2012-13 CGCC was under PCC. The student should be checked with and then a plan made. Speak with the registrar to see if there are any ECE classes currently being offered that would be considered appropriate for a substitution.</p> <p style="text-align: center;">Motion: Approve as written</p>	<p>Motion: Katy 2nd: Linnea Action: 8 in favor – 0 opposed – 0 abstention</p>

Teach Out Plan	The Teach Out Plan is completed and in place	
Termination of Program Checklist	The Termination of Program checklist is completed.	
Discussion Item: None	Zip placed outcomes for Human relations on the working document. Agenda Item: Related Instruction: Standalone courses approved for Communication, Computation & Human Relations discussion on the agenda for next meeting	
Adjourn: 4:55 pm	Zip moves, Pam 2nds Motion: to adjourn	
Next Meeting: May 7, 2020		