

Curriculum Committee Meeting Agenda

Voting Committee Members

Chair – Stephen Shwiff (Social Sciences)

Vice Chair – Pam Morse (Math)

Kristen Booth (Pre-College)

Emilie Miller (Science)

Andrea Ware (CTE)

P.K. Hoffman (Arts & Hum)

Mimi Pentz (Nurs/Hlth Occ)

Katy Jablonski (Wr/FL/Eng)

Rebecca Schwartz (Inst Dean)

Non-Voting Committee Members

Jarett Gilbert (VP Instructional Services)

Mary Martin (Student Services/Registrar)

Susan Lewis (Curriculum)

Support Staff

Sara Wade (Curriculum)

Guests

Leigh Hancock

June 10, 2022 9:00 am – 12:00 pm

Hood River Center, room 310

Zoom log-in: <https://cgcc.zoom.us/j/81622562189> Meeting ID: 816 2256 2189; phone in: 1-253-215-8782

In person attendance is encouraged; however, the Zoom option is available if needed.

Breakfast type snacks will be provided; however, you should bring your own beverage.

Old Business

1. Item still pending: AAOT – Elementary Education MTM: further review/approval pending research/input from CGCC’s Elementary Educator Pathway team.

Information Item

- 1.

New Business

Submissions¹

1. Katy Jablonski (9:05 – 9:10 pm)
 - WR 121L Foundation of College Composition (New LDC Course)
2. Todd Meislahn (9:10 – 9:15 am)
 - Accounting AAS (Degree Revision: coursework)
 - Medical Office Professional (Certificate Revision: coursework)

Discussion Items

1. Committee Membership² (Susan & Jarett, 9:15 – 9:40 pm)
 - New department structure
 - Addition of second CTE member?
 - Charter revisions if needed³
2. 2022-23 Meeting Schedule⁴ – additional summer meeting? (Susan & Jarett, 9:40 – 10:00 am)
3. CCOG and Submission Form Revisions⁵ (Susan, 10:00 – 10:15 am)
 - Add standard response for Outcomes Assessment Strategies (similar to Course Activities)
 - Intent of Library check-off on Submission Form – changing LLC perspective

Break (10:15 – 10:30 am)

4. ECE and Elementary Educator Pathway relationship – shifting ECE from CTE to LDC? ⁶
(Rebecca & Kristen, 10:30 – 10:45 am)
5. Common Course Numbering System – statewide activity update ^{7,8} (Susan & Pam, 10:45 – 11:00 am)
6. Contact Hour Definitions (Susan, 11:00 – 11:30 am)
 - What is Lecture, Lec/Lab, Lab ⁹
 - What do the definitions of Contact Hour look like within the F2F, Zoom, and Online classroom?
 - Resources
 - i. Credit and Contact Hour and Instructional Equivalencies Guidelines - Valdosta ¹⁰
 - ii. Credit / Contact Hour Policy – SUNY ¹¹
 - iii. Quantifying Online Learning Contact Hours - <https://files.eric.ed.gov/fulltext/EJ1056395.pdf>
 - iv. Calculating contact hours in online and hybrid classes - <https://annenbergl.usc.edu/faculty-and-staff-resources/calculating-contact-hours-online-and-hybrid-classes>
7. Update on Course Updates (Susan, 11:45 – 11:50 am)

Wrap-Up (Stephen, 11:50 am – 12:00 pm)

Next Meeting: Annual CC Orientation, September ??, 2022, ??? am, TDC Board Room

Attachments: ¹ Submissions: 1 New LDC Courses, 1 Course Revision, 1 Degree Revision, 1 Certificate Revision; ² Current Membership – terms and new dept structure; ³ Charter; ⁴ 2022-23 CC Meeting Schedule; ⁵ New Course Submission Form; ⁶ CTE and LDC Definitions; ⁷ Framework Proposal to Transfer Council; ⁸ Current Courses for Common Numbering; ⁹ State OAR Definitions of Lecture, Lec/Lab, Lab; ¹⁰ Credit and Contact Hour and Instructional Equivalencies Guidelines - Valdosta; ¹¹ Credit / Contact Hour Policy - SUNY