



Medical Assisting Certificate | 40 Credits

Program Prerequisites:

- Placement into IRW 115 Critical Reading and Writing (5 credits) or WR 115 Introduction to Expository Writing (4 credits)
- Department permission required for practicums (MA 170 and MA 270)

Coursework:

Course Number	Course Title	Prerequisites	Credits
Fall			12
MA 114	Electronic Health Records	none	2
MA 117	Medical Office Administrative Procedures	none	5
MA 170	Admin Practicum	dept permission	1
MP 140	Introduction to Health Law and Ethics	none	3
HE 113	First Aid & CPR/AED Professional Rescuers/Healthcare Providers	Rec: IRW 115 or place	1
Winter			17
MA 110	Medical Office Communications and Professionalism	none	3
MA 125	Medical Office Clinical Procedures	none	6
MA 130	Body Systems, Diseases, and Drug Treatments	none	4
MP 111*	Medical Terminology	placement into IRW 115 or WR 115	4
Spring			11
MA 115	Digital Health & Patient Care	none	2
MA 126	Medical Office Diagnostic Procedures	none	5
MA 270	Clinical Practicum	Prereq: HE 113, Dept permission	4
Total Quarter Credits			40

The MA program accepts a cohort of new students in Fall term only.

* MP 111 Medical Terminology can be completed in any term prior to starting the program in the Fall