



Please submit completed form and payment to Student Services

Name _____ Student ID # _____

Degree/Certificate _____

Student Signature _____ Date _____

By signing this form, you acknowledge that a \$10 fee will be applied to your account and that you are responsible for payment.
No fee required for physical education credit.

Please carefully read the following instructions:

1. All appropriate documentation (i.e. DD-214, training records, certifications, test scores, transcripts) must be attached to this form unless they have already been sent directly to the Registrar.
2. Signed and completed form must be submitted to the CGCC Student Services office, along with a \$10.00 non-traditional credit fee.
3. You will be notified via your MyCGCC email regarding the outcome of this request.
4. You must have an established CGCC transcript before non-traditional credit is awarded.

Military Credit (fee)

Check here to request college credit for **military course work**.

Military Physical Education Credit (no fee)

Check here to request college credit for **military physical education, including basic training**.

FOR EVALUATOR USE ONLY

Fee Paid Please list CGCC course equivalents to be posted to student's transcript:

Course Number	Course Title	Credit Hours

Department Signature of Approval _____ Date _____