CGCC Student ID #_____   Student Name_____

Students Mailing Address _____Phone: _____

Degree/Certificate_____

Student Signature _____ Date _____

Please carefully read the following instructions:

1. All appropriate documentation (i.e. training records, certifications, official test scores) must be attached to this form unless they have already been sent directly CGCC. If sent to us they must be unopened documents. They can be mailed or brought to CGCC, 400 E Scenic Dr, The Dalles OR 97058

2. The signed and completed form must be submitted to the CGCC Student Services, either in person or by mail to CGCC, 400 E Scenic Dr, The Dalles OR 97058. The form may be emailed to studentservices@cgcc.edu if sent from your CGCC student assigned email for college students or high school email for high school students.

3. You will be notified via your MyCGCC email regarding the outcome of this request.

4. You must have an established CGCC transcript before non-traditional credit is awarded.

Subject Area Exams

☐ Check here to request college credit for **Advanced Placement (AP)** scores.

☐ Check here to request college credit for **College Level Examination Program (CLEP)** scores.

☐ Check here to request college credit for **International Baccalaureate (IB)** scores.

Formal Course Work at Non-Accredited Institutions

☐ Check here to request college credit for **formal training from non-accredited institutions**.

Type of formal training _____

FOR EVALUATOR USE ONLY

CGCC course equivalents to be posted to student's transcript:

Course Number	Course Title	Credit Hours

Department Signature of Approval _____ Date _____

Columbia Gorge Community College is an equal opportunity educator and employer.

Columbia Gorge Community College | 400 East Scenic Drive | The Dalles, OR 97058