



# Nursing Program Prerequisite Time Frame Extension Request

Submit this form to request a time frame extension if it has been longer than seven years since the following program prerequisites were taken:

- **BI 231 Anatomy and Physiology I, BI 232 Anatomy and Physiology II, BI 233 Anatomy and Physiology III or BI 234 Microbiology:** requires a Bachelor's degree or higher in a biological science.

The following documents must be submitted with this form:

- **Official transcript indicating course completion and/or degree or CLEP test scores showing current competency.**
- **Letter stating why a time-frame extension request would be appropriate including information on how the principles of these classes have been applied in recent work experience.**

All time frame extension requests will be evaluated by the Nursing Admissions Committee on an individual basis. You will be notified by mail within 30 days from receipt of request form and documentation. Extensions are only valid for the school year in which submitted.

**We strongly encourage you to submit this request as early as possible prior to the program admission deadline.**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

### Requesting time frame extension for:

|        | College/University | Date Taken | Quarter credits | Semester Credits | Grade |
|--------|--------------------|------------|-----------------|------------------|-------|
| BI 231 |                    |            |                 |                  |       |
| BI232  |                    |            |                 |                  |       |
| BI233  |                    |            |                 |                  |       |
| BI234  |                    |            |                 |                  |       |

### FOR OFFICE USE ONLY

Date Request Received \_\_\_\_\_

Request Approved       Request Denied (reason) \_\_\_\_\_