

## Institutional Assessment Committee

Wednesday, January 15, 2020, 10:00 am – 11:30 pm

Board Room, Building 1, The Dalles Campus

Dial-in Info: [5415066200](tel:5415066200)

Participant Code: 767-459-71

Present: Gail Gilliland, Kristen Kane, Susan Lewis (phone), Monica Pope

Call to Order: 10:00 am

1. Kristen welcomes members
2. November 13, 2019 minutes approved.
3. Core Theme Review with the goal to provide feedback and guidance in completion of Core Themes
  1. Core Theme A

### **Narrative Analysis:**

#### ➤Objective A1:

- Price is not mentioned in any of the A1 responses.
  - Review Objective A1 language next year, this would include a healthy discussion on the concept of affordable price.
    - Document this desire to change A1 language in A1.1, A1.2, and A1.3 under Effectiveness of Assessment (?)
  - The low price of College Now could be added.
  - We try to avoid changing measures during the duration of an assessment time frame, unless it is a really problematic area. Consistent measures lead to successful comparative data over the years.

#### ➤Measure A1.1

- Change the text for the explanation of the measure A1.1 to align with language in the rubric.
  - Use LDC and CTE language breakdown. It is possible to do the breakdown. This information can be found on the Core Them A CGCC chart. Per Susan it is not necessary to separate the LDC and CTE numbers for this document.
- Add missing “Description of Results”
- Actions for Improvement
  - Complete last sentence “..., their impact will not be seen in the 2018-2019 year but rater in the following year.” Susan will make this change.
- Effectiveness of Assessment

- Add a note to review Objective A1 language stating the need to review “affordable price”

#### ➤ Measure A1.2

- Various department reviews are not posted online. They are available. Leadership Council has access to them.
- Correct language after A1.2 to align with language in rubric measure A1.2
- Add missing “Description of Results”
  - Add ESOL enrollment grid here. Susan will move the table.
  - It would be good to see demographic charts for all the different areas.
- Analysis
  - Do not separate ESOL and Pre-College numbers. These are “non-credit” courses. They need to be stated as a whole number as viewed by the college, per Susan.
  - Correct “2018-219” in paragraph below the ESOL chart. Change to “2018-2019”.
  - The separate data points are important, they also need to be noted as in the “pipeline” (pre LDC and CTE).
- Effectiveness of Assessment
  - Add a note to review Objective A1 language stating the need to review “affordable price”

#### ➤ Measure A1.3

- Community Ed and Customized Training are missing.
- What is being counted, FTE or class? In the past businesses were counted then FTEs now back to FTEs.
  - Customized Training cannot be counted by FTE.
  - Needs to be consistent from year to year.
  - Needs to be a different measurement than FTE.
- Add missing “Description of Results”
  - Same issue as above (A.1.2). Add SBDC, Child Care Partners, Community Ed and Customized Training breakdown
- Effectiveness of Assessment
  - Add a note to review Objective A1 language stating the need to review “affordable price”

#### ➤ Objective A2

##### ➤ Measure A2.1

- Add missing “Description of Results”
- Effectiveness of Assessment
  - Correct first sentence “...low numbers of enrollment coming from...” to low numbers of credit transferring from enrollment...”. Susan will make the change.
    - How are we getting enrollment from CLEP, AP, and CPL?

- Targets: Do we need to raise the target or come up with a bench mark number for the numbers of what we should be offering for future targets?
- Future Targets: add raising the future targets or a bench mark number.
  - This would be for accelerated learning opportunities
  - Clarify what accelerated learning opportunities would be and raise the bench mark.
  - Do CLEP, AP and CPL contribute to accelerated learning opportunities? We need to clearly state what we are including. Per Susan, those number reflect Dual Credit. CPL does not belong there, possibly. It is not high school oriented. How do you combine if you do not FTE or CLEP and AP
  - Maybe the sentence is “If we had a larger number for these, they would color the results, but they are not large enough”.
  - Delete after “especially due to the low numbers of enrollment coming from CLEP, AP and CPL”
  - Discussion for next year, what belongs here.
  - We will leave it the way it is.

➤ Measure A2.2

- Number is incorrect. Ask Gerardo which numbers in the grid are correct, not the scores, but the actual numbers. The analysis numbers are incorrect.
- Add missing “Description of Results”

➤ Objective A3

➤ Measure A3.1

- Incorrect number
- Try to get the chart with breakdown for next year.
- Add missing “Description of Results”
- Analysis
- Actions for Improvement
- Effectiveness of Assessment
  - Future Targets – Ask Gerardo for the ending for this sentence. “...and/or age to get a”
- Susan will make changes when she finds out if the numbers are correct. Susan will match the numbers from the narrative with the rubric.

➤ Measure A3.2

- Add missing “Description of Results”

➤ Measure A3.3

- Add missing “Description of Results”
- Effectiveness of Assessment

- Future Target #1 – Our mission is to serve students and not to be an employer under Core Theme A
  - Last sentence of #1 for the next year, this sentence may not be placed correctly in A3.3. This will be a conversation for next year.

➤ Objective A4

- Add missing Objective A4

**Rubric**

- There are errors in the reporting and scoring. The narrative and the rubric data do not match.
  - Confirm the correct numbers, narrative or rubric

**Action Item: Susan will**

- move the data to match the rubric
- complete dangling sentence in A1.1
- place ESOL table A1.2 “Description of Results”
- change wording in A2.1, Effectiveness of Assessment
- make the changes when she finds out if the numbers are correct.
- match the numbers from the narrative with the rubric.

**Action Item: Gerardo will**

- Finish sentence in A3.1 Future Target

2. Core Theme C Future agenda items

- Goal: Provide feedback and guidance in completion of Core Themes
- Brief comment about C1.3
- Is the appendix necessary? This information would be in a department review.

4. Adjourn 11:33pm

Next meeting: February 19, 2020