

Accounting Clerk Certificate		Students who successfully complete the Accounting Clerk Certificate will be able to:									
Outcome 1		Analyze, record, and report accounting information in conformity with Generally Accepted Accounting Principles.									
Course Prefix & #	Course Title	term	Total # of students receiving letter grade	A	B	C	D	F	Average for students receiving letter grade	students receiving an I or W	
BA212	Principles of Accounting I	winter	13	11	2	0	0	0	3.85	2	
BA 177	Payroll Accounting	spring	8	5	2	0	0	1	3.25	0	
TOTALS			8	5	2	0	0	1	3.25	2	
% students earning C or higher			87.50%	% students earning B or higher					87.50%		
Accounting Clerk Certificate		Students who successfully complete the Accounting Clerk Certificate will be able to:									
Outcome 2		Use applicable technology available in accounting practice.									
Course Prefix & #	Course Title	term	Total # of students receiving letter grade	A	B	C	D	F	Average for students receiving letter grade	students receiving an I or W	
BA 131	Computers in Business	winter (fall)	15	14	0	0	0	1	3.73	0	
BA 228	Computer Accounting Applications	spring (winter)	9	4	3	2	0	0	3.22	1	
TOTALS			24	18	3	2	0	1	3.54	1	
% students earning C or higher			95.83%	% students earning B or higher					87.50%		
Accounting Clerk Certificate		Students who successfully complete the Accounting Clerk Certificate will be able to:									
Outcome 3		Communicate effectively with business professionals.									
Course Prefix & #	Course Title	term	Total # of students receiving letter grade	A	B	C	D	F	Average for students receiving letter grade	students receiving an I or W	
BA212	Principles of Accounting I	winter	13	11	2	0	0	0	3.85	2	
TOTALS			13	11	2	0	0	0	3.85	2	
% students earning C or higher			100.00%	% students earning B or higher					100.00%		

Accounting Clerk Certificate		Students who successfully complete the Accounting Clerk Certificate will be able to:								
Outcome 4		Recognize basic ethical conflicts & issues in accounting.								
Course Prefix & #	Course Title	term	Total # of students receiving letter grade	A	B	C	D	F	Average for students receiving letter grade	students receiving an I or W
BA 205	Business Communication	spring	12	6	2	2		2	2.83	1
TOTALS			12	6	2	2	0	2	2.83	1
% students earning C or higher			83.33%	% students earning B or higher				66.67%		
Accounting Clerk Certificate		Students who successfully complete the Accounting Clerk Certificate will be able to:								
Outcome 5		Use accounting and financial information for analysis and reporting.								
Course Prefix & #	Course Title	term	Total # of students receiving letter grade	A	B	C	D	F	Average for students receiving letter grade	students receiving an I or W
BA 228	Computer Accounting Applications	spring (winter)	9	4	3	2	0	0	3.22	1
TOTALS			9	4	3	2	0	0	3.22	1
% students earning C or higher			100.00%	% students earning B or higher				77.78%		