

Accounting Clerk Certificate		Students who successfully complete the Accounting Clerk Certificate will be able to:									
Outcome 1		Analyze, record, and report accounting information in conformity with Generally Accepted Accounting Principles.									
Course Prefix & #	Course Title	term	Total # of students receiving letter grade	A	B	C	D	F	Average for students receiving letter grade	students receiving an I or W	
BA 177	Payroll Accounting	spring									
TOTALS											
% students earning C or higher			100.00%	% students earning B or higher					75.00%		
Accounting Clerk Certificate		Students who successfully complete the Accounting Clerk Certificate will be able to:									
Outcome 2		Use applicable technology available in accounting practice.									
Course Prefix & #	Course Title	term	Total # of students receiving letter grade	A	B	C	D	F	Average for students receiving letter grade	students receiving an I or W	
BA 131	Computers in Business	winter (fall)	11	9	0	1	1	0	3.55	2	
BA 228	Computer Accounting Applications	spring (winter)									
(BA 131 not offered winter term, grades pulled from fall; BA 228 not offered spring term, grades pulled from winter)											
TOTALS			14	11	0	1	1	1	3.36	2	
% students earning C or higher			85.71%	% students earning B or higher					78.57%		
Accounting Clerk Certificate		Students who successfully complete the Accounting Clerk Certificate will be able to:									
Outcome 3		Communicate effectively with business professionals.									
Course Prefix & #	Course Title	term	Total # of students receiving letter grade	A	B	C	D	F	Average for students receiving letter grade	students receiving an I or W	
BA 212	Principles of Accounting II	spring (winter)	8	4	3	1	0	0	3.38	1	
(not offered spring term, grades pulled from winter)											
TOTALS			8	4	3	1	0	0	3.38	1	
% students earning C or higher			100.00%	% students earning B or higher					87.50%		

Accounting Clerk Certificate		Students who successfully complete the Accounting Clerk Certificate will be able to:								
Outcome 4		Recognize basic ethical conflicts & issues in accounting.								
Course Prefix & #	Course Title	term	Total # of students receiving letter grade	A	B	C	D	F	Average for students receiving letter grade	students receiving an I or W
BA 205	Solving Business Comm Probs with Tech	spring	12	6	2	2	0	2	2.83	3
TOTALS			12	6	2	2	0	2	2.83	3
% students earning C or higher			83.33%	% students earning B or higher					66.67%	
Accounting Clerk Certificate		Students who successfully complete the Accounting Clerk Certificate will be able to:								
Outcome 5		Use accounting and financial information for analysis and reporting.								
Course Prefix & #	Course Title	term	Total # of students receiving letter grade	A	B	C	D	F	Average for students receiving letter grade	students receiving an I or W
BA 228	Computer Accounting Applications	spring (winter)								
	(not offered spring term, grades pulled from winter)									
TOTALS										
% students earning C or higher			66.67%	% students earning B or higher					66.67%	