Course Assessment- Part B: Your Results & Analysis

Your Email *	
Please select your course and name from the drop-down menu. If your course or name are incorrect or missing, contact the Curriculum and Assessment Administrative Assistant, 541–506–6037 or ggilliland@cgcc.edu.	OS 131 – 10-Key for Business – 1094313 – Linda Hughitt – Fall 2019
Part B: Your Results DIRECTIONS 1. Report the outcome achievement data gathered via the assignments, tests, etc. you identified for each outcome (question 3) of your Part A. (Only include data for students who completed the course. Do not include students who withdrew or earned an incomplete) Data for all 3 outcomes should be reported below. *	The data is gathered through the online 10-Key lesson program that records work time, effort, speed and accuracy for each student and each lesson. It is a very complete reporting system that is built into the program.
Outcome #1 *	Enter numbers by touch for speed and accuracy in computation.
% of students who successfully achieved the outcome (C or above) *	100%
Outcome #2 *	Use electronic printing calculators as efficient business tools.
% of students who successfully achieved the outcome (C or above) *	0%
Outcome #3 *	NA
% of students who successfully achieved the outcome (C or above) *	NA
ANALYSIS 3. What contributed to student success and/or lack of success? *	For outcome #2 we ran into a technical problem. The required online printing calculator that has been used was removed. Because of the needed tools within that calculator to complete this assignment a replacement option was not able to be found. The project ended up being cancelled in fairness to the students.
4. Helping students to realistically self- assess and reflect on their understanding and progress encourages students to take responsibility for their own learning. Please compare your students' perception of their end-of-term understanding/mastery of the three outcomes (found in student evaluations) to your assessment (above) of student achievement of the three outcomes. *	In the 10-Key portion of the course, which is the major focus of the class, the students did very well at meeting the stated objectives. The student reflections appear to reflect that they went from limited 10-Key skills to feeling that they are proficient in the use of the 10-Key.
5. Did student achievement of outcomes meet your expectations for successfully teaching to each outcome (question 4 from Part A) *	For outcome #1 yes, see below for the issues with outcome #2.

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6. Based on your analysis in the questions above, what course adjustments are warranted (curricular, pedagogical, student instruction, etc.)? *	This course is going to need some redesigning due to the issues of not having access to the needed program for the project. I also have a concern that one of the other objectives can't be assessed as written in an online format.
7. What resources would be required to implement your recommended course adjustments (materials, training, equipment, etc.)? What Budget implications result?	I need to work with our deparement head to develop a plan and it may require this course going back through the curriculum committee. Unknown at this point if that will be needed or not.
8. Describe the results of any adjustments you made from the last assessment of this course (if applicable) and their effectiveness in student achievement of outcomes. *	The 10-Key calculator project had to be removed for this term and appears to not have a workable replacement for the future.
9. Describe how you explain information about course outcomes and their relevance to your students.	The course has the course outcomes listed for the whole course and also listed for the weekly activities. That way students can see the tie between what they are working on that week and the course outcomes.
 10. Please describe any changes/additions to instruction, curriculum or assessment that you made to support students in better achieving the CGCC Core Learning Outcomes: CLO #1: Communication. The areas that faculty are focusing on are: "Source and Evidence" and "Organization and Presentation" 	This course being a physical skill based course does not work on many of the above core learning outcomes, however there are problem solving opportunities throughout the course between 10-Key challenges and general technology issues that happen. These do provide chances for critical thinking and evaluating potential solutions (problem solving).
and CLO #2: Critical Thinking/Problem Solving. The areas that faculty are focusing on are: "Student's Position" (Critical Thinking) and "Evaluate Potential Solutions" (Problem Solving).	
CLO #4: Cultural Awareness. The area that faculty is focusing on is: "Curiosity" – Encouraging our students to "Ask deeper questions about other cultures and seek out answers to these questions"	
CLO #5: Community and Environmental Responsibility. The area that faculty are focusing on are: "Applying Knowledge to Contemporary Contexts" and "Understanding Global Systems"	
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