

# Course Assessment – Part A: Your Plan

#446

Your Email \*

Please select your course and name from the drop-down menu. If your course or name are incorrect or missing, contact the Curriculum and Assessment Administrative Assistant, 541-506-6037 or ggilliland@cgcc.edu.

CG 209 – Job Finding Skills – 1095039 – Franceina Brackenbury – Winter 2020

Part A: Your Plan

Develop and revise appropriate job search plans and materials.

**DIRECTIONS**

1. Choose three of your course outcomes to assess and report on this term (these will also be used in your Student Course Evaluation survey):

Outcome #1 \*

Outcome #2 \*

Prepare for and execute effective informational and job interviews.

Outcome #3 \*

There are only 2 outcomes for this course.

Have you completed an assessment for this course prior to this term?

Yes

If yes, are you assessing different outcomes?

Yes

Comments:

I actually cannot remember what I assessed in the past as it has been over 2 years since I have taught this course. I am wanting to see about the interview portion of this course to see if it is effective from the students' perspective.

2. To which degree(s) or certificate(s) does your course map?

[Degree, Certificate, & Program Outcomes](#)

- Not Sure
- Associate of Applied Science: Electro-Mechanical Technology

Method of Assessment

The students have to upload research potential questions pertaining to their field of interest.

3. What methods will be used to assess individual student understanding of each of these outcomes? (Please be specific.)

Outcome #1: Method to assess student understanding \*

Outcome #2: Method to assess student understanding \*

The students have to upload a mock interview of themselves or themselves interviewing another.

Outcome #3: Method to assess student understanding \*

There are only 2 outcomes for this course.

4. How will you know if you were successful in your efforts to teach this outcome?

Should the students create questions that reflect their field of interest and true information an employer is trying to solicit in an interview, I will know if the student is successful.

Outcome #1: \*

**Outcome #2: How will you know if you were successful in your efforts to teach this outcome? \***

Should the students create an interview that is professional to their career choice, dressed appropriately, uses professional language, and asking direct questions or responses to their career which truly reflects what an employer is trying to solicit in an interview, I will know if the student is successful.

**Outcome #3: How will you know if you were successful in your efforts to teach this outcome? \***

There are only 2 outcomes for this course.

**5. Instructor Questions: Create two course specific questions to be included on the Student Course Evaluation. Question #1**

Did you find the videoed mock interview to be useful in your preparation for your future potential interviews? What would you change regarding the mock interview assignment?

**Question #2**

What do you wish this course would have prepared you for regarding your job search that it did not address?

**Do you require the names of students who complete the course evaluation survey? (Please note: names will be sent to instructors the Thursday before term ends)**

NO

**Reminder, when completing Part B, instructors will be asked the following questions:**

- Describe anything you did to assist the institutional effort to support students in improving achievement of the specified criteria for the following Core Learning Outcomes (CLO):
1. CLO#1 – Communication – "Sources and Evidence" and/or "Organization and Presentation"
  2. CLO#2 – Critical Thinking/Problem Solving – "Student Position" and/or "Evaluate Potential Solutions"
  3. CLO#4 – Cultural Awareness – "Curiosity" (Encouraging our students to "Ask deeper questions about other cultures and seek out answers to these questions")
  4. CLO#5 – Community and Environmental Responsibility – "Understanding Global Systems" and/or "Applying Knowledge to Contemporary Global Contexts"

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