

Course Assessment – Part A: Your Plan

#217

Your Email *

Please select your course & name from the drop-down menu. Contact Instructional Services if your course or name are incorrect or missing

WR 227 – Technical and Professional Writing – Chauna Ramsey – Spring 2017

Part A: Your Plan
[Directions](#)

Compose business and technical communications.

1. Choose three of your course outcomes to assess and report on this term (these will also be used in your Student Course Evaluation survey):

Outcome #1 *

Outcome #2 *

Design effective business communication documents such as emails, letters, proposals and employment documents.

Outcome #3 *

Revise and edit documents to increase clarity and to create simple, effective documents.

Have you completed an assessment for this course prior to this term? No

If yes, are you assessing different outcomes? Yes

Comments:

2. To which degree, certificate or program outcomes do these course outcomes map?
[Degree, Certificate, & Program Outcomes](#)

- Not Sure

Method of Assessment

I will assess student understanding with the rubric from my Technical Communications textbook, which assesses mastery of writing clearly, concisely, and correctly.

3. What methods will be used to assess individual student understanding of each of these outcomes? (Please be specific.)

Outcome #1: Method to assess student understanding *

Outcome #2: Method to assess student understanding *

I will assess student understanding with the rubric from my Technical Communications textbook, which assesses mastery of writing clearly, concisely, and correctly.

Outcome #3: Method to assess student understanding *

I will assess student understanding with the rubric from my Technical Communications textbook, which assesses mastery of writing clearly, concisely, and correctly.

4. How will you know if you were successful in your efforts to teach this outcome?

I will ask students in their end-of-class evaluations if I was successful in teaching this outcome. I will also reflect on the overall quality of students' end-of-term projects.

Outcome #1: *

Outcome #2: How will you know if you were successful in your efforts to teach this outcome? *

I will ask students in their end-of-class evaluations if I was successful in teaching this outcome. I will also reflect on the overall quality of students' end-of-term projects.

Outcome #3: How will you know if you were successful in your efforts to teach this outcome? *

I will ask students in their end-of-class evaluations if I was successful in teaching this outcome. I will also reflect on the overall quality of students' end-of-term projects.

**5. Instructor Questions: Create two course specific questions to be included on the Student Course Evaluation.
Question #1**

Do you believe the instructor was successful in teaching you to write CLEAR technical documents?

Question #2

Do you feel the instructor was successful in teaching you to write CONCISE technical documents?

Do you require the names of students who complete the course evaluation survey? *

- No

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