

Course Assessment– Part B: Your Results & Analysis

#192

Your Email *

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OS 220 – Business Editing – Andrea Ware – Winter 2017

Part B: Your Results

Directions

1. Report the outcome achievement data gathered via the assignments, tests, etc. you identified for each outcome (question 3) of your Part A. *

Because the final portfolio essentially assesses all of the course outcomes and provides a platform, for students to demonstrate their grasp if them in one, all-inclusive place, the portfolio was selected to assess all three outcomes.

Outcome #1

*

Proofread documents for correct grammar and word usage for the occasion and setting.

% of students who successfully achieved the outcome (C or above) *

100

Outcome #2 *

Use correct punctuation, capitalization, spelling, grammar, and word usage when editing, transcribing, or writing business document

% of students who successfully achieved the outcome (C or above) *

100

Outcome #3 *

Use reference resources for research, proofreading and editing

% of students who successfully achieved the outcome (C or above) *

100

ANALYSIS

3. What contributed to student success and/or lack of success? *

This class was unusually small with only four students. Those four followed directions and used the detailed instructions and guidelines along with what they learned through the term to assemble successful portfolios.

4. Helping students to realistically self-assess and reflect on their understanding and progress encourages students to take responsibility for their own learning. Consider comparing your students' perception of their end-of-term understanding/mastery of the three outcomes (found in student evaluations) to your assessment (above) of student achievement of the three outcomes. *

Of the four students there were only two respondees. They both assessed their "before" knowledge much lower than their "after," and I agree with where they placed themselves on both accounts.

5. Did student achievement of outcomes meet your expectations for successfully teaching to each outcome (question 4 from Part A) *

Yes.

6. Based on your analysis in the questions above, what course adjustments are warranted (curricular, pedagogical, student instruction, etc.)? *

This was a fairly new assessment, brand new last year, and I'm happy with the results I have seen over both terms, so I plan to just stay the course on this one.

7. What resources would be required to implement your recommended course adjustments (materials, training, equipment, etc.)? What Budget implications result? *

n/a

8. Were your assessment methods accurate indicators of student learning? Why or why not? Any additional comments? *

Yes. The final portfolio contains several steps and pieces that each assess a different outcome for this course. It gives me an opportunity to see if they can put it all together and work through the creation and editing process.

(OPTIONAL) Reflect on any adjustments you made from the last assessment of this course and their effectiveness in student achievement of outcomes?

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