Course Assessment - Part B: Your Results & Analysis

#155

Your Email *

Please select your course and name from the CAS 133 - Basic Computer Skills/MS Office - Linda Hughitt - Fall - 2016 list. If your course or name are incorrect or missing, please contact Instructional Services.

Part B: Your Results

Directions

1. Report the outcome achievement data gathered via the assignments, tests, etc. you identified for each outcome (question 3) of your Part A. *

What methods will be used to assess individual student understanding of each of these outcomes? (Please be specific.)

In this course I used specific assignments that align with the listed objective.

For the first objective: Use school/workplace software to create documents, create spreadsheets, and develop presentations. It was an application project from Word, Power Point and Excel the students had to pass. Students have at least two different chapters in which to pass this assignment/assessment. To be able to pass the course, there is a requirement that for Word, Power Point and Excel all students must have at least one passing application project for each program. Therefore, if they do not have a passing application project they have to redo the assignment until they have passed it.

For objective number 2: Apply critical thinking skills to basic consumer understanding of computer and digital camera purchases. There are two assignments. One is for the purchase of a computer, and the other is for buying a digital camera.

For objective number 3: Evaluate the reliability of web sites. There is an assignment that is used for assessment where students need to look at provided websites and decide it is reliable or not.

Outcome #1	Students will complete at least one application project for Word, Power Point, and Excel with a 70% or better.
% of students who successfully achieved the outcome (C or above) *	100
Outcome #2 *	Students will be able to write a reflection paper on their personal needs when buying a computer and when purchasing a digital camera.
% of students who successfully achieved the outcome (C or above) *	90%
Outcome #3 *	Students will be able to take an instructor supplied list of websites and evaluate them for accuracy.
% of students who successfully achieved the outcome (C or above) *	90%
ANALYSIS	The CAS 133 course uses both written directions (often Power Points with audio files) and teacher created videos to help students with the
3. What contributed to student success and/or lack of success? *	assignments. One of the omment I heard often this term was that the students felt the videos were really helpful for knowing what to do, and how to do it. They are like the lectures that would happen in a face to

face class, so they also help with instruction as well as with directions.

The other comment was the fact that I responded to emails in a timely manner, and that was found to be very helpful by students (often within a few hours).

4. Helping students to realistically self-assess and reflect on their understanding and progress encourages students to take responsibility for their own learning. Consider comparing your students' perception of their end-of-term understanding/mastery of the three outcomes (found in student evaluations) to your assessment (above) of student achievement of the three outcomes. *

I don't have the survey results. However, each student was to do a final reflection paper/journal at the end of the class and overwhelmingly they all discussed the amount of growth they had this term. Even students that thought they had good MS Office knowledge commented on how surprised they were that they really had not known as much about the programs as they thought they did.

5. Did student achievement of outcomes meet your expectations for successfully teaching to each outcome (question 4 from Part A) *

Yes

6. Based on your analysis in the questions above, what course adjustments are warranted (curricular, pedagogical, student instruction, etc.)? *

There are a few updates I want to complete for the class. Things like Moodle now limits files to 64 mb instead of the former 100 mb and it created issues with the final project this term. There are also a couple of videos that need to be updated, but other than those types of updates there are not any course changes that I am considering at this time.

7. What resources would be required to implement your recommended course adjustments (materials, training, equipment, etc.)? What Budget implications result? *

Just will need the videos uploaded to You Tube and the links supplied.

8. Were your assessment methods accurate indicators of student learning? Why or why not? Any additional comments? *

I feel they were. They were related to specific assignments that go with the stated objective vs a general overall class grade which would not focus on individual objectives.

(OPTIONAL) Reflect on any adjustments you made from the last assessment of this course and their effectiveness in student achievement of outcomes?

Created 19 Dec 2016

3:48:25 PM

PUBLIC