

## Course Assessment – Part A: Your Plan

#212

Your Email *	<a href="mailto:CBerger@cgcc.edu">CBerger@cgcc.edu</a>
Please select your course & name from the drop-down menu. Contact Instructional Services if your course or name are incorrect or missing	BA 177 – Payroll Accounting – Cheryl Berger – Spring 2017
<b>Part A: Your Plan</b> <a href="#">Directions</a>  1. Choose three of your course outcomes to assess and report on this term (these will also be used in your Student Course Evaluation survey):	Prepare payroll reports containing gross taxable compensations, common withholdings, net pay amounts, and do the related accounting for an unsophisticated employer
Outcome #1 *	
Outcome #2 *	Determine the employer's taxes to be paid and understand how payments are made.
Outcome #3 *	Apply an understanding of the basic payroll accounting function and tasks.
Have you completed an assessment for this course prior to this term?	Yes
If yes, are you assessing different outcomes?	Yes
Comments:	This year I wanted to focus more closely on the necessary documentation that is required to support State and Federal laws.
2. To which degree, certificate or program outcomes do these course outcomes map? <a href="#">Degree, Certificate, &amp; Program Outcomes</a>	<ul style="list-style-type: none"> <li>• Associate of Applied Science – Accounting</li> <li>• Accounting Clerk Certificate</li> <li>• Marketing Certificate</li> </ul>
Method of Assessment	Both in Class and out of Class projects/assignments as well as class discussion and ultimately with documented knowledge testing.
3. What methods will be used to assess individual student understanding of each of these outcomes? (Please be specific.)	
Outcome #1: Method to assess student understanding *	
Outcome #2: Method to assess student understanding *	Chapter homework focused specifically on employer tax calculation and journaling. As well, the out of class project duplicates the in class work and gives the students a chance to calculate and work independently on a projects that mirror in class work. Finally, there are documented knowledge testings.
Outcome #3: Method to assess student understanding *	A combination of in class interactive discussion, out of class project assessment and documented knowledge testings.
4. How will you know if you were successful	Interactive discussion, documented knowledge tests, homework and out

in your efforts to teach this outcome?

of class project.

Outcome #1: \*

Outcome #2: How will you know if you were successful in your efforts to teach this outcome? \*

Interactive discussion, documented knowledge tests, homework and out of class project.

Outcome #3: How will you know if you were successful in your efforts to teach this outcome? \*

Interactive discussion, documented knowledge tests, homework and out of class project.

5. Instructor Questions: Create two course specific questions to be included on the Student Course Evaluation.  
Question #1

I am comfortable with terms and general calculations used in payroll accounting. I know where I can go to obtain necessary forms to support payroll accounting.

Question #2

The material presented was clear and the methodology of presentation was sufficient to allow me to grasp the necessary foundations applicable to the subject of payroll accounting.

Do you require the names of students who complete the course evaluation survey? \*

- No

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