

# Course Assessment – Part A: Your Plan

#17

Your Email \*

Please select your course & name from the list. Contact Instructional Services if your course or name are incorrect or missing

MA 112 – Lee-Greene

Outcome #1 \*

Participate in a professional organization which defines ethics and provides education opportunities.

Outcome #2 \*

Recognize and appropriately respond to verbal and non-verbal communication.

Outcome #3 \*

Use goal setting in both the personal and professional setting.

Have you completed an assessment for this course prior to this term?

Yes

If yes, are you assessing different outcomes?

Yes

Comments:

2. To which degree, certificate or program outcomes do these course outcomes map? Degree, Certificate & Program Outcomes can be found at:  
<http://www.cgcc.edu/curriculum/program-outcomes>

- Medical Assisting Certificate

Outcome #1 Method to assess student understanding \*

Role will be taken at the meetings and the reports will be graded

Outcome #2 Method to assess student understanding \*

Small group activities will be monitored for the student's ability to communicate verbally and non-verbally to fellow students about presented subject matter.

Outcome #3 Method to assess student understanding \*

Journal entries will be evaluated for understanding of the topic discussed and on the goal that was set.

4. How will you know if you were successful in your efforts to teach this outcome?

100% of students will have attended at least one AAMA meeting and achieved a grade of 70% or more on the written report on their "take-away" from that meeting; or if unable to attend will have achieved a grade of 80% on a written report covering similar material.

Outcome #1 \*

How will you know if you were successful in your efforts to teach this outcome?

100% of students will have achieved a 70% or higher discussing weekly topics in a small group setting and reported on what they

learned about themselves in those discussions.

Outcome #2 \*

How will you know if you were successful in your efforts to teach this outcome?

100% of students will achieve 70% or higher on 8 out of 10 of the journal entries requiring the achievement of a goal.

Outcome #3 \*

#1

Did you learn something valuable at the AAMA meeting(s) you attended.

#2

Did you find goal setting exercises to be useful to you in your personal life.

Do you require the names of students who complete the course evaluation survey? \*

- Yes

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