

Institutional Assessment Committee Minutes

April 10, 2019, 10:00 – 11:30am
Board Room, Building 1, The Dalles Campus

Present: Gail Gilliland, Kristen Kane, Susan Lewis, Mary Martin, Dan Spatz.

Call to Order: 10:07 am

1. Susan welcomes members
2. March 13, 2019 minutes approved as written.
3. March 22 Planning Meeting debrief/evaluation
 - a. Goal: Evaluate and suggest changes for future planning events, and next steps
 - Susan thanks IAC members for doing a great job on their presentations.
 - There are 11 evaluations and 26 attending the Strategic Planning Meeting (SPM)
 - It would be good to see what Dr. Cronin's goals are and if they align with the institutional goals (IG's) generated from the SPM. This conversation needs to take place at the President's Council.
 - The new IG's will be addressed in the Department Reviews.
4. IAC Membership
 - o Goal: Ensuring coverage with loss of membership
 - Mary reported back that there is available funding/load for faculty/adjunct faculty to be on the IAC.
 - Possible additional members added to the list
 - o Courtney Cunningham
 - o Gretchen Gebhardt
 - o Courtney Judah
 - **ACTION ITEM: Susan will talk with some of these people about new members**
5. Extensive discussion took place regarding the onboarding process and timeline for new programs; how to determine the right program at the right time. This would be a good conversation to have between Susan, Dan, Lori and Dr. Cronin.
 - Dan would like to see the Curriculum Committee and new program process working simultaneously early on in the program creation process, as opposed to program creation and then Curriculum Committee input.
6. Work plan for remainder of academic year
 - o Goal: Organize committee work through June, 2019
 - Department review - May meeting
 - o The May 8th meeting will be used to connect the new institutional goals with the Department review template
 - **ACTION ITEM: Susan will contact the Leadership Council to see if she can be placed on the May 16th agenda for department review training.**

- Core Theme C – strategies for assessment – June meeting
 - The June meeting will be used to update measurements and assessment for the community portion of Core Theme C. These can be pulled from the new survey Dan is creating.
 - Dan will work with Susan on the survey questions.
- **ACTION ITEM: Dan and Susan will work together to create the new Core Theme C survey.**
- College Now Survey - Dawn is not present today. Postponed to future meeting.
- Revisit survey administration monitoring – July meeting
 - The July meeting will be used to discuss the “survey clearing house” role played by the IAC.
 - Mary talked with Susan about the new nursing survey that went out in today’s e-mail before sending.
- Providing assessments that support faculty/academic departments in their Program Review and ongoing continuous improvement – July meeting
 - The July meeting will be used to discuss the role of the IAC in Program Review. At one time IAC reviewed academic Program Review
 - IAC could become a resource of insight and ideas to Program Review, not a peer review.
 - External eyes for Program Review, providing questions for them to ask.
 - The IAC would need the review document a week or more prior to the meeting to be able to provide quality resource.
 - Kristen is willing to attend the July meeting.
- Accreditation – May meeting
 - The May meeting will discuss accreditation and the role IAC can provide in the process.
 - It appears we will be going with the new NWCCU standards. However, we have not been approved yet. NWCCU will have a pilot. CGCC is the 1st community college to call NWCCU and request being a part of the pilot. We have made a good case that will be discussed April 11th by NWCCU. NWCCU will let us know by April 12th if we are selected for the pilot. There are benefits, such as being a part of a cohort and team that will delve into these new standards. We will also have more supports. We have to do the compliance measures (Standard 2) by Nov/Dec 2019.

7. Adjourn 11:26am

Next meeting: May 8, 2019