

Faculty Self-Evaluation Guidelines

Adopted by Instructional Council 1-11-13

The Self-Evaluation is a narrative required by the collective bargaining agreement at regular intervals as part of the evaluation process. Self-evaluations have no prescribed length and the only required component is a response to observation(s) that took place. Other suggested topics to be included are below.

Suggested topics to include:

- **Response to Observation:** respond and reflect on the classroom observation process and feedback.
- **Other Feedback:** responses to the feedback received from student evaluations, peer reviews and other types of feedback.
- **Adjustments:** changes you have made in response to the feedback you have received.
- **Innovation:** new things you are doing to improve student outcomes; changes that have been made to initiate improvements to help students.
- **Service:** activities that you are doing related to institutional service, such as participating on a college committee or initiative, or representing the college at a meeting or event.
- **Professional Development:** continuing education, licenses, participation in professional organizations, etc.
- **Goals:** areas of focus you have established related to teaching, the college or your field of expertise.
- **Miscellaneous:** any other information that you would like to include.