

Curriculum Committee Summary 2018-19

Leadership

Chair: Katy Jablonski (Writing, Lit, & Foreign Lang)

Vice Chair: Kristen Booth (Pre-College)

Members

P.K. Hoffman (Arts & Humanities)

Linnea Jaeger (ESOL)

Zip Krummel (Social Science)

Emilie Miller (Science)

Pam Morse (Math)

Mimi Pentz (Nursing & Health Occupations)

John Schoppert (Library Director)

Stephen Shwiff (Instructional Director)

Andrea Ware (Career & Technical Education)

Dawn Sallee-Justesen (non-voting – Student Services)

Susan Lewis (non-voting – Curriculum)

Support Staff

Gail Gilliland

Degrees and Certificates reviewed

1 New degrees

3 New certificate

2 Degree suspensions

2 Certificate suspensions

1 Certificate revisions

6 Degree revisions

Courses reviewed

5 New CTE courses

8 CTE course revisions

6 New LDC courses

3 LDC course revisions

1 New Experimental course

0 Gen Ed Requests

0 Cultural Literacy Requests

6 Course inactivations

78 CLO updates

Decisions or Actions approved

Procedural issues and changes for Curriculum Committee and Curriculum Office

1. The individual bringing a submission forward, the submitter, may not make the initial motion nor 2nd the motion for submission approval. (11.1.18)
2. Charter revisions (11.1.18, 11.15.18)
 - a. Section 1.02 Eligibility and Elections: revised to allow for 3 year terms rather than two.
 - i. 1.02A.3 Committee members are elected for three-year terms that commence with the first meeting of the fall term.
 - ii. 1.02A.4 A Committee member may be re-elected for additional three-year terms.
 - b. Section 1.01 Members: revised to remove requirement for inclusion of department chair representation
 - i. Deleted 1.01A.1c and 1.02A.2 – references to department chair requirement
 - c. Section 1.03 Meetings: revised to match current schedule of eleven meetings per year, including orientation and retreat. New language to say: The Committee shall meet eleven times per year and additionally as needed (September through June).

3. Committee meeting schedule revised for the 2019-20 academic year. September Orientation and May Retreat are limited to submissions for new degrees or certificates. Otherwise these meetings are reserved for committee review of curricular policy and issues. (4.05.19)

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2019-20	Orientation	2	2	0	0	1	2	1	1 + Retreat	0	0	0

Curriculum development and submission

1. New Gen Ed courses – submitter must meet with Susan Lewis (Curriculum Office) at beginning of development process. (11.1.18)
2. Recommended that the development of new courses for the next fiscal year should be discussed within departments at fall faculty inservice ensuring inclusion of appropriate budget request to cover development expenses. (11.1.18)
3. The content section of all new course submissions will be organized by course outcomes. (11.15.18)
4. “Course Activities and Design” section on the course submission form removed and replaced with suggestions for types of activities a faculty member may incorporate into their instruction. Retain an “optional” fill-in field so that departments may list any “required” activities. (11.15.18)
5. Submissions are now required to include suggested texts and materials, including any OER, or explain why nothing is listed. (11.15.18)
6. Revision of submission requirements/forms when updating outcomes (1.24.19)
 - a. Submission required to provide course content organized by outcomes.
 - b. Outcomes revision for Gen Ed courses will result in a required submission of an updated Gen Ed Request as well as an updated Cultural Literacy Request if applicable. (1.24.19)
7. Academic policy in the AAS limiting number of Gen Ed courses that may be designated as required by the program was dropped. Programs may determine specific courses to fulfill the required 16 credits of Gen Ed. Language in catalog to be updated for 2019-20 academic year. (4.05.19)
8. Completion of CLO Update or Gen Ed Request extended through fall term. Courses not completed in this time period may not be offered until they are completed. 21 courses fall into this category. 14 of the 21 are being considered for inactivation instead. (4.05.19)

Discussion Items

1. Restructuring submission process and review. (10.18.18, 11.01.18, 11.15.18, 12.06.18)
2. CC membership – possible representation from different CTE areas including: EM-Tech, CAS, ECE; possible addition of a BA representative. (11.1.18)
3. Developing/defining criteria for how programs/degrees/certificates are developed/adopted/sunsetted. (10/18/18, 11.01.18, 2.07.19)
4. New Education (K-5) pathway collaboration with OSU. (3.14.19, 4.05.19)