

Curriculum Committee Summary 2015-16

Leadership

Chair: Stephen Shwiff (Social Sciences)

Vice Chair: Diana Lee-Greene (Nursing & Health Occ – Dept Chair)

Members

Janette Harrington (Pre-College)

Linnea Jaeger, Sept; Julie Belmore, Oct; Lois Colton, Nov-June (ESOL)

Doris Jepson (Instructional Director)

Joel Kabakov (Arts & Humanities, Dept Chair)

Tom Kaser, Sept-Dec; Scott Stein, Jan-June (English, Writing & Foreign Lang)

Emilie Miller (Science)

Siri Olson (Career and Technical Education)

Pam Morse (Math)

John Schoppert (Library)

Dawn Sallee-Justesen (non-voting – Student Services)

Susan Lewis (non-voting – Curriculum)

Support Staff

Gail Gilliland

Degrees and Certificates reviewed

1 New degree

1 Certificate Reinstatement

2 New Non-Credit Training Certificates

13 Certificate revisions

9 Degree revisions

2 Certificate suspensions

Courses reviewed

0 New CTE courses

19 CTE course revisions including IICA

7 New LDC courses

81 LDC course revisions including IICA

50 Gen Ed Requests including IICA

14 Cultural Literacy Requests including IICA

1 Non-Credit course revision

2 New Non-Credit courses (NCTC)

20 Course inactivations

Decisions or Actions approved

Procedural issues and changes for Curriculum Committee and Curriculum Office

1. Acceptance of submissions when there is disagreement between the DC and Director regarding “recommending/not recommending” a submission. Approved Motion (7 in favor, 0 opposed, 0 abstentions): “All submissions must come to the Curriculum Committee with the Department Chair and the Director in agreement.” (9/18/15)
2. Acceptance of submissions in which resolution of intra/inter-departmental impacts is not evident. Approved Motion (8 in favor, 0 opposed, 0 abstentions): “It is the responsibility of submitters to research potential impacts of their curriculum submission on any and all courses, degrees and certificates within their own department and in other departments. Resolution must be found for any

subsequent impacts, and submissions are required to provide an explanation of these resolutions. Submissions will not be placed on the CC agenda until resolution has been made and can be explained and documented.” (12/1/15)

3. Scope of Instructional Coordinator’s authority to make minor edits to course outcomes, descriptions and titles without bringing them to the CC for a vote. Agreed to leave as is with all revisions, no matter how minor, coming before the committee for approval. (1/12/16)
4. Should the addition of electives be a consent agenda item? Committee agreed to keep process as is with the addition of electives requiring a degree or certificate revision submission. (1/12/16)
5. Regarding attendance and speaking privileges at CC Special Sessions: 1) Special sessions will be open to the public as are regular CC meetings; 2) Visitors will be asked to refrain from speaking unless invited to do so by a committee member, the CAO, or the submission representative; 3) It will be the responsibility of committee members to keep the discussion on target. (1/12/16)
6. Meeting dates for 2016-17 academic year moved to Thursdays 3:30-5:00 pm. Two meetings in October, November, and January (first and third Thursday of the month except where complications exist because of holidays and beginning and ending of terms); One meeting in September, December, February, March, and April (first Thursday of the month except where complications exist because of holidays and beginning and ending of terms). (6/27/16)
7. Approval of Non-Credit Training Certificates – agreed that CC would retain approval authority of these certificates. (6/27/16)

Curricular revisions

1. Opening credit/Gen Ed courses to dual enrollment with Community Ed non-credit students. Failed Motion (1 in favor, 6 opposed, 0 abstentions): “Adopt in a limited way that we allow noncredit students to enroll in credit classes on a case by case basis by class.” (9/18/15)

Discussion Items

1. Hidden requirements in degrees and certificates because of requisites. (9/18/15, 10/6/15)
2. CC role in the inactivation of courses and the suspension of degrees/certificates based on budgetary issues. (9/18/15)
3. Related Instruction outcomes and their assessment. (6/27/16)
4. Process and criteria for developing new or sun-setting existing degrees/certificates/programs. (6/27/16)
5. Gen Ed designation: limiting number of Gen Ed courses for any department. Purpose of Gen Ed elective vs. general elective. (6/27/16)
6. Gen Ed electives within the Science, Math and Computer Science discipline area for the ASOT-BUS. (6/27/16)