

## [CGCC] Curricular Changes - Effective for Academic Year [2013-14]

This list submitted to OrACRAO on: [August 23, 2013]

Curricular Change Cycle: [Annual]

Annual submission date: [August 31]

Name & contact info of person updating this template: [Susan Lewis, slewis@cgcc.edu, 541.506.6047]

Effective Term	New (N) Modified (M) Deleted (D)	Prefix	Course#	Course Title	Credits	Course Description	Type of Change (for modified classes only)	Comments
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CGCC was granted independent accreditation by NWCCU July 2013. Previously, CGCC was a contracting college under Portland Community College. Curricula that was previously offered under PCC authority was roled over and approved for offer by CGCC upon independent accreditation.

Fall	M	BA	131	Introduction to Business Technology	4	Covers computer concepts and the use of information technology in business organizations including the use of word processing, spreadsheet, and presentation software. Includes introduction to hardware, software, databases, system development, and tools that businesses use for communication and collaboration. Includes appreciating the value of ethical conduct in a business/computer environment and the impact of technology on industry and society. Prerequisites: WR 115, RD 115, and MTH 20 or equivalent placement test scores. Audit available.	Title change	
Fall	M	BA	205	Business Communication	4	Focuses on using current technology to create, revise, and design business documents: letters, memos, e-mail, reports, minutes, simple instructions, and resumes. Incorporates the use of library and Internet resources to collect information. Includes oral presentations using technology presentation tools. Recommended: WR 121, BA 131, CAS 133, or computer literacy, BA 101. Prerequisite: WR 115, RD 115, and MTH 20 or equivalent placement test scores. Audit available.	Title change	
Fall	M	BA	280A	Cooperative Education: Business Experience	1-6	Offers relevant field experience in business environments in one of the following areas: bookkeeping, marketing, management, international business, advertising, banking, purchasing, investment, finance and customer services (sales or credit services). Allows exploration of career options. Course may be repeated for credit up to 12 credits. Prerequisite: Completion of 12 BA credits and instructor permission. Required concurrent, one time only: BA 280B.	Change in credits from 1-3 to 1-6; Prerequisite change from: "Concurrent: 280B" to "Required concurrent, one time only: BA 280B"; revised description	

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Fall	M	BI	102	Biology	4	Presents protein synthesis, cell division, genetics, reproduction and development, and evolution. Designed as a laboratory science course for non-biology majors. The second course of a three-course sequence. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores, and BI 101. Audit available.	revised description	
Fall	M	BI	121	Introduction to Human Anatomy and Physiology I	4	Surveys anatomical terminology, basic chemistry, cell structure and function, tissues, and the following systems: integumentary, skeletal, muscular, and nervous. Involves lecture discussions complemented by physiological laboratory exercises, dissections, microscopy, and multimedia. Prerequisite: Placement into WR 121 and MTH 65. Audit available.	Prerequisite change from: "WR 115, RD 115 and MTH 20 or equivalent placement test scores" to "Placement into WR 121 and MTH 65"; revised description	
Fall	N	BI	211	Principles of Biology	5	Includes introduction to science, biochemistry, metabolism, the cell, molecular biology, and reproduction. The first course of a three-course sequence for students majoring in biology and the sciences, including pre-medical, pre-dental, chiropractic, pharmacy, and related fields. Recommended: High school biology and chemistry within the past seven years. Prerequisites: WR 115 and RD 115 or equivalent placement test scores, and MTH 95 or higher. Prerequisite/Concurrent: CH 100 or higher; or instructor permission. Audit available.		
Fall	N	BI	212	Principles of Biology	5	Includes inheritance, the genetic code, modern and classical genetics, evolution, diversity, and systematics. May include some dissection of plants and animals. The second course in a three-course sequence for students majoring in biology and the sciences, including pre-medical, pre-dental, chiropractic, pharmacy, and related fields. Prerequisite: BI 211 and its prerequisite requirements. Audit available.		

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Fall	N	BI	213	Principles of Biology	5	Includes plant and animal anatomy and physiology, and individual, population, community and ecosystem ecology. The third course of a three-course sequence for students majoring in biology and the sciences, including pre-medical, pre-dental, chiropractic, pharmacy, and related fields. Prerequisite: BI 212 and its prerequisite requirements. Audit available.		
Fall	M	BI	231	Human Anatomy & Physiology I	4	Introduces chemistry, cell, tissues, the integument, skeletal, muscular and nervous systems. It is the first course of a three-course sequence. Includes lecture discussions complemented by laboratories involving microscopy, animal dissection, physiological exercises and computer based exercises. Prerequisites: WR 115, RD 115 and MTH 65 or equivalent placement test scores, and BI 112 or (BI 211 and BI 212). Audit available.	prerequisite change from: ... and BI 112" to "... and BI 112 or (BI 211 and BI 212)	
Fall	M	BI	234	Microbiology	5	Lecture, recitation, and laboratory cover: bacterial identification, morphology, metabolism and genetics; bacterial, viral, and parasitic relationships with human health and disease; and basic immunology. Laboratory stresses aseptic technique, bacterial identification and physiology using a variety of media, culturing techniques, and staining techniques. Recommended: BI 231. Prerequisite: BI 112 or (BI 211 and BI 212) and their prerequisite requirements. Audit available.	prerequisite change from: "BI 112 and its prerequisite requirements" to BI 112 or (BI 211 and BI 212) and their prerequisite requirements."	
Fall	N	CAS	104	Basic Internet Skills	1	Introduces web terminology, web browsers, search techniques, and communication tools. May include independent web-based learning. Audit available.		
Fall	D	CG	100C	College Survival and Success	1	Provides basic information on time management and goal setting for college success. Develop skills in communicating with instructors and accessing online and in-person college resources and services. Audit available.		

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Fall	N	CG	101	College Survival and Success: Personal Responsibility	1	Provides information and techniques for personal responsibility as a means for creating college success. Introduces developing skills for navigating a culturally diverse learning environment and utilizing college resources and services. First course in a series (CG 101-103). Audit available.		
Fall	N	CG	102	College Survival and Success: Goal Setting	1	Provides information on the role of goal-setting as a means for creating college success. Continues to develop skills for navigating a culturally diverse learning environment and for utilizing college resources and services. Second course in the series (CG101-103). Prerequisite: CG101. Audit available.		
Fall	N	CG	103	College Survival and Success: Self-Management	1	Focuses on the role of self-management as a means for creating college success. Continues to develop skills for navigating a culturally diverse learning environment and accessing college resources and services. Third course in a series (CG101-103). Prerequisite: CG101. Audit available.		
Fall	N	CG	111C	Study Skills for College Learning	1	Introduces information and techniques in note taking, textbook reading, and taking exams. Develop a study schedule. Placement into WR 115 and RD 115		
Fall	N	CG	114	Financial Survival for College Students	1	Provides basic information and strategies to empower individuals to make positive decisions about funding their education and establishing control over their financial lives, leading to financial independence and reduced life stress. Introduces: funding college, budgeting, wise use of credit, controlling debt, basic financial planning, effective financial decision making, and avoiding financial mistakes and pitfalls. Prerequisites: WR 90, RD 90, and MTH 20 or equivalent placement test scores. Audit available.		

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Fall	N	CG	225	Transfer to a Four Year College	2	Explores the planning of transferring to a four-year college. Includes the various processes, requirements, and issues that impact successful transitions. Provides strategies and information critical to academic development and adjustment to the four-year college system. Prerequisite: Placement into WR 115 and RD 115. Audit available.		
Fall	M	CH	100	Everyday Chemistry with Lab	4	Introduces chemistry related topics pertaining to everyday life. Includes topics such as renewable energy, clean air and water and global climate change using a relatively nonmathematical approach. Includes atomic/molecular structure, the periodic table, chemical bonding, intermolecular forces, chemical reactions, acids/bases and the social and environmental role of chemistry. Recommended for non-science majors to fulfill the Gen Ed science with lab requirement. Prerequisite: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	Title change; revised description	
Fall	M	CIS	121	Computer Concepts II	4	Evaluate, select and apply computer technology to solve practical problems in database design, web page design, networking and programming. Address ethical issues associated with technology. Prerequisites: CIS 120 or instructor permission; WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	revised description	
Fall	M	CIS	122	Software Design	4	Covers software design as part of the software development life cycle. Includes basic logic constructs, testing programs, use case descriptions, modularity and an introduction to object design. Provides examples of well-designed software projects. Additional lab hours may be required. Recommended: CIS120 or CAS 133 or BA 131. Prerequisites: WR 115, RD 115, MTH 20 or equivalent placement test scores. Audit available.	revised description	

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Fall	M	CIS	179	Data Communication Concepts I	4	Provides basic concepts of data communications, networking and connectivity. Explores hardware, connectivity, signaling, addressing, network topologies, communication protocols, network designs, switching, management, TCP/IP protocols, security and standards with emphasis on the OSI reference model. Prerequisite: CIS 120 or CIS 121 or EET 111 or instructor permission. Audit available.	Prerequisite change: from "Recommended: CIS 120 or instructor permission" to "Recommended: CIS 120 or CIS 121 or EET 111 or instructor permission"	
Fall	M	COMM	111	Public Speaking	4	Introduces speechmaking based primarily on a traditional public speaking approach. Covers classical rhetorical theory and highlights rhetoric's importance to public speaking. Develops theoretical understanding and practical application of oral communication skills. Includes techniques in controlling speech anxiety, how to structure and organize information to present to a variety of audiences, and physical and vocal delivery skills. Prerequisite: MTH 20 or equivalent placement test score, and WR 121. Audit available.	prefix change from SP to COMM; revised description	
Fall	N	COMM	130	Business and Professional Communication	4	Focuses on communication as it relates to business and professional settings. Explores the climates, settings, philosophies, and practices of organizational communication, including effective business presentations. Prerequisite: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.		
Fall	M	COMM	140	Introduction to Intercultural Communication	4	Explores the nature and impact of different cultures on communication. Includes interactive relationship forms as the basis for global understanding in the classroom, business or travel. Focus on processing messages with accelerating changes in political, economic and immigration patterns through individual cultural perceptions. Understand and communicate with people who are "different." Prerequisites: WR 115, RD 115, and MTH 20 or equivalent placement test scores. Audit available.	prefix change from SP to COMM	

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Fall	M	COMM	214	Interpersonal Communication: Process and Theory	4	Introduces interpersonal communication in different contexts; focuses on message exchange in person-to-person interactions , emphasizing theoretical principles and their application. Emphasizes the development of various communication skills in interpersonal contexts. Prerequisite: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	prefix change from SP to COMM	
Fall	M	COMM	215	Small Group Communication: Process and Theory	4	Problem solving aspects of small group activities. Includes process and task, leadership, verbal and non-verbal messages in the small group, norms and roles, conflict reduction, and decision making. Focuses on theory and practice. Prerequisites: WR 115, RD 115, and MTH 20 or equivalent placement test scores. Audit available.	prefix change from SP to COMM	
Fall	M	COMM	228	Mass Communication and Society	4	Surveys media of mass communication and the effects on society. Introduces the history, development and technological advances of mass communication systems and their subsequent role in society, public discourse and the individual. Includes an analysis of print and broadcast journalism, advertising, public relations, television, film and new media. Prerequisite: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit Available.	prefix change from SP to COMM; title change; revised description	
Fall	M	COMM	237	Gender and Communication	4	Examines the similarities and differences in male and female communication styles and patterns. Particular attention given to the implications of gender as social construct upon perception, values, stereotypes, language use, nonverbal communication, and power and conflict in human relationships. Discusses influence of mass communication upon shaping and constructing male and female sex roles. Course fulfills block transfer and cultural diversity requirements and is transferable to state four-year colleges and universities. Prerequisite: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	prefix change from SP to COMM	

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Fall	M	EC	200	Principles of Economics: Introduction, Institutions & Philosophies	4	Introduces basic economic concepts including; microeconomics, macroeconomics, the history of economic ideas, international trade and a variety of economic issues. Recommend: MTH 95. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	Title change; revised description	
Fall	M	EC	201	Principles of Economics: Microeconomics	4	Introduces the principles of microeconomics. Enhances the ability to recognize and analyze economic problems in the United States. Covers the American microeconomic system, which includes: a familiarization with the basis of the price system and resource allocation; the operation of the firm; market concentration; regulation and antitrust policies. Recommended: MTH 95. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	revised description	
Fall	M	EC	202	Principles of Economics: Macroeconomics	4	Covers the overall economy. Includes the basic reasons for and the problems of recession, inflation, and stagflation; the use of monetary, fiscal, and incomes policies; and other economic management tools. Recommended: MTH 95 and EC 201. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	revised description	
Fall	M	ECE	130A	Practicum Seminar 1	2	Reviews skills necessary for supporting the total development of children, ages 6 weeks to 6 years, focusing on the role of the teacher in implementing a developmental program of early childhood education in two interdependent components: seminar and practicum. Prerequisites: ECE 120, ECE 121. Corequisite: ECE 133	title change; course number change; revised description; addition of prerequisites (ECE 120 & 121) and corequisite (ECE 133)	
Fall	N	ECE	130B	Practicum Seminar 2	2	Reviews skills necessary for supporting the total development of children, ages 6 weeks to 6 years, focusing on the role of the teacher in implementing a developmental program of early childhood education in two interdependent components: seminar and practicum. Prerequisite: ECE 130a. Corequisite: ECE 134		



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Fall	N	ECE	130C	Practicum Seminar 3	2	Reviews skills necessary for supporting the total development of children, ages 6 weeks to 6 years, focusing on the role of the teacher in implementing a developmental program of early childhood education in two interdependent components: seminar and practicum. Prerequisite: ECE 130b. Corequisite: ECE 135		
Fall	M	ECE	133	Practicum 1	3	Covers developing beginning level skills for working with children ages birth – 5 in a group setting. Includes the use of developmentally appropriate methods in recognizing and providing safe, responsive, and sanitary environments; using beginning-level guidance strategies; and acclimating to the field of early education. Prerequisites: ECE 120, ECE 121, WR 90 (or equivalent placement score). Corequisites: ECE 130A. Audit available.	revised description; prerequisite addition (WR 90 or equivalent placement test scores); addition of corequisite (ECE 130A)	
Fall	M	ECE	134	Practicum 2	3	Covers development of basic intermediate level skills to work with children ages birth – 5 in a group setting. Includes the use of developmentally appropriate methods to support guidance and conflict resolution; schedule and routine planning; fundamental curriculum development; and environmental modification. Prerequisites: ECE 133, ECE122. Corequisite: ECE 130B. Recommended: HEC 262	revised description; recommended prerequisite addition (HEC 262); Corequisite addition (ECE 130B)	
Fall	N	ECE	135	Practicum 3	3	Covers the development of advanced intermediate level skills to work with children ages birth – 5 in a group setting. Includes the use of developmentally and culturally appropriate methods to support guidance and conflict resolution; development, implementation, and evaluation of environments and curriculum; and facilitation of classroom management. Prerequisites: ECE 134, ECE 123. Corequisite: ECE 130C. Recommended: ECE 124, HEC 201.		

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Fall	M	ECE	260A	Advanced Practicum Seminar 1	3	Refines skills necessary for supporting the total development of children, ages 6 weeks to 6 years, in a group setting and to integrate child development theory and practice in two interdependent components: seminar and field work experience. Department permission required. Prerequisites: Certificate level courses plus WR 121, HEC 226, ECE 221. Corequisite: ECE 264	title change; course number change; deletion of prerequisite (ECE 224)	
Fall	N	ECE	260B	Advanced Practicum Seminar 2	3	Refines skills necessary for supporting the total development of children, ages 6 weeks to 6 years, in a group setting and to integrate child development theory and practice in two interdependent components: seminar and field work experience. Department permission required. Prerequisites: ECE 260A. Corequisites: ECE 265		
Fall	M	ECE	264	Practicum 4	4	Introduces advanced skills necessary to work with children birth - 5 in a community field placement setting. Includes developmental theory, developmentally and culturally appropriate practices, and individualized methods to support guidance and conflict resolution. Covers the evaluation of environments and curriculum, building family and community relationships, and professionalism. Department permission. Prerequisite: ECE 135, HEC 226, ECE 221, WR 121, HE 112. Corequisites: ECE 260A, ECE 200, ECE 234. Audit available.	Title change; revised description; Prerequisite additions (ECE 135, HEC 226, ECE 221, WR 121, HE 112); corequisite additions/revisions (ECE 260A, ECE 200, ECE 234)	
Fall	N	ECE	265	Practicum 5	4	Covers advanced level skills to work with children birth – 5 in a community field placement setting. Includes developmental theory, developmentally and culturally appropriate practices, and individually responsive methods to support guidance and conflict resolution. Covers the development, implementation, and evaluation of environments and curriculum, classroom management, family and community relationships, professional frameworks and resources, and professionalism. Department permission. Prerequisite: ECE 264. Corequisite: ECE 260B. Recommended: ECE 224, ECE 236.		

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Fall	M	EET	111	Electrical Circuit Analysis I	5	Covers International System of Units, engineering notation and prefixes, definitions of current, voltage, resistance, power, work and efficiency. Includes DC circuits: Ohm's and Kirchhoff's Laws; DC resistive networks, Thevenin and Norton equivalent circuits, node voltage and mesh current analysis methods; Includes a 3-hour per week laboratory session. Prerequisite/concurrent: MTH 111. Audit available.	deletion of prerequisite (EET 101 or department permission)	
Fall	M	EET	121	Digital Systems I	3	Covers basic electrical concepts, number systems, combinational gates (AND, OR, NOT, NAND, NOR, and XOR), electrical characteristics and internal structures of TTL gates, Boolean algebra, Karnaugh mapping, and use of MSI devices including adders, decoders, encoders, multiplexes and demultiplexers. Includes a 3 hour per week laboratory. Prerequisite/concurrent: MTH 111. Audit available.	deletion of prerequisite/concurrent (EET 101 or department permission)	
Fall	M	EMS	105	EMT Part I	5	Explores the legal and ethical issues encountered by the Emergency Medical Technician (EMT). Develops an understanding of basic human anatomy and physiology in addition to medical terminology. Introduces the necessary skills to assess patients by focusing on the signs and symptoms related to the respiratory, cardiac and endocrine systems. Course sequence requires passing criminal background check and drug screen. Part 1 of the 2-part Oregon EMT course. Prerequisite: WR 115, RD 90, MTH 20 or equivalent placement test scores; current HCP CPR card.	revised description	

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Fall	M	EMS	106	EMT Part II	5	Continues EMS 105. Develops the basic knowledge and skills necessary to treat victims of trauma, patients that present with special challenges, and sick and injured pediatrics. Expands knowledge and understanding of special incidents that the Emergency Medical Technician may encounter in the field such as mass-casualty incidents, hazardous materials, motor vehicle collisions, and acts of terrorism. Includes preparation for state and national licensing exams. Requires passing criminal background check and drug screen before placement into mandatory clinical observation in hospital emergency department and ambulance ride-along experience. Prerequisite: completion of EMS 105 with a "C" or better at CGCC within the previous 5 terms; current HCP CPR card.	revised description	
Fall	M	EMS	113	Emergency Response Communication/ Documentation	2	Covers principles of therapeutic communication, verbal, written, and electronic communications in the provision of EMS; documentation of elements of patient assessment, care and transport; communication systems, radio types, reports, codes, and correct techniques. Prerequisite: EMS 105 and EMS 106. Audit available.	prerequisite addition (EMS 106)	
Fall	N	ENG	213	Latin American Literature	4	Explores fiction, creative non-fiction, poetry, drama, myth, and other texts from Latin America. Includes works from many cultures and ethnicities from Latin America, including indigenous peoples. All readings are in English. Prerequisite: WR 115 and RD 115 or equivalent placement test scores. Audit available.		
Fall	N	ENG	222	Images of Women in Literature	4	Explores images of women as they appear in a diverse range of texts from across a variety of cultures and historical periods. Focuses on how both men and women have imagined and represented femininity and femaleness in ways that can challenge, reinforce and/or reconfigure culturally-based perceptions, behaviors and practices. Prerequisite: WR 115 and RD 115 or equivalent placement test scores. Audit available.		

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Fall	N	ENG	237	American Working Class Literature	4	Introduces students to literature by and/or about the working class, primarily from an American perspective. Prerequisite: Placement into WR 121. Recommended: ENG 104, ENG 105 and/or ENG 106.		
Fall	M	ENG	254	American Literature from 1865	4	Introduces the literature of the land which is now the United States from mid-nineteenth century to the present. Revolves around written manifestations of the various interests, preoccupations, and experiences of the peoples creating and recreating American culture. Considers various literary forms, canonized (such as novel, narrative poem), popular (such as the serialized tale, verse) and unpublished (the jeremiad, Native American oratory, the slave narrative, diary). Prerequisite: WR 115 and RD 115 or equivalent placement test scores. Audit available.	revised description	
Fall	N	ESR	140	Introduction to Environmental Sustainability	4	Introduces concepts of environmental sustainability and their applications. May include field trips. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.		
Fall	M	HE	113	First Aid and CPR/AED Professional Rescuers/Healthcare Providers	1	Introduces basic first aid knowledge in the home, work, and community environment. Students gain knowledge and skills to perform Health Care Provider Level BLS and AED for adults/children/infants. Upon successful completion of this course, students will receive an American Heart Association (AHA) Heartsaver First Aid card and an AHA BLS for Healthcare Provider card. Recommended: RD 115 or equivalent placement test scores.	revised description	
Fall	M	HST	201	History of the United States to 1840	4	Examines cause and effect, and significant trends and movements related to political, social and economic ideas and events from Colonial times to 1840. History courses are non-sequential and may be taken in any term and in any order. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	title change; revised description	

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Fall	M	HST	202	History of the United States 1840-1914	4	Examines cause and effect, and significant trends and movements related to political, social and economic ideas and events from 1840 to 1914. History courses are non-sequential and may be taken in any term and in any order. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	title change; revised description	
Fall	M	HST	203	History of the United States 1914 to present	4	Examines cause and effect, and significant trends and movements related to political, social and economic ideas and events from 1914 to present. History courses are non-sequential and may be taken in any term and in any order. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	title change; revised description	
Fall	M	HST	204	History of Women in the U.S.: Pre-Colonial to 1877	4	Examines the lives of women in terms of family relations, religion, culture, sexuality and reproduction, and work roles, as well as educational opportunities and social reform activities. Explores diversity in terms of class, race, ethnicity, legal status, and region. History courses are non-sequential and may be taken in any term and in any order. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	revised description	
Fall	M	HST	205	History of Women in the U.S.: 1877 to Present	4	Examines women's work in maturing industrial economy, women's reform activities, and changing family and social relationships. Explores class, ethnic, racial, and regional diversity. History courses are non-sequential and may be taken in any term and in any order. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	revised description	
Fall	N	HST	240	Oregon History	4	Examines the rich and diverse history of Oregon including the significance of Oregon's frontier heritage and Oregon's role in American history from pre-European contact to the modern era. Explores economic, political, social, and cultural factors in terms of race, ethnicity, gender, class, and religion. Prerequisites: WR115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.		

## [CGCC] Curricular Changes - Effective for Academic Year [2013-14]

This list submitted to OrACRAO on: [August 23, 2013]

Curricular Change Cycle: [Annual]

Annual submission date: [August 31]

Name & contact info of person updating this template: [Susan Lewis, slewis@cgcc.edu, 541.506.6047]

Effective Term	New (N) Modified (M) Deleted (D)	Prefix	Course#	Course Title	Credits	Course Description	Type of Change (for modified classes only)	Comments
Fall	M	LIB	101	Library Research and Beyond	1	Introduces the research process and essential research skills to find, select and cite the best information. Teaches identification of research topics, planning and carrying out the research process, and to identify and cite preferred sources of credible information. Audit available.	title change; revised description	
Fall	M	MA	123	Medical Office Clinical Procedures	3	Covers examination room techniques, assisting the physician with examination, treatment, minor surgery, methods of asepsis and sterilization, and the proper care of equipment and supplies. Prerequisite: MP111, BI 122 or BI 233, MTH 60, and placement into RD 115 and WR 115. Concurrent enrollment MA 124.	revised description; prerequisite change (remove BI 55 & MTH 22A; add MTH 60)	
Fall	M	MA	131	Introduction to Medical Science	5	Explores concepts of disease processes as they relate to the normal physiology of the major body systems; including etiology, signs and symptoms of disease, treatment options and methods of evaluating cause and effect of diseases as it relates to the role of the medical assistant. Enrollment limited to those in the Medical Assisting program.	revised description	
Fall	M	MA	136	Medications	2	Introduces drug therapy with emphasis on safety and classifications of common drugs and their actions, appropriate drug uses, effects, dangers and precautions. Covers routes of medication administration, management and control. Reviews common prescription abbreviations, forms of medications and basic drug categories. Prerequisites: MA 123, MA 124, MP 111 and admission to the MA program.	revised description; prerequisite additions (MA 123, MA 124, MP 111 and admission to the MA program)	
Fall	M	MP	111	Medical Terminology	4	Covers analysis of the structure of medical words and application to basic anatomy, physiology, and disease processes of the human body. Stresses spelling and pronunciation. English communication skills necessary. Prerequisites: placement into RD 90 and WR 90.	revised description; prerequisite additions (placement into RD 90 and WR 90)	

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Effective Term	New (N) Modified (M) Deleted (D)	Prefix	Course#	Course Title	Credits	Course Description	Type of Change (for modified classes only)	Comments
Fall	M	MP	140	Introduction to Health Law and Ethics	3	Introduces the legal aspects, code of ethics and policy issues relevant to allied health. Emphasizes confidential communication, advanced directives, consents, professional liability, medical malpractice, release of information, case studies and the professional code of ethics. Includes the concepts of professional credentialing and responsibility, liability, and working within legal/ethical boundaries. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	title change	
Fall	M	MP	150	Introduction to Electronic Health Records	3	Introduces basic concepts of medical charting which are implemented and built upon in an Electronic Health Record (EHR). Introduces basic concepts of implementation and use of an EHR. Includes skill development for basic navigation of an EHR. Explores issues around privacy, security, government regulations and ethical/legal aspects of medical records in a healthcare delivery environment (hospital or clinic setting). Recommended: CAS 133 or equivalent computer and internet experience. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	revised description; prerequisite additions (WR 115, RD 115 and MTH 20 or equivalent placement test scores)	
Fall	M	MTH	93	Introduction to Graphing Calculators	1	Introduces basic use of graphing calculators. Explores the power of graphing calculators' computer algebra systems. The TI-89 (or TI-92 or Voyage 200) graphing calculator is required. Prerequisite: MTH 60 or equivalent placement. Audit available.	revised description; prerequisite additions (MTH 60 or equivalent placement)	
Fall	M	MTH	243	Statistics I	5	Introduces displaying data with graphs, numerical descriptions of data, producing data, elementary probability, probability distributions, confidence intervals and significance testing. Investigates applications from science, business, and social science perspectives. Graphing calculator required. Prerequisite: MTH 111, and placement into WR 121. Audit available.	revised description; prerequisite change (remove MTH 111C)	



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Fall	M	MTH	252	Calculus II	5	Includes antiderivatives, the definite integral, topics of integration, improper integrals, and applications of differentiation and integration. Graphing calculator required. Prerequisites: MTH 251 and its prerequisite requirements. Audit available.	revised description	
Fall	N	MUS	191	Guitar I	2	Develops solo and ensemble guitar in a group setting, stressing the finding of one's musical voice within the panoply of guitar styles. Surveys classical as well as culturally based styles, and includes guitar notation systems. Varied performance levels will be accommodated in the class. Enthusiasm and possession of a nylon stringed acoustic guitar is the only prerequisite. Audit available.		
Fall	M	OS	131	10-Key on Calculators	1	Develops 10-key skills by touch. Recommended: Placement into RD 115, WR 115, and MTH 20. Audit available.	revised description; prerequisite recommendation revisions/additions (Placement into RD 115, WR 115, and MTH 20)	
Fall	M	OS	220	Business Editing Skills	4	Develops skills necessary for editing, transcribing, and writing memos, letters and email. Emphasis: punctuation, capitalization, spelling, grammar, and word use. Recommended: Placement into WR 121, keyboard by touch. Audit available.	revised description	
Fall	M	OS	240	Filing and Records Management	4	Develops skills for indexing, coding, and cross-referencing documents to be filed. Includes requisitions and charge-outs, records transfer, various filing systems, and an overall view of the role of records management in business including electronic and image records. Recommended: RD 115; WR 115; and CAS 133 or CAS 140. Audit available.	revised description; prerequisite recommendation additions (CAS 133 or CAS 140)	

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Fall	M	OS	245	Office Systems and Procedures	4	Develops the skills of an administrative professional for current business practices. Uses computer technology for tasks such as scheduling, email, and faxing. Develops communication, organization and prioritizing skills, telephone techniques, problem solving, and analytical abilities. Analyzes current trends in workplace ethics and the multi-cultural workplace. Develops workplace readiness and applies job search skills for current job market. Prerequisites: CAS 216 and OS 220. Audit available.	revised description	
Fall	N	PE	183R	Beginning Karate I	1	Introduces a working knowledge of the fundamental techniques employed in the art of Karate-Do. Audit available.		
Fall	N	PE	183S	Beginning Karate II	1	Progressive continuation of fundamental techniques employed in the art of Karate-Do. Recommended: Beginning Karate I or equivalent. Audit available.		
Fall	N	PE	185K	Ultimate Frisbee	1	Provides instruction in skills, drills and game play for the game of Ultimate Frisbee. Students will learn the rules, strategy team play as well as concept of team organization. Audit available.		
Fall	M	PHL	197	Manufacturing Reality: Critical Thinking & the Media	4	Addresses the growing impact of electronic media on our perceptions of truth and reality. Emphasizes skills to critically deconstruct and analyze the embedded values, messages, and techniques of electronic media as a basis for empowering students to formulate meaningful responses. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	title change	
Fall	M	PS	201	U.S. Government	4	Examines the development of constitutional traditions in the United States. Includes topics such as the Bill of Rights, interest groups, parties, and elections, as well as, the national institutions including the Legislative, Executive and Judicial branches of government. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	revised description	

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Fall	M	PS	202	U.S. Public Policy & Democracy	4	Examines the public administration of and management issues relating to US national bureaucratic institutions. Covers how these impact a wide range of domestic policies including taxation, spending priorities, economic regulations, poverty programs, healthcare, and environmental programs, social security and other entitlements. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	revised description	
Fall	M	PSY	239	Introduction to Abnormal Psychology	4	Surveys the history, theories, etiology, assessment, diagnosis, and treatment of the spectrum of psychological disorders. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores, and PSY 201A or 202A. Audit available.	revised description; prerequisite deletions (PSY 201 & PSY 202)	
Fall	N	SOC	213	Diversity in the United States	4	Frames social status differences within the context of social structure and culture. Examines how inequalities and privilege play out through social status and are reinforced through both culture and social structure. Includes statuses such as: race, gender, ethnicity, sexual orientation, age, etc. Includes concepts such as: privilege, social stratification, cultural bias, institutional inequality, and social construction. Prerequisite: WR 115, RD 115, and MTH 20 or equivalent placement test scores. Audit available.		
Fall	N	SOC	218	Sociology of Gender	4	Focuses on how socialization is affected by gender. Topics include how gender is reflected in culture through values, norms, language, media, power, violence, various theoretical approaches, significant social institutions, social movements and issues. Recommended: SOC 204 or SOC 205 or instructor permission. Prerequisite: WR 115, RD 115 and MTH 20 or equivalent placement test scores.		
Fall	N	SOC	219	Religion & Culture: Social Dimensions	3	Explores the relationship between culture, social structure, and religion, through a comparative and cross-cultural examination of religious beliefs, practices, and organization. Audit available.		

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Fall	N	TA	144	Improvisational Theatre	3	Become more in touch with the body and senses as used to express yourself and communicate with others. Includes exercise, theatre games and impromptu scenes to tap the creative potential of the human imagination. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.		
Fall	N	TA	148	Movement for the Stage	3	Develops awareness and skills in movement as related to acting and communication. Focuses on body awareness, relaxation, energy, creating physical images and character, and communicating through body language. Explores expression through movement. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.		
Fall	N	WS	202	Women Working for Change	4	Examines how women have worked to empower girls and women and improve the conditions of their lives. Explores ways that feminist theories have shaped the goals and strategies of social change efforts. Offers an in-depth look at selected topic areas, connects analysis and personal experience, and prepares students to become effective change agents. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.		