Curriculum Committee Minutes
February 13, 2020 3:30 pm – 5:00 pm
Location: TDC Room 2.106 (Instructional Services conference room) and Hood River Room 1.209 (conference room), Zoom

PRESENT
Voting Committee Members

Kristen Booth (Chair) (Pre-College)　　　　　　　　Ashley Mickels (CTE)
Katy Jablonski (WR/FL/Eng) (phone)　　　　　　　Emilie Miller (Science)
Linnea Jaeger (ESOL)　　　　　　　　　　　　　　Pam Morse (Math)
Zip Krummel (Social Science)　　　　　　　　　　Stephen Shwiff (Inst Dean)

Non-Voting Committee Members　　　　　　　　**Non-Voting Committee Members**
Susan Lewis (Curriculum) (phone)

Support Staff　　　　　　　　　　　　　　　　**Guests**
Gail Gilliland (Curriculum)　　　　　　　　　　　Mary Kramer
　　　　　　　　　　　　　　　　　　　　　　　Courtney Cunningham

Absent
Voting Committee Members　　　　　　　　　　**Non-Voting Committee Members**
Mimi Pentz (Vice-Chair) (Nurs/Hlth Occ)　　　　　Monica Pope (Student Services)
P.K. Hoffman (Arts and Hum)

Item	Discussion	Action
Call to Order	Meeting called to order at 3:30 pm by chair Kristen Booth.	
Business: None		
Submissions:		
MTH 211 Foundations of Elementary Mathematics I (New Course)	Pam Morse presents Math submissions. Outcome #1 measurability of "Improve and deepen" is questioned.	Motion: Linnea 2nd: Stephen Action: 7 in favor – 0 opposed – 0 abstention

	Extensive discussion ensues. Blooms Taxonomy is used in the discussion as a resource to find an appropriate action verb to substitute for "Improve and deepen…"	

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- Possibly, it would be advantageous to include Blooms Taxonomy as a resource on submission forms in the "Learning Outcomes" directions (sentence 4) "…Start each outcome with an active verb using Blooms Taxonomy…"

This math series is focused on teaching the math required by an instructor of elementary level math. Provides a greater variety of problem solving tools than found in the regular math course.

The three courses are basically the same except focus on different math concepts.

Mathematical content knowledge is already there.

- Suggestions:
  - "Demonstrate knowledge of understanding, increase…"
  - "Extend previous knowledge of"
    - Challenge with extend: We do not know what the "previous knowledge" is.
    - Extend is no different than improve or deepen.
  - At the end of outcome #1 add "…in order to apply in a teaching situation."
  - "Extend mathematical content knowledge…in order to apply in a classroom."
  - …beyond the course prerequisite.
    - Is this class beyond MTH95 and MTH98?
    - Showing a competency of level. Math competency is implied in the prerequisite.

	The Curriculum Committee chooses "extend" to replace "Improve and deepen" Katy arrives 4:00pm **Motion: Approve as amended** **Amendment: Outcome #1, replace "Improve and deepen" with "Extend".**	
MTH 211 Gen Ed Request	Outcome # 1 needs to be updated to match course submission. **Motion: Approve as Amended** **Amendment: Outcome #1, replace "Improve and deepen" with "Extend".**	Motion: Stephen 2nd: Linnea Action: 7 in favor – 0 opposed – 0 abstention
MTH 212 Foundations of Elementary Mathematics II (New Course)	Outcome # 1, replace "Improve and deepen" with "Extend" **Motion: Approve as Amended** **Amendment: Replace "Improve and deepen" with "Extend" in Outcome #1**	Motion: Ashley 2nd: Emilie Action: 7 in favor – 0 opposed – 0 abstention
MTH 212 Gen Ed Request	Outcome # 1 needs to be updated to match course submission. It is noted that MTH 212 does not meet OSU back core requirements. However, MTH 212 does transfer to Eastern as Gen Ed. **Motion: Approve as amended** **Amendment: Outcome #1, replace "Improve and deepen" with "Extend".**	Motion: Stephen 2nd: Ashley Action: 7 in favor – 0 opposed – 0 abstention
MTH 213 Foundations of Elementary Mathematics III (New Course)	Outcome # 1, replace "Improve and deepen" with "Extend" No pre/co **Motion: Approve as amended** **Amendment: Outcome #1, replace "Improve and deepen" with "Extend".**	Motion: Emilie 2nd: Katy Action: 7 in favor – 0 opposed – 0 abstention

MTH 213 Gen Ed Request	Outcome # 1 needs to be updated to match course submission. **Motion: Approve as Amended** **Amendment: Outcome #1, replace "Improve and deepen" with "Extend".**	Motion: Stephen 2nd: Ashley Action: 7 in favor – 0 opposed – 0 abstention
CS 161 Programming & Problem Solving (Contact Hour Change)	**Motion: Approve as written**	Motion: Ashley 2nd: Emilie Action: 7 in favor – 0 opposed – 0 abstention
UAS 102 sUAS Aerial Photogrammetry (Course Revision: req, des)	Mary Kramer presents CTE submissions. UAS 102 has minor description and prerequisite changes. MTH 95 is not required. **Motion: Approve as written**	Motion: Katy 2nd: Ashley Action: 7 in favor – 0 opposed – 0 abstention
UAS 103 sUAS for Public Safety (Course Revision: req, des)	Minor description and prerequisite changes. Mary explained top level 2 certification is a business and industry certification. **Motion: Approve as written**	Motion: Ashley 2nd: Stephen Action: 7 in favor – 0 opposed – 0 abstention
Administrative Assistant (Certificate Revision: out)	**Motion: Approve as written**	Motion: Ashley 2nd: Linnea Action: 7 in favor – 0 opposed – 0 abstention
Manufacturing (Certificate Revision: course)	"Or higher" is added to MTH 98 **Motion: Approve as written**	Motion: Emilie 2nd: Ashley Action: 7 in favor – 0 opposed – 0 abstention

HEC 226 Child Development (CLO Update)	Courtney Cunningham presents HEC 226 CLO update. **Motion: Approve as written**	Motion: Stephen 2nd: Ashley Action: 7 in favor – 0 opposed – 0 abstention
	Instructional Council – Gen Ed Dept Chairs and Deans (4:40 – 4:50 pm)	
Revised Communication Requirement for AAOT, ASOT-BUS, ASOT-CS, AS	Lori presents this revision and notes that it was reviewed and agreed upon at Instructional Council (IC) in January. IC is proposing that CGCC expand the list of eligible COMM classes that will meet the COMM requirement for the AAOT, ASOT-BUS, ASOT-CS, and the AS. COMM courses were reviewed with Diane Uto and one was inactivated. The four listed COMM courses will be offered more frequently now that they are part of the degrees. **Motion: Approve as written**	Motion: Ashley 2nd: Katy Action: 7 in favor – 0 opposed – 0 abstention
Discussion Item:		
Related Instruction: Standalone courses approved for Communication, Computation, & Human Relations	Kristen asks for committee report out. Definitions were reviewed and condensed. Susan reminded the CC that this document is for Related Instruction, it is not for Gen Ed. Be careful about focusing too much on Gen Ed. The purpose is to say what stand-alone classes will be approved for Related Instruction in Communication, Computation, and Human Relations. Related instruction is to be college level. College level being 100 and above. Add to the criteria. COCC has a model and they had a definition and criteria. To be a standalone course, the content should be primarily about the related instruction area (computation, communication, or human relations). The criteria for	

	inclusion is much about the volume of related instruction content in class. Subject should be addressed daily. Definitions, outcomes and criteria were edited. ==Action Item: Kristen will update document to include changes.== ==Future agenda item: Continue this conversation next Curriculum Committee meeting.==	
Adjourn: 5:00 pm	**Motion to adjourn**	Motion: Linnea 2nd: Emilie Action: 7 in favor – 0 opposed – 0 abstention
Next Meeting: March 05, 2019		