

Curriculum Committee Meeting Agenda

Voting Committee Members

Katy Jablonski (Chair)(WR)

Kristen Booth (VChair)(PreC)

P.K. Hoffman (Arts & Hum)

Linnea Jaeger (ESOL)

Zip Krummel (Social Sci)

Pam Morse (Math)

Emilie Miller (Science)

Mimi Pentz (Nurs/Hlth Occ)

John Schoppert (Library)

Stephen Shwiff (Inst Dean)

Andrea Ware (CTE)

Non-Voting Committee Members

Susan Lewis (Curriculum)

Dawn Sallee-Justesen (Student Services)

Support Staff

Gail Gilliland (Curriculum)

Guests

May 9, 2019 3:30 pm – 4:00 pm

The Dalles Campus, room 3.218 (student services conference room)

Hood River Campus, room 1.209 (conference room)

Information items (no voting or discussion required):

1. Course inactivations ¹: HST 101, 102, 103, 105, 106, 204, 205; JPN 101, 102, 103, 201, 202, 203; CS 163, 250, 251, 262, 271

Business:

1. none

Submissions ²:

1. Stephen Shwiff (3:35 – 4:00 pm)
 - Associate of Science – Computer Science (AS-CS) (Degree suspension)
 - i. Teach Out Plan
 - ii. Termination of Program Checklist

Discussion Items:

1. none

Next Meeting: September, 2019 (Have a great summer!!)

Attachments: ¹ 18 Course inactivations; ² AS-CS Degree Suspension; AS-CS Teach Out Planning Document; AS-CS Termination of Program Checklist

Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	HST 101	Course title	Western Civilization: Ancient to Medieval
Department	Social Science	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run and are offered.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
The Department Chair and Department Director endorse this inactivation.		
Department Chair	Approved	Date
John Copp	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.19.19
Department Director	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.19.19

Next steps:

1. Submit electronically to curriculum@cgcc.cc.or.us or slewis@cgcc.edu.
2. Print a hard copy and obtain signatures for Section #3 from Department Chair and Director.
3. Deliver to Curriculum Office – Susan Lewis or Gail Gilliland.
4. Course Inactivations are not required to obtain Curriculum Committee approval. Inactivations will be placed on the CC agenda as information items only.

Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	HST 102	Course title	Western Civilization: Medieval to Modern
Department	Social Science	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run and are offered.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
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Department Chair	Approved	Date
John Copp	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.19.19
Department Director	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.19.19

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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	HST 103	Course title	Western Civilization: Modern Europe
Department	Social Science	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run and are offered.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

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Department Director	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.19.19

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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	HST 105	Course title	History of the India and South Asia Region
Department	Social Science	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run and are offered.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

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John Copp	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.19.19
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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	HST 106	Course title	History of China
Department	Social Science	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run and are offered.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
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	Approved	Date
Department Chair		
John Copp	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.19.19
	Approved	Date
Department Director		
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.19.19

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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	HST 204	Course title	History of Women in the U.S.: Pre-Colonial to 1877
Department	Social Science	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run and are offered.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

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Department Director	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.19.19

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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	HST 205	Course title	History of Women in the U.S.: 1877 to Present
Department	Social Science	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run and are offered.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

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Department Director	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.19.19

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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	JPN 101	Course title	First Year Japanese – First Term
Department	Writing, Literature, and Foreign Languages	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run and are offered.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
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Department Chair	Approved	Date
Leigh Hancock	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.23.19
Department Director	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.23.19

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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	JPN 102	Course title	First Year Japanese – Second Term
Department	Writing, Literature, and Foreign Languages	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run and are offered.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
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Department Chair	Approved	Date
Leigh Hancock	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.23.19
Department Director	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.23.19

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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	JPN 103	Course title	First Year Japanese – Third Term
Department	Writing, Literature, and Foreign Languages	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run and are offered.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
The Department Chair and Department Director endorse this inactivation.		
Department Chair	Approved	Date
Leigh Hancock	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.23.19
Department Director	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.23.19

Next steps:

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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	JPN 201	Course title	Second Year Japanese – First Term
Department	Writing, Literature, and Foreign Languages	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run and are offered.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
The Department Chair and Department Director endorse this inactivation.		
Department Chair	Approved	Date
Leigh Hancock	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.23.19
Department Director	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.23.19

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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	JPN 202	Course title	Second Year Japanese – Second Term
Department	Writing, Literature, and Foreign Languages	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run and are offered.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
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Leigh Hancock	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.23.19
Department Director	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.23.19

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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	JPN 203	Course title	Second Year Japanese – Third Term
Department	Writing, Literature, and Foreign Languages	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run and are offered.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
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Department Chair	Approved	Date
Leigh Hancock	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.23.19
Department Director	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4.23.19

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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	CS 163	Course title	Data Placement
Department	Math	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run consistently. Suspension of AS – Computer Science.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
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Department Chair	Approved	Date
John Evans	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4/23/19
Department Dean	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4/23/19

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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	CS 250	Course title	Discrete Structures
Department	Math	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run consistently. Suspension of AS – Computer Science.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
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Department Chair	Approved	Date
John Evans	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4/23/19
Department Dean	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4/23/19

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Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	CS 251	Course title	Logic for Computing Scientists
Department	Math	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run consistently. Suspension of AS – Computer Science.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
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Department Chair	Approved	Date
John Evans	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4/23/19
Department Dean	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4/23/19

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Columbia Gorge Community College

Course Inactivation

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SECTION #1 GENERAL INFORMATION			
Course prefix and number	CS 262	Course title	Programming Practices
Department	Math	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run consistently. Suspension of AS – Computer Science.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
The Department Chair and Department Director endorse this inactivation.		
Department Chair	Approved	Date
John Evans	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4/23/19
Department Dean	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4/23/19

Next steps:

1. Submit electronically to curriculum@cgcc.cc.or.us or slewis@cgcc.edu.
2. Print a hard copy and obtain signatures for Section #3 from Department Chair and Director.
3. Deliver to Curriculum Office – Susan Lewis or Gail Gilliland.
4. Course Inactivations are not required to obtain Curriculum Committee approval. Inactivations will be placed on the CC agenda as information items only.

Columbia Gorge Community College

Course Inactivation

(Double click on check boxes to activate dialog box)

SECTION #1 GENERAL INFORMATION			
Course prefix and number	CS 271	Course title	Computer Systems
Department	Math	Submitter name: phone: email:	Stephen Shwiff 541-506-6045 sshwiff@cgcc.edu
Reason for Inactivation	Low enrollment, decision to focus on courses that have enough enrollment to run consistently. Suspension of AS – Computer Science.		

SECTION #2 IMPACT ON OTHER DEPARTMENTS	
Does this inactivation have an impact on others	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Have you consulted with Department Chairs from other disciplines who may be using this course as part of a degree/certificate?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide details	
Implementation term	<input checked="" type="checkbox"/> Next available term after approval <input type="checkbox"/> Specific term (if after next available term):

SECTION #3 DEPARTMENT APPROVAL		
The Department Chair and Department Director endorse this inactivation.		
Department Chair	Approved	Date
John Evans	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4/23/19
Department Dean	Approved	Date
Stephen Shwiff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4/23/19

Next steps:

1. Submit electronically to curriculum@cgcc.cc.or.us or slewis@cgcc.edu.
2. Print a hard copy and obtain signatures for Section #3 from Department Chair and Director.
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4. Course Inactivations are not required to obtain Curriculum Committee approval. Inactivations will be placed on the CC agenda as information items only.

Columbia Gorge Community College

DEGREE SUSPENSION

Submitted by: Stephen Shwiff	Email: sshwiff@cgcc.edu	Phone: 541-506-6045	Department: Math
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(Double click on check boxes to activate dialog box)

SECTION #1 OVERVIEW

Degree Title:	Associate of Science – Computer Science		Credits:	104
Overview and rationale for suspension:	The AS-CS has not been received by our student population with only a handful of students pursuing the degree. Since its creation, the industry has changed and the degree is now outdated as far as its usefulness to students. There is no articulation agreement with a four-year college.			
Are there Related Certificates or Career Pathways associated with this degree?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, title of career pathway(s) or related certificate(s)		
NOTE: Certificate suspensions will be required for each related certificate or career pathway associated with a suspended degree.				
Is this a statewide degree?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, has the consortium been notified of the proposed suspension?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Does the suspension impact other areas of instruction?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Explanation of issues and how they are being resolved: The ASOT – CS will continue as the Computer Science pathway for CGCC students, with the plan to add some short term certificates to serve community and our students. The suspension of the AS-CS and the inactivation of several courses will leave the ASOT without “Recommended Electives” which were rarely taken by the ASOT students (see enrollment info), and are not required	Has the suspension been validated by the Advisory Committee?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, have you talked with impacted departments and resolved any and all possible issues?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Date of Advisory Committee meeting:	April 24, 2019
Requested term for start of suspension	Summer. 2019			

SECTION #2 DEGREE COURSEWORK

Course Number	Course Title	Credits	Course to be inactivated upon suspension of program
CS 160	Computational Thinking	4	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
CS 161	Programming & Problem Solving	4	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
WR 121	English Composition	4	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
MTH 251	Calculus I	5	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
CS 162	Web Development & Object-Oriented Programming	4	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
MTH 252	Calculus II	5	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
WR 227	Technical and Professional Writing	4	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
EC 201	Principles of Economics: Microeconomics	4	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
CS 163	Data Placement	4	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other*
CS 250	Discrete Structures	4	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other*
COMM 111	Public Speaking	4	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
EC 202	Principles of Economics – Macroeconomics	4	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
HPE 295	Health and Fitness	3	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
CS 260	Data and Algorithms	4	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
CS 271	Computer Systems	4	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other*
CS 251	Logic for Computing Scientists	4	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other*
CS 262	Programming Practices	4	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other*
	CS Degree Elective	4	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
	General Education Elective: Arts & Letters	8	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
	General Education Elective: Social Science	8	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
	General Education Elective: Lab Science	15	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
Electives			
Course Number	Course Title	Credits	Course to be inactivated upon suspension of program
EET 111	DC Circuits	5	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*

EET 112	AC Circuits	5	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
EET 113	AC Power	5	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
EET 219	Programmable Logic Controllers	3	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
MTH 253	Calculus III	5	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other*
*Provide explanation of "Other"			

SECTION #3 DEPARTMENT REVIEW

"I vouch that this submission has been reviewed by the affiliated department chair and department director and that they have given initial authorization for this submission. I am requesting that it be placed on the next Curriculum Committee agenda with available time slots. I understand that I am required to complete and submit, prior to the day my submission is reviewed by the Curriculum Committee, a Degree or Certificate Signature Form signed by the department chair and director."

Submitter	Email	Date
Stephen Shwiff	sshwiff@cgcc.edu	4/25/19
Department Chair (enter name of department chair): John Evans		
Department Director (enter name of department director): Stephen Shwiff		

Next steps:

1. Save the completed Degree Suspension Request Form and submit as an e-mail attachment to curriculum@cgcc.edu or slewis@cgcc.edu.
2. Attach a completed Termination of Program Checklist and a completed Teach-Out Planning Document.
3. Refer to the curriculum office website for the Curriculum Committee [meeting schedule and submission deadlines](#). You are encouraged to send submissions prior to the deadline so that the Curriculum Office may review and provide feedback.
4. Submissions will be placed on the next agenda with available time slots. You will be notified of your submission's time for review, and you will be sent a signature page that may be completed electronically or manually by your department chair and department director. It is the submitter's responsibility to ensure that completed signature pages are delivered to the Curriculum Office the day before the Curriculum Committee meeting for which the submission is scheduled. Submissions without signed signature pages will be postponed.
5. It is required for a representative to attend the Curriculum Committee meeting in which your submission is scheduled for review. The representative will be asked to describe the proposal and respond to any committee questions. Unanswered questions may result in a submission being rescheduled for further clarification.

Teach Out Planning Document

Certificate/Degree Title: Associates of Science Computer Science	Date 4/25/19
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Section 1: Instructional Department

The Math Department recommends that Associates of Science Computer Science certificate/degree be officially suspended.

Rationale: The AS-CS has not been received by our student population with only a handful of students pursuing the degree. Since its creation, the industry has changed and the degree is now outdated as far as its usefulness to students. There is no articulation agreement with a four-year college.

Action	Details	Source of information	By when
Plans for students currently enrolled in the certificate/degree	Provide information on how CGCC will help students complete in a timely manner	Instructional Dean and Dept. Chair	May 10, 2019
	For students who will not be able to complete, provide options (change major, other schools that offer program, etc.) Provide details below. ¹	Instructional Dean and Dept. Chair	May 10, 2019
Notification and presentation to the Curriculum Committee	Presentation must include teach out plan and checklist	Representative from the instructional dept. to present documents	May 10, 2019
Final plan and documentation submission	once plan has gone to the curriculum committee, stakeholders, etc., the final step is to send to CASAO, college president and Board of Education	Email with appropriate documentation attached	May 15, 2019

Section 2: Curriculum Office

Notification to Program Instructors	Formal letter sent to all program instructors	Formal letter	June 5, 2019
Revise/update the webpage		email	June 5, 2019
Letter to CCWD		Curriculum office and VP of Instruction	May 22, 2019
Formal announcement	Notifying stakeholders of the official start date for suspension and the “teach out” plan	email	June 5, 2019
Update webforms			May 22, 2019
Notify NWCCU			May 31, 2019

Section 3: Registrar's Office			
Official notification to students enrolled in the certificate/degree	Notify the following: All students currently enrolled. Provide communication to students with specific information for: <ul style="list-style-type: none"> • Students who 0-15 credits completed • Students who have completed more than 70 credits • Students completing their final requirements 	Send a letter and email to each student	June 5, 2019
Catalog Information	Teach out statement	website	May 31, 2019
	Deleted from the catalog	Catalog	May 31, 2019
Documentation of contact with students	Advisors will work with students and document in student record		June 5, 2019
	Registrar's office will scan letters to student record		June 5, 2019

¹ **Teach Out details for students who will not complete prior to suspension:** Instruction plans to schedule the inactive courses in 2019-20 in their regular campus, HRC, terms and times to allow completion by the few students interested in the AS-CS who are currently in the program.

Other Comments:

Termination of a Program Checklist

Certificate/Degree Title: Associates of Science Computer Science

What	Information Collected	Status
Enrollment Information: work with the Registrar's Office to provide enrollment information		
Number of students currently enrolled? Identify where they are in the program (1 st yr., 2 nd yr., within 8 credits, etc.)	Six total students: 2 students need CS 262, one of whom need CS 260 1 has all five of the second year courses to go 3 have 50+ credits to graduate	Plan to offer full program next year as teach out year.
List the program courses that 2 nd year students have not completed	250, 251, 260, 262, 270	To be offered in 2019-20
Provide enrollment comparison of the past 3-5 years of the program	3-4 students a year since 2014-15 (See attached Spreadsheet)	
The program is being considered for termination due to low enrollment?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
A "Teach Out" Plan has been drafted for implementation?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Labor Market and Workforce Need:		
list changes in employment opportunities or workforce needs unfavorable to the program	Our computer science Advisory Board indicates a two-year degree is not what they look for in their hiring. They will work with us in creating new CS pathways.	
The program is being considered for termination due to a change in workforce needs?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Funding/budgetary concerns:		
External funding (grant?) is ending? If so identify the funding source, amount, and cause of termination		
Insufficient internal resources to support program? Provide program budget.	Attach spread sheet	
The program is being considered for termination due to lack of funding?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Faculty Availability:		
Difficult to recruit qualified instructors. If so please explain		
Number of instructors teaching in the program. Provide list of the courses each instructor teaches	Provide attachment, if needed	

The program is being considered for termination due to lack of qualified instructors?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Identify any potential curricular or academic consequences		