

**Curriculum Committee Minutes
October 4, 2018 3:30pm – 5:00 p.m.**

Location: TDC Room 3.218 (SS Conference Room) and Hood River Room 1.209 (conference room)

PRESENT

Voting Committee Members

Katy Jablonski (Chair) (WR)
Kristen Booth (Vice-Chair) (Pre-College)
P.K. Hoffman (Arts and Humanities)
Zip Krummel (Social Science)
Emilie Miller (Science)

Mimi Pentz (Nursing/Health Occupations)
John Schoppert (Library)
Stephen Shwiff (Director)
Andrea Ware (CTE)

Non-Voting Committee Members

Susan Lewis (Curriculum)
Monica Pope representing Dawn Sallee-Justesen (Student Services)

Guests

Doris Jepson
Marques Lang

Support Staff

Gail Gilliland (Curriculum)

ABSENT

Voting Committee Members

Linnea Jaeger
Pam Morse (Math) (fall sabbatical)

Non-Voting Committee Members

Dawn Sallee-Justesen

Item	Discussion	Action
Call to Order	Meeting called to order by Katy at 3:30pm	
Informational item:		
Course inactivations : NUR 210, 211, 212		
Business	Motion: approve September 24, 2018 minutes as written	Motion: Stephen 2 nd : John Action: 6 in favor – 0 opposed – 1 – abstentions

Submissions		
Nursing (OCNE) (Degree Revision: req, crs)	<p>Doris Jepson presented the Nursing revision. This revision is motivated by the goal to revise the prereqs and math requirements to align with consortium requirements.</p> <p style="text-align: center;">Motion: approve as written</p>	<p>Motion: Zip 2nd Stephen Action: 7 in favor – opposed – abstentions</p>
Nursing (Traditional) (Degree Suspension: Teach Out Plan, Suspension Checklist)	<p>Brief background: more than 30% of the Nursing program changed when it transitioned to OCNE, requiring sunseting of the traditional Nursing curriculum.</p> <p>Students have been notified.</p> <p>Reentry will not be available if a student isn't successful in one of their nursing courses. Students were made aware when they entered the program that the program was ending 2019. The notification is also in the Nursing Student Handbook. Currently there is no advanced entry option into the Nursing (OCNE) program, but it is under consideration.</p> <p>All students in the Nursing (Traditional) cohort have received their PN and can take PN boards if not successful in RN this year.</p> <p>There is no impact on faculty.</p> <p>Suspension will be set for summer term 2019. It will stay on our books for 3 years (2022). As of 2019-20, it will no longer be printed in our catalog.</p> <p style="text-align: center;">Motion: approve as written</p>	<p>Motion: Zip 2nd: Mimi Action: 7 in favor – 0 opposed – 0 abstentions</p>

<p>PE 182D MindBody Fitness (Course Revision: des)</p>	<p>Susan will present PE 182D in Mary Kramer’s absence.</p> <p style="text-align: center;">Motion: approve as written</p>	<p>Motion: Stephen 2nd: John Action: 7 in favor – 0 opposed – 0 abstentions</p>
<p>BA 150 Introduction to Entrepreneurship (New LDC Course)</p>	<p>Stephen and Marques Lang present a brief introduction to the revision of the new Business program. Many of the courses will be night courses and/or online with scheduling providing opportunity for students to finish the certificate in 1 yr. The certificate is the first year of the degree.</p> <p>The BA 150 course is focused on how you get into business and is appropriate for a first year student.</p> <p>The committee had the following concerns and suggestions:</p> <ul style="list-style-type: none"> • Robustness of description of content: The committee was interested in seeing a more developed content description, possibly organized or more directly linked to outcome realization. The CC would like to see content that will provide new faculty with the support and direction to ensure that the required content is covered. • Inclusion of text, materials and OER resource suggestions: There is a section in the CCOG for this information. Inclusion of suggested texts doesn’t need to bind faculty to using the listed resources, but it does provide them with some direction and ideas. • Content addressing Outcome #4 not apparent: Will add another bullet to the content addressing the development of exit plans when businesses fail. 	<p>Motion: Zip 2nd: Andrea Action: 7 in favor – 0 opposed – 0 abstentions</p>

	<ul style="list-style-type: none"> • Wording of outcomes 2 and 4 not according to guidelines. Rewritten. <p>BA 150 is planned to start in the fall of 2019.</p> <p style="text-align: center;">Motion: approve with revisions</p> <p>Outcome #2: Apply the values and personal traits that strengthen an individual’s likelihood of successfully launching and operating an entrepreneurial venture and assess personal skills against those successful entrepreneurs.</p> <p>Outcome #4: Identify the reasons small businesses fail and how businesses that fail exit their markets.</p> <p>Content section addition: #11 Development of an exit plan.</p>	
<p>BA 225 Introduction to Entrepreneurship Law (New LDC Course)</p>	<p>Marques presents the BA 225 submission.</p> <p>Correction made to description to follow guidelines.</p> <p>The lack of transferability documentation was discussed. BA 225 is an LDC and is required to show that it will transfer to at least one university as a general elective. This can be accomplished on the submission form itself and doesn’t require the completion of the transferability form and accompanying documentation. Gen Ed courses require the more extensive transferability documentation.</p> <p>Noted that the credits were not listed next to the degree in which the course is scheduled to be offered. 90 credits will be added to the form.</p> <p style="text-align: center;">Motion: approve with revisions</p> <p>Description: Examines the legal and regulatory landscape for the successful entrepreneur. Includes</p>	<p>Motion: Stephen 2nd: Zip Action: 7 in favor – 0 opposed – 0 abstentions</p>

	<p>topics in business formation, agency relationships, intellectual property, employment law, antitrust regulation, and dispute resolution. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.</p>	
<p>BA 196 Entrepreneurship Capstone – Year One (New LDC Course)</p>	<p>Stephen presented BA 196 for approval.</p> <p>The focus of BA 196 is to provide the student opportunity to apply classroom knowledge learned throughout the term to a real world business experience. The first year capstone is required for the certificate.</p> <p>Extensive discussion regarding the difference between the first year and second year capstone. Concern that there was insufficient difference exhibited in the writing of the description, outcomes and content. Resolution of concerns was found, and a minor revision of the course description was made.</p> <p>4:39pm, Kristen arrives</p> <p style="text-align: center;">Motion: approve with revisions</p> <p>Course Description: Synthesizes the first-year of study, examining an entrepreneurial venture. Fosters creativity in the design and planned execution of the endeavor. Promotes awareness of the perquisites and pitfalls of entrepreneurship through interactions with actual business founders and owners. Prerequisites: completion of 30 credits of required coursework for Entrepreneurship certificate. Audit available.</p>	<p>Motion: Stephen 2nd: Zip Action: 7 in favor – 0 opposed – 1 abstentions</p>
<p>BA 296 Entrepreneurship Capstone – Year Two (New LDC Course)</p>	<p>Resolved grammar issue in Outcome #2 making “forecasts” singular rather than plural.</p> <p>Add audit option to the description.</p>	<p>Motion: John 2nd: PK</p>

	<p>Motion: approve with revisions</p> <p>Course description: added "Audit available."</p> <p>Outcome #2: Defend a three-year financial forecast including profit & loss, balance sheet, and cash flow statements using appropriate business software as a funding request from a private or commercial lending institution.</p>	Action: 8 in favor – 0 opposed – 0 abstentions
Entrepreneurship (New Certificate)	Due to lack of meeting time, this item was postponed until the next Curriculum Committee meeting.	
Entrepreneurship (Related Instruction)	Due to lack of meeting time, this item was postponed until the next Curriculum Committee meeting.	
Entrepreneurship/Small Business Management (New AAS Degree)	Due to lack of meeting time, this item was postponed until the next Curriculum Committee meeting.	
Discussion Items:		
CC submission review – proposal for restructure	Postponed.	
Adjourn: 5:00pm	Mimi moved, PK 2 nd Zip, Stephen and Kristen will not be at the next meeting.	
Next Meeting: March 8, 2018 3:30pm – 5:00pm Location: TDC Room 3.218 (SS Conference Room) and HRC Room 1.209 (Conference Room)		