

**Curriculum Committee Minutes**

**February 15, 2018**

**3:30pm – 5:00pm**

**Location: TDC Room 3.218 (SS Conference Room) and Hood River Room 1.209 (conference room)**

**PRESENT**

**Voting Committee Members**

Pam Morse (Chair)  
Kristen Booth  
P.K. Hoffman

Katy Jablonski (phone)  
Linnea Jaeger  
Zip Krummel

Emilie Miller  
Stephen Shwiff

**Non-Voting Committee Members**

Susan Lewis (Curriculum)  
Monica Pope (Student Services – filling in for Dawn)

**Support Staff**

Gail Gilliland (Curriculum)

**Guests**

**ABSENT**

**Voting Committee Members**

Doris Jepson (Vice Chair)  
John Schoppert

**Non-Voting Committee Members**

Dawn Sallee-Justesen (Student Services)

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
<b>Call to Order</b>	Meeting called to order by Pam at 3:35pm	
<b>Informational item: none</b>		
<b>Business</b>	<b>Motion: approve February 1, 2018 minutes as written</b>	Motion: Linnea 2 <sup>nd</sup> : Katy Action: 6 in favor – 0 opposed – 0 abstentions
<b>Submissions</b>		

<p>BI 101 Biology (Gen Ed CLO update)</p>	<p>Science submissions are being brought through Curriculum Committee for the Gen Ed CLO update. Stephen arrives 3:40pm CLO #4 is marked on the left as not addressed, however, outcomes and content is listed in the explanation box. CLO #4 previously was marked as “minimally” addressed, however, the “no changes” box is checked in the information box. These check marks contradict each other. Determined that the CLO was revised and that the “not addressed significantly” was the correct designation. Therefore, the response was “revised” and the entered outcomes and content should be deleted.</p> <p style="text-align: center;"><b>Motion: approve as amended. CLO #4: mark as “revised” and delete outcomes and content entered in information box.</b></p>	<p>Motion: Linnea 2<sup>nd</sup> Stephen Action: 6 in favor – 0 opposed – 0 abstentions</p>
<p>BI 121 Introduction to Human Anatomy and Physiology I (Gen Ed CLO update)</p>	<p style="text-align: center;"><b>Motion: approve as written</b></p>	<p>Motion: Stephen 2<sup>nd</sup>: Katy Action: 6 in favor – 0 opposed – 0 abstentions</p>
<p>BI 122 Introduction to Human Anatomy and Physiology II (Gen Ed CLO update)</p>	<p style="text-align: center;"><b>Motion: approve as written</b></p>	<p>Motion: Kristen 2<sup>nd</sup>: Stephen Action: 6 in favor – 0 opposed – 0 abstentions</p>
<p>BI 141 Habitats: Life of the Forest (Gen Ed CLO update)</p>	<p>Brief discussion ensued regarding CLO #3. “Minimally” check-box is marked, however, in the outcomes and content box, the CLO is described as being addressed “in-depth.” Committee determined that the CLO is addressed in-depth and amended the check-box. 3:50pm Zip arrives.</p>	<p>Motion: Linnea 2<sup>nd</sup>: Stephen Action: 7 in favor – 0 opposed – 0 abstentions</p>

	<b>Motion: approve as amended CLO #3 re-marked as addressed "In-Depth"</b>	
BI 142 Habitats: Marine Biology (Gen Ed CLO update)	<b>Motion: approve as written</b>	Motion: Stephen 2 <sup>nd</sup> : Linnea Action: 7 in favor – 0 opposed – 0 abstentions
BI 143 Habitats: Fresh Water Biology (Gen Ed CLO update)	<b>Motion: approve as written</b>	Motion: Katy 2 <sup>nd</sup> : Stephen Action: 7 in favor – 0 opposed – 0 abstentions
BI 231 Human Anatomy and Physiology I (Gen Ed CLO update)	The CC questioned how CLO #3 is addressed as there is no course content listed. Emily represented the Science Department and stated that BI 231-3 include a handful of experiments that would meet the "minimal" designation.  <b>Motion: approve as written</b>	Motion: Zip 2 <sup>nd</sup> : Stephen Action: 7 in favor – 0 opposed – 0 abstentions
BI 232 Human Anatomy and Physiology II (Gen Ed CLO update)	The outcomes do not address specifically address quantitative reasoning. Therefore, without the inclusion of course content, it is difficult to determine how the CLO is addressed.  <b>Motion: approve as written</b>	Motion: Stephen 2 <sup>nd</sup> : Emily Action: 7 in favor – 0 opposed – 0 abstentions
BI 233 Human Anatomy and Physiology III (Gen Ed CLO update)	<b>Motion: approve as written</b>	Motion: Katy 2 <sup>nd</sup> : Kristen Action: 7 in favor – 0 opposed – 0 abstentions

<p>BI 234 Microbiology (Gen Ed CLO update)</p>	<p><b>Motion: approve as written</b></p>	<p>Motion: Kristen 2<sup>nd</sup>: Emily Action: 7 in favor – 0 opposed – 0 abstentions</p>
<p><b>Discussion Items:</b></p>		
<p>Definitions of “In-Depth” and “Minimally”</p>	<p>Kristen and P.K. continued the conversation regarding definitions of “Major” and “Minor”. The following concepts were discussed resulting in a passed motion to accept the new definitions for “Major” and “Minor”:</p> <ul style="list-style-type: none"> <li>• Inclusion of a requirement in both “major” and “minor” designations for having an “assignment” that can be assessed by applying the appropriate CLO rubric.</li> <li>• There is inconsistency of terminology in the two designations in that “enduring” expresses length of time, while “fundamental” expresses level of knowledge. While there was agreement that “enduring” was a positive concept, in order to align the two designations, “enduring” would be changed to “thorough.”</li> </ul> <p><b>Motion: approve “major” and “minor” definitions/language for addressing CLOs when applying for a Gen Ed designation:</b></p> <p>To establish an intentional learning environment, Core Learning Outcomes (CLOs) require a clear definition of instructional strategies, evidence of recurrent instruction, and employment of several assessment modes.</p>	<p>Motion: Zip 2<sup>nd</sup>: Stephen Action: 7 in favor – 0 opposed – 0 abstentions</p>

	<p>Major Designation:</p> <ol style="list-style-type: none"> <li>1. The outcome is addressed recurrently in the curriculum, regularly enough to establish a thorough understanding.</li> <li>2. Students can demonstrate and are assessed on a thorough understanding of the outcome. <ul style="list-style-type: none"> <li>• The course includes at least one assignment that can be assessed by applying the appropriate CLO rubric.</li> </ul> </li> </ol> <p>Minor Designation:</p> <ol style="list-style-type: none"> <li>1. The outcome is addressed adequately in the curriculum, establishing fundamental understanding.</li> <li>2. Students can demonstrate and are assessed on a fundamental understanding of the outcome. <ul style="list-style-type: none"> <li>• The course includes at least one assignment that can be assessed by applying the appropriate CLO rubric.</li> </ul> </li> </ol>	
Adjourn: 4:50pm	Stephen moves to adjourn, Susan 2nds	
<b>Next Meeting: March 8, 2018 3:30pm – 5:00pm Location: TDC Room 3.218 (SS Conference Room) and HRC Room 1.209 (Conference Room)</b>		