

Curriculum Committee Summary 2016-17

Leadership

Chair: Diana Lee-Greene (Nursing & Health Occ – Dept Chair)

Vice Chair: Pam Morse (Math)

Members

Janette Harrington (Sep-Oct); Heather Doyle (Oct-) (Pre-College)

Katy Jablonski (Writing, Lit, & Foreign Lang – shared position)

Linnea Jaeger (ESOL)

Doris Jepson (Nursing & Health Occ – Instructional Director)

Joel Kabakov (Arts & Humanities, Dept Chair)

Tom Lieurance (Career and Technical Education)

Brook Maurer (Writing, Lit, & Foreign Lang – shared position)

Emilie Miller (Science)

John Schoppert (Library Director)

Stephen Shwiff (Social Science, CTE Dept Chair)

Dawn Sallee-Justesen (non-voting – Student Services)

Susan Lewis (non-voting – Curriculum)

Support Staff

Gail Gilliland

Decisions or Actions approved

Procedural issues and changes for Curriculum Committee and Curriculum Office

1. Acceptance of late IICA submissions in 2016-17 year. Approved motion “The committee will allow a year grace period for courses not having completed IICA as of June, 2016. Courses not reviewed and approved by the final CC meeting of 2017 (March 2) will be inactivated and pulled from the course catalog. The committee will also allow outstanding IICA submissions to continue relying on PCC transferability work and state that course was “Previously vetted by PCC.” However, the submitter must check on the status of the course at PCC and assure the committee that it is still an active PCC course. If no longer an active PCC course, transferability work is required.” (9/22/16)

Degrees and Certificates reviewed

1 New degree

1 New certificate

1 Certificate Reinstatement

2 New Non-Credit Training Certificates

8 Certificate revisions

4 Degree revisions

Courses reviewed

14 New CTE courses

9 CTE course revisions including IICA

14 New LDC courses

11 LDC course revisions including IICA

5 Gen Ed Requests including IICA

3 Cultural Literacy Requests including IICA

2 New Non-Credit courses (NCTC)

2 Course inactivations

2. Review of Administrative Rules and Operating Procedures: Curriculum Development and Approval (AR); Curriculum Development and Approval (OP); Transfer and General Degree Requirements (AR); Requisite Requirements (AR); Related Instruction (AR) (10/06/16)
3. Requirement for CLO alignment information for Gen Ed courses that did not complete Gen Ed Request submissions as part of IICA. (10/20/16)
4. Course revision complications when revising course repeatability in Course Master (9/22/16)
5. CC schedule – keep front loaded schedule with date and time to remain first and third Thursday of the month, 3:30-5:00 pm. (5/5/17)

Curricular revisions

1. Related Instruction (RI) assessment in degrees and certificates of 45 credits or more.
 - a. Update outcomes in certificates of 45 credits or more to address related instruction areas (computation, communication, human relations) eliminating the need for a separate assessment process in certificates. (9/22/16, 10/20/16, 3/2/17)
 - b. Create and adopt a new Core Learning Outcome (CLO) for Quantitative Literacy so that all RI areas are addressed in the CLOs. RI will then be assessed as the CLOs are assessed, eliminating the need for a separate assessment process in degrees. (9/22/16, 11/3/16, 5/5/17)
2. Adoption of Hibernation Policy for courses that have not been offered or have not run for an extended period of time (9/22/16, 10/06/16, 10/20/16)
3. Remove Gen Ed transferability research requirement from Gen Ed Request submission. Make Gen Ed transferability research a requirement of the New Course submission form/process. (5/5/17)

Discussion Items

1. Developing/defining criteria for how programs/degrees/certificates are developed/adopted/sunsetted. (9/22/16, 10/20/16, 11/3/16, 5/5/17)
2. General Education designations
 - a. Limitation of Gen Ed designations and value of general electives. (9/22/16, 12/1/16)
 - b. Meaning and purpose of Gen Ed – internal and external definition and recognition (4/6/17, 5/5/17)
 - c. Linking transferability requirements to Gen Ed designation requests (4/6/17, 5/5/17)