



7400 – Employee Travel

The President is authorized to attend conferences, meetings, and other activities that are appropriate to the function of Columbia Gorge Community College.

The President shall establish procedures regarding the attendance of other employees at conferences, meetings, or activities. The procedures shall include authorized expenses, advance of funds, and reimbursement.

All travel outside the United States must be approved in advance by the President and the President shall notify the Board of Education.

Legal Reference(s):