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## ADMINISTRATIVE RULE

<b>Rule Number/Name:</b>	040.004.000 - Library and Media Challenge
<b>Responsible Department:</b>	Instructional Services
<b>Authority:</b>	Director of Library and Learning Commons

### Overview

Library materials can be challenged by individuals and groups concerned about the appropriateness of certain content in a public collection.

Addressing these challenges requires a balance of properly executed library policy, understanding of intellectual freedom principles, sensitivity to community needs and concerns, and effective communication with all involved parties.

### Applicability

This administrative rule is carried out by the Library staff, the Director of Library and Learning Commons, the VP of Instructional Services and the Library Advisory Committee.

### Administrative Rule Statement

All challenges of library or media items will be taken seriously and addressed by the Library and Media Challenge Procedure. The Library and Media Challenge Procedure provides a formal process by which challenged items can be reviewed.

### Definitions

1. *Challenged items*: All library and media items for which an individual or group raises a concern.

### Interpretation of Administrative Rule

Director of Library and Learning Commons

### Cross Reference to Related Administrative Rules

1. CGCC Administrative Rule 040.014.000 - Collection Development

040.004.000/Library and Media Challenge

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**Further Information**

Director of Library and Learning Commons  
(541) 506-6080

**Strategic Direction**

**Appendix**

1. Reconsideration Form
2. "Strategies and Tips for Dealing with Challenges to Library Materials", American Library Association