



**BOARD AGENDA ITEM:**

**3.1 – Regular Meeting Minutes**

**DATE:**

**January 18, 2022**

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**REGULAR MEETING MINUTES**

**Tuesday, December 21, 2021**

*This meeting was held remotely.*

ATTENDANCE:

**Board of Education:**

Jonathan Fost  
Kim Morgan  
Nathanael Stice  
Robin Feuerbacher  
Tim Arbogast  
Lucille Begay  
Yesenia Sanchez Oates

**Staff and Representatives:**

Dr. Marta Cronin  
Courtney Judah  
Danny Dehaze  
Jarett Gilbert  
Wendy Patton  
Lorelle Davies  
Dan Spatz  
Tiffany Prince

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**1.0 CALL REGULAR MEETING TO ORDER**

Chair Fost called the meeting to order at 6:00pm.

**2.0 WELCOME AND INTRODUCTIONS**

**3.0 APPROVAL OF MINUTES**

**3.1. Regular Minutes November 16, 2021**

**MOTION - #1 APPROVED**

Director Morgan **moved to approve the November 2021 regular board meeting minutes, as presented.** Director Oates seconded. Motion passed unanimously.

**4.0 PUBLIC COMMENT - none**

**5.0 REPORT ITEMS**

**5.1 Financial Update**

Lorelle Davies, Chief Financial Officer, reviewed the monthly financial update with the Board of Education. Lorelle shared that general fund revenues through November 30<sup>th</sup> are representing 54.7% of the budget and increased over the same period as the previous year. Tuition and fees are lower from the same period over the last year by 54.7%, due to lower summer and fall term enrollment. She



continues with the proper taxes collection and state appropriations figures with the board. General fund expenditures through November 30<sup>th</sup> represent 34.4% of the budget and are at a 16% increase over the same period as last year, this difference is primarily due to increase debt service expenditures related to the Skills Center and residence hall.

Lorelle reviews the college bank account balances along with accounts receivable and payables and project expenditures for the Skills Center and Residence Hall.

She finalizes by updating the board on the status of the FY 2020-21 audit, as field work will continue through January 2022; the college is on track to complete its audit of financial statements for year ended June 30, 2021 by the January 31, 2022 filing extension deadline received. The status of the adopted budget for FY 2021-22, which is near completion for publication by mid-January 2022. Lorelle reminds the board that throughout the fiscal year the Board of Education will be presented with supplemental budgets to update the budget to reflect upon updated financial information.

### **5.3 President Cronin's Chinook Brief**

Dr. Marta Cronin begins her Chinook Brief with a residence hall and skills center update. She shares that final furniture for the residence hall should be delivered in January and at that time a more in-depth video campaign can be filmed and more marketing efforts expanded. The college has hired a commissioning agent from Sazan Environmental Services to inspect the buildings prior to issuing final payment to Bremik, this is a standard phase for large construction projects. The reports from Sazan were provided to the board and the college is working through those next steps and recommendations.

The college was awarded a National Science Foundation grant to develop a flipped classroom model for the Electro-Mechanical Technology program. This is to update the second year of curriculum by producing high quality stackable online modules that integrate into a flipped classroom approach. Separately, the college received a grant from Pacific Power to support some electric vehicle charging stations at our Hood River location.

Dr. Cronin concluded with an update regarding the regional Childcare Summit CGCC held and reminded the board that the college will be closed from December 23<sup>rd</sup>, 2021 – January 2<sup>nd</sup>, 2022 for winter break.

### **5.4 Foundation Board Update**

Director Feuerbacher reported that the Foundation Holiday Auction brought in approximately \$17,000 in funds; \$12,000 of that total was from the amazing auction sponsors! He continued that the year end appeals letters have been mailed out and a Foundation committee member has generously offered to match funds received from the appeals.



### **5.5 OCCA Update**

Director Morgan shared that the new Executive Director of the Oregon Community College Association will start on January 6<sup>th</sup>, 2022. OCCA will be announcing the Howard Cherry Awards and, also, the OCCA Executive Committee has changed their format in order to hopefully gain engagement.

### **5.6 Chairs Report**

Chair Foster shares information with the Board of Education of the official response, regarding the Chinook mascot, received from Chinook Tribal Leadership. Director Begay had reached out to the Chinook Tribe to gain insight about our use of the term "Chinook" as a college mascot. The response received was that as our mascot is representation of a fish and not a people they did not feel that was misuse or could not be used.

Chair Foster had attended the Native American Heritage Day that the College had hosted and added that a future event will likely be taking place sometime in spring term.

He completed his report by sharing updates from the Latinx Advisory Council, noting that they are considering a name change for the good and revising the motto and group's purpose/intent.

### **5.7 Other**

## **6.0 BUSINESS ITEMS**

### **6.1 Other**

Director Morgan requested the critical dates be reviewed at this time for those who will not return to the board meeting after the executive session. Chair Foster reviewed the critical dates with the Board.

## **7.0 EXECUTIVE SESSION**

### **Executive Session- ORS 192.660(2)(e)- Real Estate Transactions**

*The Board of Education entered Executive Session at 6:38 pm for the purpose of conducting deliberations with persons designated to negotiate real property transactions. The Board adjourned Executive Session at 7:23 pm.*

Upon returning to public session Chair Foster thanked Dan Spatz for the update.

## **8.0 PUBLIC COMMENT**

## **9.0 CRITICAL DATES**



## **10.0 ADJOURN**

The meeting was adjourned at 7:24.

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As recorded by Tiffany Prince, Interim Assistant to the Board of Education