



REGULAR MEETING MINUTES
Tuesday, December 9, 2014
The Dalles Campus – Board Room

ATTENDANCE:

M.D. Van Valkenburgh	Dr. Frank Toda	Dan Spatz
Charleen Cobb	Lori Ufford	
Dave Fenwick	Bill Bohn	
Dr. Ernie Keller	Will Norris	
Dr. James Willcox	Robb Van Cleave	
Stu Watson	Jim Austin	

1.0 CALL TO ORDER

M.D. Van Valkenburgh called the meeting to order at 5:59 pm.

2.0 WELCOME AND INTRODUCTIONS

3.0 APPROVAL OF REGULAR MEETING MINUTES

3.1 Regular Minutes, November 18, 2014

MOTION #1 – APPROVED

Charleen Cobb moved to **approve the November 18, 2014 regular meeting minutes, with amendments to the date and the addition of Charlotte Arnold to ATTENDANCE.** Dr. Keller seconded. Motion passed unanimously.

3.2 Work Session Minutes, December 2, 2014

MOTION #2 – APPROVED

Dr. Willcox moved to **approve the December 2, 2014 work session meeting minutes, as presented.** Charleen seconded. Motion passed unanimously.

4.0 PUBLIC COMMENT

5.0 REPORT ITEMS

5.1 Monthly Financial Report

Will Norris, chief financial officer, distributed the Columbia Gorge Community College Financial Report and Year-End Forecast, explaining that the forecast has not significantly changed and vacancy savings will start to accrue in December and January. Discussion then followed regarding the drawing down of CGCC's reserves fund and clarification was made that a college's reserve fund is to provide stability for the college and students. The standard use for operating reserves are to balance out cyclical changes in the economy; therefore, Columbia Gorge Community College built up reserves during a plush time period and then drew upon them during lean times.

5.2 Operations Update

Robb Van Cleave, chief operating officer, recounted a partial approach of things for expense reductions in working towards the base budget build, noting that the college is not prepared to put dollar amounts to these things but just offering concepts.

5.3 Chairman's Report

Board Chair Valkenburgh wanted to address the past presidential vote of no-confidence; stating the Board considered and discussed the faculty's concern and that the Board of Education chose to support the President.

5.4 Other

None.

6.0 BUSINESS ITEMS

6.1 Alcohol Exemption – NABC Cider Principles, July 2015

Dan Spatz, chief institutional advancement officer, presented on the Cider Making Principles, there are currently 7-8 cideries in the Columbia River Gorge and this week –long class would be taught by internationally renowned British cider expert Peter Mitchell through a collaboration between CGCC and Northwest Agriculture Business Center.

MOTION #3– APPROVED

Dr. Keller moved to **approve the Alcohol Exemption**. Stu Watson seconded. Motion passed unanimously.

6.2 Other

7.0 CRITICAL DATES

Dr. Toda reviewed the critical dates with the Board. OCCA Board Meeting is at Clatsop Community College on December 18. The Oregon Business Plan Leadership Summit is taking place on January 6th at the Oregon Convention Center. The next CGCC Board of Education Meeting is Tuesday, January 13th on The Dalles campus.
College and Other Events: College closed between December 24-26th in for the Winter Holiday; as well as January 1st for New Year's.

9.0 ADJOURN

The meeting was adjourned at 6:58 pm.

As recorded by Tiffany Prince,
Administrative Assistant to the President and Board of Education