



BOARD AGENDA ITEM: 3.1 – Regular Meeting Minutes
DATE: December 21, 2021

REGULAR MEETING MINUTES
Tuesday, November 16, 2021
This meeting was held remotely.

ATTENDANCE:

Board of Education:

Kim Morgan
Nathanael Stice
Robin Feuerbacher
Tim Arbogast
Lucille Begay
Yesenia Sanchez Oates

Staff and Representatives:

Dr. Marta Cronin
Courtney Judah
Danny Dehaze
Jarett Gilbert
Wendy Patton
Lorelle Davies
Tiffany Prince

1.0 CALL WORK SESSION TO ORDER

Vice Chair Arbogast called the meeting to order at 5:15pm.

2.0 JOINT MEETING WITH THE FOUNDATION BOARD

Wendy Patton, Director of the Foundation Board, introduced herself and all of the Foundation Board members she had in attendance this evening. Wendy then began with her PowerPoint presentation which covered the topics of: general Foundation information, Foundation monies, all details about scholarships and programs, and funding efforts.

Conversation ensued about designation donations and allocations with Wendy explaining how the Foundation handles those requests that come in and the growth of the endowment fund. They discussed the process of how the MOU would be signed, if approved later in the evening and also if this is a document that needs to be signed yearly versus every two years; with consensus amongst the groups that every two years is sufficient.

Director Feuerbacher added that all of the applicants who submitted for half year scholarships were qualified and were able to receive foundation scholarships, making it the first time all applicants were able to receive awards! The two boards ended their joint session with Wendy giving some sneak peaks of the auction items that are up for grabs - the Holiday Auction to benefit the CGCC Foundation runs December 1-4th.

3.0 ADJOURN

The work session adjourned at 5:46pm.



1.0 CALL REGULAR MEETING TO ORDER

Vice Chair Arbogast called the meeting to order at 6:00pm.

2.0 WELCOME AND INTRODUCTIONS

3.0 APPROVAL OF MINUTES

3.1 Executive Session Minutes October 11, 2021

MOTION - #1 APPROVED

Director Morgan **moved to approve the October Executive Session minutes, as presented.** Director Sanchez Oates seconded. Motion passed unanimously..

3.2 Regular Minutes October 19, 2021

MOTION - #2 APPROVED

Director Stice **moved to approve the October 2021 regular board meeting minutes, as presented.** Director Morgan seconded. Motion passed unanimously with board members present.

4.0 PUBLIC COMMENT - *none*

5.0 REPORT ITEMS

5.1 Closing Budget Presentation, Capital Construction Project

Ernesto Vasquez, with PlanB Consulting, first congratulates all involved parties on accomplishing two rewarding builds. He continues by presenting a brief history of the project, how entities worked to bridge gaps through development and design to make sure they stay in line with budget figures, and the aggressive timeline of the builds. Ernesto further explained the contingency, the value engineering that helped save costs, how the consultants and contractors were always actively able in providing solutions should an unforeseen problem arise (all of which helped return the contingency to the college), and dug a little deeper into explaining some of the line items in the budget.

The Board of Education shared their sentiments of gratitude towards Ernesto, PlanB, Opsis Architecture, and Bremik Construction for all their efforts and work put into the Skills Center and Residence Hall.

5.2 Financial Update

Lorelle Davies, Chief Financial Officer, reviewed the monthly financial update with the Board of Education. Lorelle pointed out that at this point the college is a little



bit over 30% through its budget cycle and well within the operating budget for this fiscal cycle. She anticipates that all programs and areas are expected to be within budget parameters. Lorelle reviews the college bank account balances along with accounts receivable and payables and project expenditures for the Skills Center and Residence Hall. She finalizes by updating the board on the status of the FY 2020-21 audit, as field work will continue through December; and the status of the adopted budget for FY 2021-22, which is near completion for publication.

Director Feuerbacher asked Lorelle for clarification on the provided General Fund Revenue and Expense Summary regarding tuition and fees and Lorelle explained that some of these figures are stated in such a way, as the audit posts are still pending, that once those posts are approved the figures can be updated and get them into the new system - much of it being a timing thing.

5.3 President Cronin's Chinook Brief

Dr. Marta Cronin begins her Chinook Brief with an update from Mid-Columbia Medical Center (MCMC) about a new complex envisioned for 2023/2024 that would include a new campus and sports complex. As a reminder, last fall CGCC was approved, by Northwest Athletic Commission, to offer athletics which is why City of The Dalles and MCMC wanted to include CGCC in the conversations.

Per legislative allocation, from Representative Anna Williams, CGCC has been creating and is ready to submit a scope of work for a feasibility study regarding the Ag Tech Education Alliance. If the scope of work is approved the college will be able to hire a contractor to conduct a needs assessment and develop a business case for an ag-tech program at CGCC.

President Cronin refers the board to another feasibility study that was completed, with funding from the Ford Family Foundation, around the topic of a regional childcare facility. It appears that there would be an operational deficit with more information and details and the complete report findings contained within the document itself. On December 8th the College invited regional community partners to a Childcare Roundtable to discuss options.

Lastly Dr. Cronin goes over the enrollment update for fall 2021. Compared to fall last year enrollment is down 9.7% - both FTE and headcount numbers are down. Dr. Cronin reflects on some of the reasons why there is a decrease in enrollment this year.

5.4 Foundation Board Update

Director Feuerbacher restates some of the information from the joint work session; sharing that all of the applicants who submitted for half year scholarships were qualified and received foundation scholarships, this is the first time all applicants were able to receive awards! He reminded the board that the Foundation Holiday Auction benefit runs December 1-4th.



5.5 OCCA Update

Director Morgan reminds the board that the annual Oregon Community College Association conference has been postponed to April with more details and the dates as the time nears.

5.6 Chairs Report

Vice Chair Arbogast shares that it was Chair Fost's hope to be able to make it to the meeting by this time, but should be, hopefully, joining before the meeting concludes.

5.6.1 Committee Assignments

Vice Chair Arbogast reviews the board subcommittee assignments with the Board of Education.

5.7 Other

6.0 BUSINESS ITEMS

6.1 Foundation MOU

Director Feuerbacher goes over the Foundation MOU one final time as he nor Tiffany had received any comments or suggestions about changing the document since the October board meeting.

MOTION #3 – APPROVED

Director Morgan **moved to approve the Foundation MOU for Board Chair Signature.** Director Feuerbacher seconded. Motion passed unanimously, with board members present.

6.2 New Degree Approvals

Susan Lewis, Director of Curriculum and Assessment, summarizes the two degrees seeking board approval: Construction Technology and Advanced Manufacturing & Fabrication.

MOTION #4 – APPROVED

Director Morgan **moved to approve the Advanced Manufacturing & Fabrication degree, as presented.** Director Begay seconded. Motion passed unanimously, with board members present.

MOTION #5 – APPROVED

Director Morgan **moved to approve the Construction Technology degree, as presented.** Director Sanchez Oats seconded. Motion passed unanimously, with board members present.



6.3 OSBA Elections

Tiffany Prince, Interim Assistant to the Board of Education, shares details about the Oregon School Board Association elections, which Oregon community colleges are a part of. Board discussion ensued about the current candidates at hand.

MOTION #5 – APPROVED

Director Morgan **moved to approve the selection of Emily Smith as its District 2 candidate for the OSBA Board of Directors, Judy Richardson as its candidate for the OSBA Legislative Policy Committee, and requests that Tiffany Prince submit the board’s vote before December 16th, 2021.** Director Begay seconded. Motion passed unanimously, with board members present.

6.4 Other

7.0 PUBLIC COMMENT

Robert Clark, CGCC Faculty, wanted to offer the Board of Education some time to answer any questions about his degree that was approved earlier in the evening. Vice Chair Arbogast shared that there were no concerns but did mention the topic of industry partners which Professor Clark further elaborated on.

8.0 CRITICAL DATES

Vice Chair Arbogast reviewed the critical dates with the Board.

9.0 ADJOURN

The meeting was adjourned at 7:19pm.

As recorded by Tiffany Prince, Interim Assistant to the Board of Education