



BOARD AGENDA ITEM:
DATE:

3.2 – Regular Meeting Minutes
November 16, 2021

REGULAR MEETING MINUTES
Tuesday, October 19, 2021
This meeting was held remotely.

ATTENDANCE:

Board of Education:

Jonathan Fost
Kim Morgan
Nathanael Stice
Robin Feuerbacher
Tim Arbogast
Lucille Begay

Staff and Representatives:

Dr. Marta Cronin
Courtney Judah
Danny Dehaze
Jarett Gilbert
Wendy Patton
Tiffany Prince

1.0 CALL REGULAR MEETING TO ORDER

Chair Fost called the meeting to order at 6:01pm.

2.0 WELCOME AND INTRODUCTIONS

3.0 APPROVAL OF MINUTES

3.1 Retreat Minutes September 19, 2021

MOTION - #1 APPROVED

Chair Feuerbacher **moved to approve the September retreat meeting minutes, as presented.** Director Morgan seconded. Motion passed unanimously with board members present.

3.1 Regular Minutes September 21, 2021

MOTION - #1 APPROVED

Chair Morgan **moved to approve the August 2021 regular board meeting minutes, as presented.** Director Feuerbacher seconded. Motion passed unanimously with board members present.

4.0 PUBLIC COMMENT - none



5.0 REPORT ITEMS

5.1 Financial Update

Dr. Marta Cronin, CGCC President, is filling in for the Interim CFO this evening. Dr. Cronin refers to the financial update memo, and in comparison, to this time last year it appears that the college is over in expenditures; she reminds the board that there are three new programs the college is offering with, also, three new faculty members – all of which were budgeted. She adds that according to calculations only 90% of the first quarters allocations have been spent to date, however, with the new buildings on campus there will be an increase in insurance, but nothing alarming as it was all budgeted. Lastly, Dr. Cronin points out there is a decline in fall enrollment but the college is working on marketing strategies to help pull that number back up

5.2 President Cronin's Chinook Brief

Dr. Marta Cronin, President, reviews her monthly Chinook Brief with the Board of Education. President Cronin begins by reporting enrollment updates for the two programs in the new skills center and reports on the number of students residing in the residence hall. She moves to the budget of the capital construction, of those two buildings, and shares that in November a consultant from PlanB will present the final budget and contingency funds.

Dr. Cronin announces that a new Chief Financial Officer has been hired and introduces Lorelle Davies to the board. Lorelle shares a bit of her background with the Board of Education.

Furthermore, Dr. Cronin announces that Columbia Gorge Community College was awarded a Title III grant and applauds Courtney Judah and Jarett Gilbert for their efforts in submitting a perfect score on the application. She continues to explain the focus and intent of the Title III funds.

Dr. Cronin updates the board on some recent conversation college administration has been having with many community partners and agriculture industry about the potential of an agricultural technology program at the college in potential partnership with the Hood River School District. These various organizations have interest and are committed to working together to determine if this is a feasible endeavor.

She wraps up her brief with an update about the start of fall term, being open full time in The Dalles and Hood River, the vaccination clinics the college hosted, and the Association of Community College Trustees Leadership Congress she attended.

5.2.1 Strategic Priorities



Per request from a previous board meeting Dr. Cronin gives an update on where the college stands with strategic planning. She explains that the process has been moved to an online format where everyone can update their goals, at any given moment, or the strategic priority related to financial sustainability, for instance. This system allows everyone to see every single department, their goals, the strategic priority tied to it, and the progress they have made.

In February a survey was sent to faculty and staff soliciting objectives for the four strategic priorities. The survey responses were shared with the President's Council and they worked with the (contracted) Institutional Researcher to identify measurable objectives from the responses. During August and September the college Leadership Council discussed changes or additions to the proposed strategic priorities and the first Strategic Priorities Task Force meeting was held. They added targets and specific measures to the objectives. Currently the task force is in the process of identifying benchmarks for assessment of progress. Dr. Cronin goes on to theoretically explain scenarios of how this might play out or how it might look moving into the next steps of the process. She then offered to come back to the board around January to provide an update on where the teams are with the goals.

5.3 Foundation Board Update

Director Feuerbacher reports that the foundation has been involved in awarding 135 scholarships in the past six months and they are not done yet, as the half year scholarship opens at the beginning of this month! To elaborate on conversations of partnering with industry, Director Feuerbacher, adds that Wendy Patton, the Executive Director of the Foundation, and Dan Spatz have secured a new sponsor – Union Pacific Railroad with a \$12,000 donation to the advanced manufacturing program.

Transitioning to the holiday online auction the foundation is hosting, PacifiCorp has donated \$5,000 related to that and he reminds everyone that this auction is set to begin on December 1, 2021.

5.3.1 Review Foundation MOU

Director Feuerbacher reminds all that the next board meeting will begin with a joint work session with the college foundation board. In reviewing the draft MOU he adds that it is almost the same one that was signed in 2019, as there was a change to the foundation's mission. If there are any changes or notes that a board member would like to make regarding the draft MOU, they can be sent to directly to Robin prior to the November board meeting.

5.4 OCCA Update

Director Morgan announced that the Oregon Community College Association has hired their new Executive Director, the association is thrilled to bring her on board.



There has still been no inkling of a vaccine mandate for students in higher education, and OCCA is still waiting to hear if there will be any guidance from the Governor's office relating to that. Director Morgan shares that Senate Bill 554, a firearms bill, was decided on that this will be a policy that shall be voted on by each college's governing board. Another legislation note is that starting the first of January 2022 all members of school boards, K12-College, will be required to be mandatory reporters and will need to receive training, if you are not already a mandatory reporter. To conclude Director Morgan add that OCCA is really pushing forward with student success through co-requisites, something CGCC has already been involved with, as across the country there are significant numbers showing that co-requisites help with actual completion rate.

5.5 Chairs Report

Chair Fost voices his excitement over the start of fall term for students in a way that hasn't been seen in quite a bit of time. Chair Fost's office is located on the CGCC campus which affords him the opportunity to see, first hand, the "buzz" that President Cronin mentions.

He offers a quick reminder to his fellow board members about the communication protocols of the Board of Education: questions or concerns voiced by internal CGCC individuals or external individuals should be sent or recommended they speak to President Cronin. The Board of Education is the last stop, not the first stop, in addressing issues or complaints (that are not directly correlated to the College President). While the board is open and eager to listen to its constituents and staff, but each inquiry should be referred to the President, who will address it properly and expeditiously. Also, when communicating via email with internal faculty or staff, please remember to, always, copy the Board Chair, and copy the President, when applicable (in almost any instance that does not directly relate to an issue pertaining to the President). Chair Fost emphasizes that no individual board member, regardless of permission, do not have the authority to speak for the board. The Board Chair is the designated voice of the Board of Education and reminds that if board members are contacted by media to refer them back to the Board Chair and the Community Relations Director, Dan Spatz.

5.6 Other

6.0 BUSINESS ITEMS

6.1 BP 2220 Board Committees – Second Reading

Director Arbogast debriefs board members on the alterations that Karen Smith, Legal Counsel for OCCA, had shared on the policy as submitted to her. Director Arbogast examines the two documents with the board, that would establish some set committees of the Board of Education. Director Arbogast finalized his thoughts with the suggestion of removing the "Executive Committee," as most of that work is



done through another avenue with the College President, Board Assistant, and Board Chair.

Director Morgan adds her appreciation towards the work on this policy and states that establishing committees, per this policy, will be helpful in adhering to public meeting law

MOTION #3 – APPROVED

Director Arbogast **moved to adopt Board Policy 2220 – Board of Education Committees, as amended.** Director Morgan seconded. Motion passed unanimously, with board members present.

Upon creation of this policy some board committees need to be populated right away. Board consensus was that a survey/poll be drafted up and send to the Board of Education allowing them to express interest in committees they would like to be assigned too. This process will then allow the Board Chair to appoint members to committees accordingly.

To add to conversations from the topics of board goals and board committees at the board retreat in September - these committees will initially be charged with setting committee goals that will be tied in, or agreed upon as, goals of the Board of Education, some which will need to be in alignment with the College Strategic Priorities (depending on the committee).

6.2 Other

7.0 PUBLIC COMMENT - None

8.0 CRITICAL DATES

Chair Fost reviewed the critical dates with the Board.

9.0 ADJOURN

The meeting was adjourned at 7:16 pm.

As recorded by Tiffany Prince, Interim Assistant to the Board of Education