



BOARD AGENDA ITEM: 4.1 – Approval of Regular Meeting Minutes
DATE: November 18, 2014

WORK SESSION MINUTES
BOARD OF EDUCATION WORK SESSION
October 14, 2014
The Dalles Campus – Board Room

ATTENDANCE:

M.D. Van Valkenburgh	Dr. Frank Toda	Tiffany Prince
Charlotte Arnold	Lori Ufford	Diana Bailey
Dave Fenwick	Bill Bohn	Emily McDonald
Dr. Ernie Keller	Lisa Deswert	
Dr. James Willcox	Robb Van Cleave	
Stu Watson	Kella Heyler	

Chair Van Valkenburgh called the work session to order at 4:02 pm.

Lori Ufford, Chief Academic and Student Affairs Officer, played a short video by SENSE called Students Speak and went through a presentation on the Student Success Agenda. Key themes were to do things differently: intensive student engagement, high expectations with raised aspirations, offer more structure, fewer options and clear pathways. Also, discussed measures of student success and what practices impact student success.

<http://ccssee.org/hip2> offers descriptions of educational practices

Emily McDonald and Diana Bailey, Co-Chairs of the Student Success Team discussed the options of the data that could be presented back to the board and how they will collect data points. They also mentioned success of their past meetings, how they plan to define success as the key to their future, and they process of going through all the current CGCC Committees.

Kella Helyer, Financial Aid Director, presented the financial aid update and explained the present default rate.

The meeting was adjourned at 5:27 pm.



**BOARD AGENDA ITEM: 4.1 –Regular Meeting Minutes DATE:
November 18, 2014**

REGULAR MEETING MINUTES
Tuesday, October 14, 2014
The Dalles Campus – Board Room

ATTENDANCE:

M.D. Van Valkenburgh	Dr. Frank Toda	Tiffany Prince
Charlotte Arnold	Lori Ufford	Diana Bailey
Dave Fenwick	Bill Bohn	Emily McDonald
Dr. Ernie Keller	Lisa Deswert	
Dr. James Willcox	Robb Van Cleave	
Stu Watson	Tria Bullard	

1.0 CALL TO ORDER

M.D. Van Valkenburgh called the meeting to order at 5:55 pm.

2.0 WELCOME AND INTRODUCTIONS

3.0 APPROVAL OF REGULAR MEETING MINUTES

MOTION #1 – APPROVED

Dr. Willcox moved to **approve the September 16, 2014 regular meeting minutes, as presented.** Charlotte Arnold seconded. Motion passed unanimously.

4.0 REPORT ITEMS

4.1 Monthly Financial Report

Lisa Deswert, chief financial officer, distributed the Columbia Gorge Community College Financial Reports. Discussion followed regarding receipts over expenditures.

4.2 Foundation Report

Charlotte Arnold, liaison to the Foundation Board, reported that there are still 15 openings to the Spanish Wine Exploration at White Buffalo Wine Bistro in Hood River on October 17th. The annual Foundation Board training is scheduled on October 24th from 8:30 am – 4 pm at HRICC.

4.3 Chairman’s Report

None

4.4 Operations Update

Robb Van Cleave, chief operating officer, reported that the new welding lab is complete and a high school class is already using it.

Requested that the next Board Meeting scheduled to be in Hood River on November 18th be moved to The Dalles Board Room. **All approved.**

Noted that they are looking at all of the options to rebalance the budget for 2015-2016.

4.5 Other

Dr. Keller reported on his community outreach involvement since the last Board Meeting, attended three governmental affairs. Also, that he needs Board acclimation to be an Associate Member of ACCT for the Public Policy Committee.

MOTION #2 – APPROVED

Dave Fenwick **designated Dr. Keller as an associate member of ACCT.** James Willcox seconded. Motion passed unanimously.

Dr. Toda noted that Representatives Huffman and Johnson will be receiving the Howard Cherry award at the OCCA Annual Conference as nominated by Columbia Gorge Community College.

5.0 BUSINESS ITEMS

5.1 IT Surplus Items

Bill Bohn, chief technology and planning officer, presented a list of items that the technology department declared to be surplus.

MOTION #3– APPROVED

James Willcox moved to **approve the IT Surplus Items.** Stu Watson seconded. Motion passed unanimously.

MOTION #4– APPROVED

Dave Fenwick moved to **approve the donation of the laptops declared as surplus to the Gorge Tech Alliance as a one-time Board Policy exception.** Charlotte Arnold seconded. Motion passed unanimously.

5.2 Supplemental Budget Adjustments

Lisa Deswert, chief financial officer, discussed the new grants and minor budget adjustment changes to the General Fund appropriating.

MOTION #5 – APPROVED

Dave Fenwick moved to **approve and adopt and appropriate budget adjustments to Special Fund 274, Early Learning Division Literacy Grant, a special purpose fund, to appropriate the personnel \$2,060 and materials and services appropriation \$47,940, to establish the grant, for the period July 1, 2014 - June 30, 2015.** Dr. Keller seconded. Motion passed unanimously.

MOTION #6 – APPROVED

Dave Fenwick moved to **approve, adopt and appropriate budget adjustments to Special Fund 271, Student Assistance Grant, a special purpose fund, to appropriate the materials and services appropriation \$20,000, to establish the grant, for the period July 1, 2014 - June 30, 2015.** Dr. Keller seconded. Motion passed unanimously.

MOTION #7 – APPROVED

Dave Fenwick moved to **approve, adopt and appropriate budget adjustments to Special Fund 256, Community Health Worker Education & Training, a special purpose fund, to appropriate the materials and services appropriation \$50,000, to establish the grant, for the period July 1, 2014 - June 30, 2015.** Dr. Keller seconded. Motion passed unanimously.

MOTION #8 – APPROVED

Dave Fenwick moved to **approve, adopt and appropriate budget adjustments to Special Fund 293, Gorge Wind Challenge, a special purpose fund, to appropriate the materials and services appropriation \$15,310, to establish the grant, for the period July 1, 2014 - June 30, 2015.** Dr. Keller seconded. Motion passed unanimously.

MOTION #9 – APPROVED

Dave Fenwick moved to **approve, adopt and appropriate budget adjustments to Special Fund 286, Career Pathways Webtool, a special purpose fund, to increase the materials and services appropriation \$15,000, for the period July 1, 2014 - June 30, 2015.** Dr. Keller seconded. Motion passed unanimously.

MOTION #10 – APPROVED

Dave Fenwick moved to **approve, adopt and appropriate budget adjustments to Special Fund 270, Career Pathways Grant, a special purpose fund, to reappropriate the materials and services and personnel appropriation by \$101, for the period July 1, 2014 - June 30, 2015.** Dr. Keller seconded. Motion passed unanimously.

MOTION #11 – APPROVED

Dave Fenwick moved to **approve, adopt and appropriate budget adjustments to Special Fund 255, CASE Grant, a special purpose fund, to decrease the materials and services appropriation by \$1,960, for the period July 1, 2014 - June 30, 2015.** Dr. Keller seconded. Motion passed unanimously.

MOTION #12 – APPROVED

Dave Fenwick moved to **approve, adopt and appropriate budget adjustments to General Fund 100, General Fund, by increasing Instruction appropriation by \$5,000 and decreasing Student Services by \$5,000, as shown, for fiscal year July 1, 2014 - June 30, 2015.** Dr. Keller seconded. Motion passed unanimously.

5.3 Alcohol Exemption – CGCC Foundation Board

Robb Van Cleave, chief operating officer, noted that the CGCC Foundation Board is having its annual planning session and will be serving wine after the session, thus requiring the Board of Education to waive its alcohol policy requirement.

MOTION #13 - APPROVED

Stu Watson moved to **allow CGCC Foundation Board the Alcohol Exemption.** Dave Fenwick seconded. Motion passed unanimously.

5.4 Other

6.0 CRITICAL DATES

Dr. Toda reviewed the critical dates with the Board. OCCA Annual Conference is November 5-8 at the Sunriver Resort in Bend, OR. November Board Meeting, November 18th, at 6:00 pm, joint meeting with the CGCC Foundation – Now taking place in the Board Room on The Dalles campus. Dr. Keller is attending the ACCT Leadership Conference in Chicago on October 22-25.

College and Other Events: College closed on November 11th in respects to Veteran’s Day. Phi Theta Kappa Induction Ceremony takes place on November 12th at 6:00 pm.

7.0 EXECUTIVE SESSION - None scheduled

8.0 ADJOURN

The meeting was adjourned at 6:42 pm.

As recorded by Tiffany Prince,
Administrative Assistant to the President and Board of Education