



BOARD AGENDA ITEM:
DATE:

3.1 –Regular Meeting Minutes
October 14, 2014

REGULAR MEETING MINUTES
Tuesday, September 16, 2014
The Dalles Campus

ATTENDANCE:

| | | |
|----------------------|-----------------|----------------|
| M.D. Van Valkenburgh | Dr. Frank Toda | John Schoppert |
| Charlotte Arnold | Lori Ufford | Gail Gilliland |
| Dave Fenwick | Bill Bohn | |
| Dr. Ernie Keller | Lisa Deswert | |
| Dr. James Willcox | Robb Van Cleave | |
| Stu Watson | Tria Bullard | |

1.0 CALL TO ORDER

M.D. Van Valkenburgh called the meeting to order at 6:01 pm.

2.0 WELCOME AND INTRODUCTIONS

Chair Van Valkenburgh welcomed John Schoppert, director of library services.

3.0 APPROVAL OF REGULAR MEETING MINUTES

MOTION #1 – APPROVED

Dr. Willcox moved to **approve the August 12, 2014 regular meeting minutes, as presented.** Dr. Keller seconded. Motion passed unanimously.

4.0 REPORT ITEMS

4.1 Monthly Financial Report

Lisa Deswert, chief financial officer, distributed the Columbia Gorge Community College Financial Reports. Discussion ensued regarding funding options for next year.

4.2 Foundation Report

Charlotte Arnold, liaison to the Foundation Board, reported Foundation scholarships awarded over \$40K to students this fall. Two scholarship workshops for students will be offered in November. The endowment fund has raised more than \$100K this fall. The golf tournament raised \$19,241. There will be one more foundation gathering event, A Spanish Wine Exploration on Friday, October 17th at White Buffalo Wine Bar and Bistro in Hood River. \$75 per person, \$50 is tax deductible.

4.3 Chairman's Report

Chair Van Valkenburgh reported on the August OCCA Board Chair and Board training. See 5.4 Board Policy Updates.

4.4 Operations Update

Robb Van Cleave, chief operating officer, reported on the CFO search committee has scheduled a final interview with Dr. Toda.

The employee survey is completed. The survey will be sent out to employees.

Readiness Center – Facility agreement discussed briefly.

5.0 BUSINESS ITEMS

5.1 Library Surplus Items

John Schoppert, director of library services, presented surplus books being removed from the library. Brief discussion ensued.

MOTION #2– APPROVED

Dave Fenwick moved to **approve the library Surplus Items**. Stu Watson seconded. Motion passed unanimously.

5.2 Amendment to Audit Contract with Talbot, Korvola & Warwick LLP (TKW)

Lisa Deswert, chief financial officer, discussed the proposal to amend the contract with Talbot, Korvola, and Warwick (TKW), our auditing firm. Brief discussion regarding the contract ensued.

MOTIONS #3– APPROVED

Charlotte Arnold moved to **approve the amendment to the contract award with Talbot, Korvola & Warwick LLP (TKW)**, Dave Fenwick seconded. Motion passed unanimously.

5.3 Board Policy Updates

Robb VanCleave, chief operating officer and Tria Bullard, director of board and executive services, updated the board on board policies. Many existing board policies will be condensed into six or eight board policies. The goal is to streamline existing board policies and move employment related policies to Administrative Rules. Brief discussion ensued.

Motion #4: Dave Fenwick moved to **adopt the Board Policy Updates**. Charlotte Arnold seconded. Motion carried unanimously.

5.4 Other

Chair Van Valkenburgh and Dr. Keller reported on the August OCCA Board Chair and Board training event at the Oregon Garden in Silverton, OR.

Chair Van Valkenburgh requested early childcare issues be explored by Charlotte Arnold, Dr. Willcox and himself. Brief discussion on potential funding sources ensued.

Dr. Toda met with Scott Reid, OSU Vice Provost for University Outreach and Engagement, September 16th to discuss collaboration between CGCC and OSU. Dan Spatz will coordinate continued meetings.

6.0 CRITICAL DATES

Dr. Toda reviewed the critical dates with the Board. OCCA Annual Conference is November 5-8 at the Sunriver Resort in Bend, OR. October Work Session & Board Meeting, Tuesday, October 14th with work session beginning at 4:00 pm, dinner at 5:30 pm, and board meeting 6:00pm in board room on The Dalles Campus.

College and Other Events: Fall New Student Orientation and Faculty In-Service is Saturday, September 20th beginning at 9:00am. Fall term begins Monday, September 22nd.

7.0 EXECUTIVE SESSION, - None scheduled

8.0 ADJOURN

The meeting was adjourned at 7:28 pm.

As recorded by Gail Gilliland,
President's Office Administrative Assistant