



REGULAR MEETING MINUTES
Tuesday, August 11, 2015
Hood River Campus – Classroom Room 1.310

ATTENDANCE:

Charlotte Arnold	Stu Watson	Robb Van Cleave
Dr. James Willcox	Lee Fairchild, via phone	William Norris
Charleen Cobb	Dr. Ernie Keller	Dr. Frank Toda
M.D. Van Valkenburgh	Bill Bohn	Tiffany Prince

1.0 CALL WORK SESSION TO ORDER

Charlotte Arnold called the work session meeting to order 5:03 pm.

2.0 REVIEW OF AUGUST 10 WORK SESSION

Board Chair Arnold had the Board Directors shared their takeaways on the work session from the previous day. Board takeaways included the financial aid default rate, the Promise of Oregon, community outreach, getting more involved, as well as communication and barrier levels.

Charlotte also at this time welcomed comments from the audience whom attended the work session from the previous day to share. The comments included more conversation regarding the “trust table” group and their exchange, how to get people vested in moving forward, communication barriers from upper management to other levels and getting messages back and forth, excitement of students being able to be involved, how to define student success, and what happens next and where to go from that meeting.

3.0 ADDRESS FUTURE “BROWN BAG” MONTHLY WORK SESSIONS

Chair Arnold explained her idea and view for the “brown bag” work sessions. These sessions will take place each month the hour prior to the regularly held monthly business meetings. The Board will decide topics of choice that they would like to have a more in depth conversation about with the involved leadership or area management. These meetings are open to the public, people are welcomed to attend and engage when asked/needed regarding the work session agenda topics.

4.0 ADJOURN

The work session adjourned at 5:58 pm.

1.0 CALL REGULAR MEETING TO ORDER

2.0 WELCOME AND INTRODUCTIONS

Charlotte Arnold welcomed everyone in attendance and informed them that Director Fairchild was joining the meeting via phone conference. Rick Leibowitz, Small Business Development Center Director, was asked to introduce himself and provided a little background on SBDC.

3.0 APPROVAL OF MINUTES

3.1 Regular Minutes, July 14, 2015

MOTION #1 – APPROVED

Dr. Willcox moved to **approve the July 14 meeting minutes as presented.** Stu Watson seconded. Motion passed unanimously.

3.2 Regular Minutes, June 9, 2015

MOTION #2 – APPROVED

The correction requested from Director Watson at the previous board meeting was noted.

Stu Watson moved to **approve the June 9 meeting minutes as presented.** Dr. Keller seconded. Motion passed unanimously.

4.0 REPORT ITEMS

4.1 Monthly Financial Report

Will Norris, chief financial officer, discussed with the board the monthly financial update. He noted that the college is only through its first fiscal month and although expenditures are not showing any issues or initial signs of expenditures above budget but it is very difficult to predict this early through the end of the year. Will also mentioned a concern was summer tuition was down twenty percent and that he will have several recommendations and a quarterly supplemental budget to be brought to the board in the near future.

4.2 Operations Update

None

4.3 Foundation Report

Charlotte Arnold, liaison to the CGCC Foundation Board, provided an update on the Foundation's Annual Golf Tournament. She also commented about the upcoming scholarship interviews and stated that they still need people to help interview participants asking interested individuals to contact Foundation Manager Stephanie Hoppe.

4.4 Board Chair Report

Charlotte Arnold shared with the board an update on the Oregon Community College Association Board Orientation and Training that took place at the beginning of August. She mentioned that the training was a great reminder about the legislature and the responsibility of the board that they have to be a policy board and not to mingle in the day to day operations and to be astute about it.

4.5 Director Report

Directors each shared the variety of commitments they have community wide and their individual contribution of spreading college awareness and community outreach as a representative of the college.

5.0 BUSINESS ITEMS

5.1 IT Surplus Items

Richard Jepson, Information Technology Support Technician III, discussed that all surplus items are going to StRUT. Discussion ensued about the criteria used to determine what items are to be declared as surplus.

MOTION #3 – APPROVED

Dr. Keller moved to **approve surplus the IT items as per college policy**. Charleen Cobb seconded. Motion passed unanimously.

5.2 Other

Director Watson comments about a side conversation that took place at the August 10 Work Session pertaining to a topic of discussion Director Watson had with Will Norris and Rose Kelly regarding non-credit certificates. Will brings Lori Ufford into the discussion and she touches that this is part of the Workforce Innovation Opportunity Act which is still very fluid in terms of how this all might be implemented. Chair Arnold mentions that this would be a good topic for a future Brown Bag Session when more details have been solidified.

6.0 CRITICAL DATES

Dr. Toda reviewed the critical dates with the Board, noting the next Board meeting is September 8, in The Dalles Campus Board Room.

7.0 EXECUTIVE SESSION

None Scheduled

8.0 ADJOURN

The meeting was adjourned at 6:47 pm.

As recorded by Tiffany Prince,
Administrative Assistant to the President and Board of Education