



REGULAR MEETING MINUTES
Tuesday, April 14, 2015
The Dalles Campus – Board Room

ATTENDANCE:

M.D. Van Valkenburgh	Dr. Frank Toda	Angelique Whitlow
Charlotte Arnold	Robb Van Cleave	Rachel Swanson
Charleen Cobb	Lori Ufford	Andrea Henderson
Dave Fenwick	Bill Bohn	Doris Jepson
Dr. Ernie Keller	Will Norris	Sid Spaulding
Dr. James Willcox	Adam Gietl	Susan Lewis
Stu Watson	Danny Dehaze	

1.0 CALL TO ORDER

Chair M.D. Van Valkenburgh called the meeting to order at 5:59 pm.

2.0 WELCOME AND INTRODUCTIONS

3.0 PUBLIC HEARING – ORS 294.160

Chair Valkenburgh opened the public hearing at 6:00 pm.

Chief Financial Officer, Will Norris, spoke briefly to the details of the Tuition and Fees increase allowing the public to submit testimony. The Board of Education discussed that the college was able to hold down tuition for three years and while raising tuition is not something they like the idea of it was consensus that many would be in support. Susan Lewis, Instructional Coordinator for CGCC, expressed that she was in favor of a tuition and fee increase and would also propose the college look into other options such as the opportunity to lock students in at their time of entry tuition rate or a fee rebate.

The public hearing was closed at 6:10 pm.

4.0 APPROVAL OF REGULAR MEETING MINUTES

4.1 Regular Minutes, March 17, 2015

MOTION #1 – APPROVED

Stu Watson moved to **approve the March 17, 2015 regular meeting minutes**. Dr. Keller seconded. Motion passed unanimously.

4.2 Work Session Minutes, March 24, 2015

MOTION #2 – APPROVED

Dr. Willcox moved to **approve the March 24, 2015 work session meeting minutes**. Dr. Keller seconded. Motion passed unanimously.

5.0 PUBLIC COMMENT

Guy Fenner of Hood River County, addressed the Board of Education on the progression of involving staff employees during the budget process and engaging with Hood River high school to offer more classes and bring more students to CGCC.

6.0 REPORT ITEMS

6.1 Acceptance of 2013-2014 Audit

Angelique Whitlow and Rachel Swanson of Talbot, Korvola, & Warwick, LLP communicated with the Board about respective responsibilities between the college and audit firm and covered practices and policies that were applicable to this year's audit. Three audit adjustments were made and a couple of misstatements were made but they concurred with management. Findings were closed by 30% in comparison to last year's audit report. TKW has given CGCC an unmodified opinion, which is the highest you can receive.

MOTION #3 – APPROVED

Dr. Keller moved to **receive the 2013-14 audit**. Charlotte Arnold seconded. Motion passed unanimously.

6.2 OCCA Presentation

Andrea Henderson, Executive Director of Oregon Community College Association, presented to the Board of Education an update in terms of what was the latest happenings in the legislative session and the key Bills that could affect community colleges.

6.3 MONTHLY FINANCIAL UPDATE

Will Norris distributed the monthly financial update and He also discussed the year's budget outlook improved due to the one-time supplemental budget, resignations incentive offer, and the excess money in contingency. He forecasted that the balance

improved significantly enough to include it in the end fund balance. Also mentioning that Instruction will end the year over budget and that will require supplemental budget adjustments but other college functions continue to reduce expenditures and forecast below budget.

6.4 OPERATIONS UPDATE

Robb Van Cleave, Chief Operating Officer, discussed that he will begin negotiations with faculty and classified staff in May. He will report back to the Board in June after getting a sense of where both parties are at during the renegotiations.

6.5 FOUNDATION REPORT

Charlotte Arnold, liaison to the CGCC Foundation, recapped the Foundation Gorge Gathering events that will be taking place this spring and the golf tournament which will happen in August. All proceeds for the Foundation events benefit the endowment.

6.6 CHAIRMAN'S REPORT

None

6.7 Other

7.0 BUSINESS ITEMS

7.1 TUITION & FEE SCHEDULE

Will Norris handed out the 2015-16 Tuition and Fee Schedule, which included a \$2 increase to the current tuition rate and a \$3 increase to fees.

MOTION #4 – APPROVED

Dr. Keller moved to **adopt the 2015-16 tuition and fee schedule, as presented**. Dr. Willcox seconded. Motion passed unanimously.

7.2 OTHER

Chair Van Valkenburgh called to enter Executive Session at 7:51pm. The Board adjourned executive session at 8:01pm.

In returning open session Director Fenwick suggested that the college hire on contract a PR firm, communications specialist, to work with Dr. Toda, his staff, and the Board of Education on communications within the college internally and externally.

MOTION #5 – APPROVED

Dave Fenwick moved to **direct Dr. Toda to immediately coordinate towards the hiring of a consultant in communications for the purpose of working with the college on its internal and external communications.** Charlotte Arnold seconded. Motion passed 6-1, with Director Watson voting against.

8.0 CRITICAL DATES

President Toda reviewed the critical dates with the board making note of the Budget Committee meetings as well as the May Board of Education meeting is on Tuesday, May 12, 2015 in classroom 310 at the Hood River Indian Creek Campus.

9.0 ADJOURN

The meeting was adjourned at 8:14 pm.

As recorded by Tiffany Prince,
Administrative Assistant to the President and Board of Education