



REGULAR MEETING MINUTES
Tuesday, January 13, 2015
The Dalles Campus – Board Room

ATTENDANCE:

M.D. Van Valkenburgh	Dr. Frank Toda	Doris Jepson
Charlotte Arnold	Robb Van Cleave	Pam Ritzenthaler
Charleen Cobb	Lori Ufford	John Schoppert
Dave Fenwick	Bill Bohn	Mark Gibson
Dr. Ernie Keller	Will Norris	Ann Harris
Dr. James Willcox	Lisa Deswert	
Stu Watson	Dan Spatz	

1.0 CALL TO ORDER

Chair M.D. Van Valkenburgh called the meeting to order at 6:01 pm.

2.0 WELCOME AND INTRODUCTIONS

3.0 APPROVAL OF REGULAR MEETING MINUTES

3.1 Regular Minutes, December 9, 2014

There was discussion regarding the depth and breadth of the Board of Education meeting minutes in the recent history and agreement was made that the meeting minutes shall reflect actions and not always the content.

MOTION #1 – APPROVED

Charleen Cobb moved to **approve the December 9, 2014 regular meeting minutes**. Dr. Keller seconded. Motion passed unanimously.

4.0 REPORT ITEMS

4.1 Open Education Update

John Schoppert, Director of Library Services, presented on an initiative started about two years ago called Open Education Resources, allowing the option to get rid of commercial publisher textbooks and opting for open copyrights and open licensing textbooks – creating a substantial textbook cost savings to students. The official push for OER at CGCC came with support from the Administration two years ago and now several departments college wide are in support of these endeavors. The

focus for this year in advancing Open Education at Columbia Gorge is to formalize the efforts, solidify, and help make this sustainable on campus because it is vital to the success of the students.

MOTION #2 – APPROVED

Charlotte Arnold moved for Board **consensus for support with full enthusiasm of Dr. Schoppert’s efforts**. Dr. Willcox seconded. Motion passed unanimously.

4.2 Monthly Financial Report

Will Norris, chief financial officer, handed out the financial update and discussed with the board expenditure reductions and the year-end projections.

4.3 Operations Update

Robb Van Cleave, chief operating officer, answered questions from the Board of Education regarding the utilization of the Ft. Dalles Readiness Center, college and community wide as well as the collaboration with the National Guard.

4.4 Foundation Report

Charlotte Arnold, liaison to the CGCC Foundation Board, communicated that the Foundation had reached its Title III \$200 thousand matching funds goal, which they will receive in a future month. They also have the annual golf tournament set for August 1, 2015 and a couple of Gorge Gatherings in motion throughout 2015.

4.5 Chairman’s Report

Board Chair Valkenburgh addressed concerns about students, faculty, and staff not feeling welcomed at Board meetings and stated that everyone is certainly welcomed and the Board wouldn’t want them to feel adversely about attending. Also, reiterated the message regarding the Hood River Indian Creek Campus closure – and that it is not going to close.

4.6 Other

Discussion ensued over the Fiscal Management Board Policies and incorporating more into the budget process.

5.0 BUSINESS ITEMS

5.1 Library Surplus

One camcorder that was recording on tape has been replaced and the item needs to be surplus.

MOTION #3– APPROVED

Stu moved to **approve the Library Surplus item**. Charlotte Arnold seconded. Motion passed unanimously.

5.2 Review of Auditors Contract Process

Lisa Deswert and Robb Van Cleave specified in detail the rules of procurement that are adopted by Oregon state law and the process by which Lisa and her team followed in order to secure the best auditing firm for the college.

5.3 Cost/Benefit Review of Ft. Dalles Readiness Center

Will Norris provided the Board with a memorandum about the cost/benefit of the Ft. Dalles Readiness Center. Additional details are that the college is subservient to the military usage but the National Guard provides a list on their usage a year in advance and then after that it is first come first serve basis for reservations in the shared space. Utilities and such are currently being billed as 50-50 equally but in the following years it will be based on data usage.

5.4 Analysis of Nix Property for Budget Asset

Robb Van Cleave and Will Norris dispersed a memorandum on the Nix property the college owns in Hood River, a 7.0 acre piece of land contiguous to the Hood River Indian Creek Campus. This developed a discussion on the access road to the Nix property, tree removal, and the house currently on the property.

5.5 Latest on OHSU Nursing Program Assistance

Lori Ufford spoke to the progress of conversations Columbia Gorge Community College has been having with Oregon Health Sciences University regarding the CGCC nursing program. OHSU stated that they may have some interest in a partnership with CGCC if the nursing program is converted to an OCNE (Oregon Consortium Nursing Education) program. OHSU has also welcomed CGCC to partake in their SEM lab. Currently the nursing department is focused on their Oregon State Board of Nursing review in April so further discussions for this have been tabled momentarily.

5.6 Other

Director Watson wanted to take time to review the current linking degree options CGCC has in conjunction with Oregon State

University. Ann Harris, open campus advisor for CGCC/OSU, confirmed that students are able to get a full OSU online degree through CGCC, there is a seamless transition and no impact to student financial aid. She also mentioned that she now has office hours availability on the Hood River campus as well.

6.0 CRITICAL DATES

Dr. Toda reviewed the critical dates with the Board. OCCA Board Meeting is at Mt. Hood Community College on January 29th with Dr. Keller attending. The Dalles Chamber of Commerce's Distinguished Citizens Award Banquet is being held at the Ft. Dalles Readiness Center on January 15th.

College and Other Events: College closed in observance for the Martin Luther King Jr. holiday on January 19th, 2015..

7.0 EXECUTIVE SESSION – none scheduled

8.0 ADJOURN

The meeting was adjourned at 7:44 pm.

As recorded by Tiffany Prince,
Administrative Assistant to the President and Board of Education