

Monthly Strategic Planning Update
January 3, 2012

Preparation:

- Review most recent Strategic Plan
 - <http://www.cgcc.cc.or.us/PresidentsOffice/StrategicPlanning/documents/STRATEGICMASTERPLAN-CurrentUpd.pdf>
 - KFA leads review plan to update the group on current activity
 - All, prepare questions or items note in the meeting

Location & Time:

- Board Room (1.162)
- 10:00-12:00

Agenda:

- Opening – Dr.Toda
- General update – topics that may not be within the Strategic Plan
 - ??
- Large capital item funding (Simulation funding) – D.Jepson/All
- Hood River campus: hours, staffing (students services, IT, instruction, etc) – D.Mason
- Key Focus Area Strategic Plan updates on current activities status only
 - Starting with KFA 0 and progressing numerically

Future agenda item(s):

- SEM prep questions – L.Ufford
 - What makes our institution unique?
 - What is our institution's value to our students?
 - What direction is our institution heading?

Items noted to cover from the last meeting:

- Ongoing items should come off of the Strategic Plan.
- Are there Goals that should be in the Strategic Plan, but are not in the Plan?
- Is there an existing plan to address the need to document the vetting process for short turn around opportunities/grants? If so, is it in the Strategic Plan?
- Question/Answer forum online – future with Online Services Specialist position

Monthly Strategic Planning Update
February 7, 2012

Preparation:

- Review most recent Strategic Plan
 - <http://www.cgcc.cc.or.us/PresidentsOffice/StrategicPlanning/documents/STRATEGICMASTERPLAN-CurrentUpd.pdf>
 - KFA leads review plan to update the group on current activity
 - All, prepare questions or items note in the meeting

Location & Time:

- Board Room (1.162)
- 10:00- 3:00 *** Note new time for this month!*

Agenda:

TOPIC	WHO	TIME
<ul style="list-style-type: none">• Opening<ul style="list-style-type: none">○ General update – topics that may not be within the Strategic Plan<ul style="list-style-type: none">▪ Board work session HR 4:00	Dr.Toda	15 min
<ul style="list-style-type: none">• Key Focus Area Strategic Plan updates on current activities status only<ul style="list-style-type: none">○ Starting with KFA 0 and progressing numerically	ALL	15 min
<ul style="list-style-type: none">• SEM prep questions<ul style="list-style-type: none">○ What makes our institution unique?○ What is our institution's value to our students?○ What direction is our institution heading?	L.Ufford	10:30-12:00
<ul style="list-style-type: none">• LUNCH		12:00-12:30
<ul style="list-style-type: none">• Hood River campus – long term goals & visions	D.Mason	12:30-2:00
<ul style="list-style-type: none">• Facility master planning	DLR	2:00-3:00

Future agenda item(s):

Items noted to cover from the last meeting:

- Ongoing items should come off of the Strategic Plan.
- Are there Goals that should be in the Strategic Plan, but are not in the Plan?
- Is there an existing plan to address the need to document the vetting process for short turn around opportunities/grants? If so, is it in the Strategic Plan?
- Question/Answer forum online – future with Online Services Specialist position

Monthly Strategic Planning Update

March 6, 2012

Preparation:

- Review most recent Strategic Plan
 - <http://www.cgcc.cc.or.us/PresidentsOffice/StrategicPlanning/documents/STRATEGICMASTERPLAN-CurrentUpd.pdf>
 - KFA leads review plan to update the group on current activity
 - All, prepare questions or items note in the meeting

Location & Time:

- Board Room (1.162)
- 10:00- 12:00

Agenda:

TOPIC	WHO	TIME
<ul style="list-style-type: none">• Opening<ul style="list-style-type: none">○ General update – topics that may not be within the Strategic Plan<ul style="list-style-type: none">▪	Dr.Toda	15 min
<ul style="list-style-type: none">• Key Focus Area Strategic Plan updates on current activities status only<ul style="list-style-type: none">○ Starting with KFA 0 and progressing numerically	ALL	15 min
<ul style="list-style-type: none">• HRICC Discussion continued...<ul style="list-style-type: none">○	D.Mason	10:30-11:00
<ul style="list-style-type: none">• Facility master planning	DLR	11:00-12:00
<ul style="list-style-type: none">•		
<ul style="list-style-type: none">•		

Future agenda item(s):

Items noted to cover from the last meeting:

- Are there Goals that should be in the Strategic Plan, but are not in the Plan?
- Is there an existing plan to address the need to document the vetting process for short turn around opportunities/grants? If so, is it in the Strategic Plan?

Monthly Strategic Planning Update

April 3, 2012

Preparation:

- Review most recent Strategic Plan
 - <http://www.cgcc.cc.or.us/PresidentsOffice/StrategicPlanning/documents/STRATEGICMASTERPLAN-CurrentUpd.pdf>
 - KFA leads review plan to update the group on current activity
 - All, prepare questions or items note in the meeting

Location & Time:

- Board Room (1.162)
- 10:00- 12:00

Agenda:

TOPIC	WHO	TIME
<ul style="list-style-type: none">• Opening<ul style="list-style-type: none">○ General update – topics that may not be within the Strategic Plan	Dr.Toda	5 min
<ul style="list-style-type: none">• Key Function Area Strategic Plan updates on current activities status only<ul style="list-style-type: none">○ Starting with KFA 0 and progressing numerically	ALL	10 min
<ul style="list-style-type: none">• Core Theme planning introduction	K.C.	15 min
<ul style="list-style-type: none">• 2012-13 Budget	All	90 min

Future agenda item(s):

Items noted to cover from the last meeting:

- Are there Goals that should be in the Strategic Plan, but are not in the Plan?
- Is there an existing plan to address the need to document the vetting process for short turn around opportunities/grants? If so, is it in the Strategic Plan?

Monthly Strategic Planning Update

May 1, 2012

Preparation:

- Review the Core Themes
 - Make a list of the main activities you are involved in, and what Core Theme they are MAINLY related. (This will help when strategizing of how to improve, and where to look for improvement activities)
- Review most recent Strategic Plan
 - <http://www.cgcc.cc.or.us/PresidentsOffice/StrategicPlanning/documents/STRATEGICMASTERPLAN-CurrentUpd.pdf>
 - KFA leads review plan to update the group on current activity
 - All, prepare questions or items note in the meeting

Location & Time:

- Board Room (1.162)
- 10:00- 12:00

Agenda:

TOPIC	WHO	TIME
<ul style="list-style-type: none">• Opening<ul style="list-style-type: none">○ General update – topics that may not be within the Strategic Plan<ul style="list-style-type: none">▪ Changing to 1:00-5:00▪ Brief pass at planning cycle of events▪ August retreat dates – Reserve the date/time! (Aug 21 & 22)	Dr.Toda	10 min
<ul style="list-style-type: none">• Key Function Area Strategic Plan updates on current activities status only<ul style="list-style-type: none">○ Starting with KFA 0 and progressing numerically	ALL	20 min
<ul style="list-style-type: none">• Key Initiatives Review & update	K.Carter, S.Wolff, L.Ufford	30 min
<ul style="list-style-type: none">• Core Themes– Definition, Objectives and Measures	Core Theme Leads	60 min

Future agenda item(s):

- Institutional equipment reserve
- AMP review
- SEM continued
- HR continued

Items noted to cover from the last meeting:

- Are there Goals that should be in the Strategic Plan, but are not in the Plan?
- Is there an existing plan to address the need to document the vetting process for short turn around opportunities/grants? If so, is it in the Strategic Plan?

Monthly Strategic Planning Update

June 5, 2012

Preparation:

- Review the Core Themes
 - Make a list of the main activities you are involved in, and what Core Theme they are MAINLY related. (This will help when strategizing of how to improve, and where to look for improvement activities)
- Review most recent Strategic Plan
 - <http://www.cgcc.cc.or.us/PresidentsOffice/StrategicPlanning/documents/STRATEGICMASTERPLAN-CurrentUpd.pdf>
 - KFA leads review plan to update the group on current activity
 - All, prepare questions or items note in the meeting

Location & Time:

- Board Room (1.162)
- 10:00- 12:00

Agenda:

TOPIC	WHO	TIME
<ul style="list-style-type: none">• Opening<ul style="list-style-type: none">○ General update – topics that may not be within the Strategic Plan<ul style="list-style-type: none">▪ Changing to 1:00-5:00 for July meeting▪ Transitions▪ August retreat dates – Reserve the date/time! (Aug 21 & 22)	Dr.Toda	10 min
<ul style="list-style-type: none">• August off site	BB	15 min
<ul style="list-style-type: none">• Key Function Area Strategic Plan updates on current activities status only<ul style="list-style-type: none">○ Starting with KFA 0 and progressing numerically	ALL	20 min
<ul style="list-style-type: none">• Academic Master Plan review	SW	60 min
<ul style="list-style-type: none">•		

Future agenda item(s):

- Institutional equipment reserve
- SEM continued
- HR continued

Items noted to cover from the last meeting:

- Are there Goals that should be in the Strategic Plan, but are not in the Plan?
- Is there an existing plan to address the need to document the vetting process for short turn around opportunities/grants? If so, is it in the Strategic Plan?

Monthly Strategic Planning Update

July 3, 2012

Preparation:

- Review the Core Themes
 - Make a list of the main activities you are involved in, and what Core Theme they are MAINLY related. (This will help when strategizing of how to improve, and where to look for improvement activities)
- Review most recent Strategic Plan
 - <http://www.cgcc.cc.or.us/PresidentsOffice/StrategicPlanning/documents/STRATEGICMASTERPLAN-CurrentUpd.pdf>
 - KFA leads review plan to update the group on current activity
 - All, prepare questions or items note in the meeting

Location & Time:

- Board Room (1.162)
- 1:00- 5:00 (as needed)

Agenda:

TOPIC	WHO	TIME
<ul style="list-style-type: none">• Opening<ul style="list-style-type: none">○ General update – topics that may not be within the Strategic Plan<ul style="list-style-type: none">▪ August retreat dates – Reserve the date/time! (Aug 21 & 22)	Dr.Toda	10 min
<ul style="list-style-type: none">• August off site	BB	20 min
<ul style="list-style-type: none">• Key Function Area Strategic Plan updates on current activities status only<ul style="list-style-type: none">○ Starting with KFA 0 and progressing numerically	ALL	20 min
<ul style="list-style-type: none">•		
<ul style="list-style-type: none">• Website development update	I.Lewis	20 min
<ul style="list-style-type: none">• IAC	K.Carter	15 min
<ul style="list-style-type: none">• Achieving the Dream	K.Carter	15 min
<ul style="list-style-type: none">• Accreditation	K.Carter	3:15ish
<ul style="list-style-type: none">•		

Future agenda item(s):

- Institutional equipment reserve
- SEM continued
- HR continued

Items noted to cover from the last meeting:

- Are there Goals that should be in the Strategic Plan, but are not in the Plan?
- Is there an existing plan to address the need to document the vetting process for short turn around opportunities/grants? If so, is it in the Strategic Plan?

Monthly Strategic Planning Update

August 7, 2012

Preparation:

- Review the Core Themes
 - Make a list of the main activities you are involved in, and what Core Theme they are MAINLY related. (This will help when strategizing of how to improve, and where to look for improvement activities)
- Review most recent Strategic Plan
 - <http://www.cgcc.cc.or.us/PresidentsOffice/StrategicPlanning/documents/STRATEGICMASTERPLAN-CurrentUpd.pdf>
 - KFA leads review plan to update the group on current activity
 - All, prepare questions or items note in the meeting

Location & Time:

- Board Room (1.162)
- 1:00- 5:00 (as needed)

Agenda:

TOPIC	WHO	TIME
<ul style="list-style-type: none">• Opening<ul style="list-style-type: none">○ General update – topics that may not be within the Strategic Plan<ul style="list-style-type: none">▪ August retreat dates – Reserve the date/time! (Aug 21 & 22)	Dr.Toda	10 min
<ul style="list-style-type: none">• Key Function Area Strategic Plan updates on current activities status only<ul style="list-style-type: none">○ Starting with KFA 0 and progressing numerically	ALL	20 min
•		
<ul style="list-style-type: none">• Initiative update & any related plans	K.Carter	15 min
<ul style="list-style-type: none">• August off site prep<ul style="list-style-type: none">○ General overview○ Binder introduction	BB	15 min
<ul style="list-style-type: none">• IAC reports	K.Carter	30 min
<ul style="list-style-type: none">• All KFA 5 min next year's top priority review (5 min each)		15 min ea

Future agenda item(s):

- Institutional equipment reserve
- SEM continued
- HR continued

Items noted to cover from the last meeting:

- Are there Goals that should be in the Strategic Plan, but are not in the Plan?
- Is there an existing plan to address the need to document the vetting process for short turn around opportunities/grants? If so, is it in the Strategic Plan?

Monthly Strategic Planning Update
September 4, 2012

Preparation:

- Review the Offsite notes
 - Located at: G:\SHARED\CGCC\2012OffsiteOutComes\InitialSort\ (by KFA#)
- Review most recent Strategic Plan
 - <http://www.cgcc.cc.or.us/PresidentsOffice/StrategicPlanning/documents/STRATEGICMASTERPLAN-CurrentUpd.pdf>
 - KFA leads review plan to update the group on current activity
 - All, prepare questions or items note in the meeting

Location & Time:

- Board Room (1.162)
- 1:00- 5:00 (as needed)

Agenda:

TOPIC	WHO	TIME
<ul style="list-style-type: none">• Opening<ul style="list-style-type: none">○ General update –<ul style="list-style-type: none">▪ Why we meet monthly▪ August Offsite moving forward- together	Dr.Toda	10 min
<ul style="list-style-type: none">• Key Function Area Strategic Plan updates on current activities status only<ul style="list-style-type: none">○ Starting with KFA 0 and progressing numerically	ALL	20 min
<ul style="list-style-type: none">• AIC update on Core Theme Measures	K.Carter	20 min
<ul style="list-style-type: none">• CGCC Strategic Plan document	B.Bohn	15 min
<ul style="list-style-type: none">• August off site review<ul style="list-style-type: none">○ Each KFA gives a pass at the offsite notes	ALL	2 hrs
<ul style="list-style-type: none">•		
<ul style="list-style-type: none">•		

Future agenda item(s):

- Institutional equipment reserve
- SEM continued
- HR continued

Items noted to cover from the last meeting:

- Are there Goals that should be in the Strategic Plan, but are not in the Plan?
- Is there an existing plan to address the need to document the vetting process for short turn around opportunities/grants? If so, is it in the Strategic Plan?

Monthly Strategic Planning Update

October 4, 2012

Preparation:

- Review the Offsite notes
 - Located at: G:\SHARED\CGCC\2012OffsiteOutComes\InitialSort\ (by KFA#)
- Review most recent Strategic Plan
 - <http://www.cgcc.cc.or.us/PresidentsOffice/StrategicPlanning/documents/STRATEGICMASTERPLAN-CurrentUpd.pdf>
 - KFA leads review plan to update the group on current activity
 - All, prepare questions or items note in the meeting

Location & Time:

- Board Room (1.162)
- 1:00- 5:00 (as needed)

Agenda:

TOPIC	WHO	TIME
<ul style="list-style-type: none"> • Opening <ul style="list-style-type: none"> ○ General update – <ul style="list-style-type: none"> ▪ August Offsite moving forward- together 	Dr.Toda	10 min
<ul style="list-style-type: none"> • Key Function Area Strategic Plan updates on current activities status only <ul style="list-style-type: none"> ○ Starting with KFA 0 and progressing numerically 	ALL	20 min
<ul style="list-style-type: none"> • AIC update on Core Theme Measures 	K.Carter/ K.Chatfield	20 min
<ul style="list-style-type: none"> • Each KFA give latest report on Aug Offsite idea list tuning 	ALL	1 hr?
<ul style="list-style-type: none"> • August off site College Wide KFA 0 breakouts <ul style="list-style-type: none"> ○ Group items to be researched – add a Lead name ○ 	ALL	2 hrs?
<ul style="list-style-type: none"> • November offsite – Goals (Mission Fulfillment, Future Plan analysis, Budget review & budgeting kick off) <ul style="list-style-type: none"> ○ Review final mission fulfillment data <ul style="list-style-type: none"> ▪ Breakout time to link plans & new ideas to CT data? ○ Review top Strategic Plans (note related data used to establish activities) ○ Kick off planning/budgeting for next year (13-14) 		
<ul style="list-style-type: none"> • 		

Future agenda item(s):

- Institutional equipment reserve
- SEM continued
- HR continued

Items noted to cover from the last meeting:

- Are there Goals that should be in the Strategic Plan, but are not in the Plan?
- Is there an existing plan to address the need to document the vetting process for short turn around opportunities/grants? If so, is it in the Strategic Plan?

Monthly Strategic Planning Update
November 6, 2012

Preparation:

- Review most recent Strategic Plan
 - <http://www.cgcc.cc.or.us/PresidentsOffice/StrategicPlanning/documents/STRATEGICMASTERPLAN-CurrentUpd.pdf>
 - Or: G:\Shared\Executive Leadership Team\Strategic Planning\2012\ STRATEGIC PLAN-2012-CurrentUpd.docx
 - KFA leads review plan to update the group on current activity
 - All, prepare questions or items note in the meeting

Location & Time:

- Board Room (1.162)
- 1:00- 5:00 (as needed)
- Facilitator: Jim Austin

Agenda:

TOPIC	WHO	TIME
<ul style="list-style-type: none"> • Opening <ul style="list-style-type: none"> ○ General update – 	Dr.Toda	10 min
<ul style="list-style-type: none"> • Key Function Area Strategic Plan updates on current activities status only <ul style="list-style-type: none"> ○ Starting with KFA 0 and progressing numerically 	ALL	20 min
<ul style="list-style-type: none"> • KFA 0 list – final analysis 	B.Bohn	20 min
<ul style="list-style-type: none"> • Next steps on August Offsite lists 	B.Bohn	20 min
<ul style="list-style-type: none"> • Auditorium multimedia system design input – expected usage 	A.Gietl	30 min
<ul style="list-style-type: none"> • New Budget Process <ul style="list-style-type: none"> ○ Description and demonstration of the new process 	ALL	1 hr
<ul style="list-style-type: none"> • Open discussion time – <ul style="list-style-type: none"> ○ Topics folks want covered (if longer time is needed, it will be placed on the next agenda) 	ALL	45 min
<ul style="list-style-type: none"> • November offsite – Goals (Mission Fulfillment, Future Plan analysis, Budget review & budgeting kick off) <ul style="list-style-type: none"> ○ Review final mission fulfillment data ○ Review top level Strategic Plan ○ Kick off planning/budgeting for next year (13-14) <ul style="list-style-type: none"> ▪ Breakout time to document 13/14 plans <ul style="list-style-type: none"> • Description with expected results • Who, what, when, how much 		

Future agenda item(s)?:

- Institutional equipment reserve
- SEM continued
- HR continued

Monthly Quality Council Meeting
December 4, 2012

Preparation:

- Review most recent Strategic Plan
 - <http://cgcc.us/sites/cgcc.us/files/strategic-planning/STRATEGICMASTERPLAN-2012-November.pdf>
 - Or: G:\Shared\Executive Leadership Team\Strategic Planning\2012\ STRATEGIC PLAN-2012-CurrentUpd.docx
 - KFA leads review plan to update the group on current activity
 - All, prepare questions or items note in the meeting

Location & Time:

- Board Room (1.162)
- 2:00- 5:00 (as needed)
- Facilitator: Jim Austin

Agenda:

TOPIC	WHO	TIME
<ul style="list-style-type: none">• Opening<ul style="list-style-type: none">○ General update –	Dr.Toda	10 min
<ul style="list-style-type: none">• Key Function Area Strategic Plan updates on current activities status only<ul style="list-style-type: none">○ Starting with Institutional Strategic Goals and progressing on with each KFA	ALL	20 min
<ul style="list-style-type: none">• Roles, responsibilities & information flow diagram• Planning timeline review	B.Bohn	30 min
<ul style="list-style-type: none">• CGCC School Seal	D.Justesen	15 min
<ul style="list-style-type: none">• New Budget Process<ul style="list-style-type: none">○ Priority Codes○ Adding to a line item base amount○ Questions/Answer/Demo	B.Bohn	20 min
<ul style="list-style-type: none">• Open discussion time –<ul style="list-style-type: none">○ Topics folks want covered (if longer time is needed, it will be placed on the next agenda)	ALL	45 min

Parking Lot:

- Institutional equipment reserve
- SEM continued
- HR continued