



Approval Date: 09/05/12  
Effective Date: 09/05/12  
Last Revised: 08/07/19

## ADMINISTRATIVE RULE

---

<b>Rule Number/Name:</b>	050.020.000 - Student Advising
<b>Responsible Department:</b>	Student Services
<b>Authority:</b>	Vice President of Student Services

### Overview

Academic Advisors assist with academic planning, transfer advising, degree requirements, and academic problem solving.

### Applicability

Faculty, Staff, and Students

### Administrative Rule Statement

All students are eligible to seek academic advising at CGCC. Students gain or change advisor assignments through Student Services. Academic advising is mandated for all students wishing to enroll in credit bearing courses, and/or are considered degree or certificate seeking.

Academic advisors have access to student records and provide guidance in certificate and degree requirements as well as in meeting goals. Academic advisors may also assist students with study skills, career planning, and locating community resources.

### Definitions

None.

### Interpretation of Administrative Rule

Vice President of Student Services

### Cross Reference to Related Administrative Rules

None.

050.020.000/Student Advising

Page 1 of 2

*Columbia Gorge Community College is an equal opportunity educator and employer.*



**Further Information**

Mike Taphouse, Dean of Students  
mtaphouse@cgcc.edu  
541-506-6026

**Strategic Direction**

KFA 2: Students

**Appendix**

1. CGCC Board Policy #30.E: Enrollment Management
2. CGCC Board Policy 5110: Counseling